

The Episcopal Diocese of Montana

2013



Report to the Diocese of the Activities of the Convention, Boards, Committees and
Staff of the Diocese as of December 31 2013

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The Episcopal Diocese of Montana, 515 North Park Avenue, Helena MT
59601-2703

PO Box 2020, Helena MT
59624-2020

Telephone: 406.442.2230. Fax: 406-442-2238. Toll Free:
800-247-1391

Email address: admin@diomontana.com

On the web at www.diomontana.com

2013-2014 Committees

Board of Examining Chaplains:

Required by General Convention Title III, Canon 25.

Supplemented by Diocesan Canon 9, Section 1b. Three year appointed term.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
Mr. Charlie Briggs	511 5th Avenue Helena MT 59601	449-4075	2015
The Rev. Heidi Kinner	PO Box 819 Helena MT 59624	442-5175	2015
The Rev. Steve Oreskovich	5768 Ellison Lane Florence MT 59833	728-1818	2016
The Rev. Canon Chris Roberts	PO Box 2020 Helena MT 59624	442-2230	2016
The Rev. Canon Gary Waddingham	1426 Teton Billings MT 59101	259-7133	2016
The Rev. Canon Bradley Wirth	PO Box 1923 Whitefish MT 59937	862-2863	2016

Board of Trustees of the Episcopal Diocese of Montana Foundation:

Required by Diocesan Canon 19. Four year elected term.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
Mr. Don Gimbel	22 Sunset Trail Livingston MT 59047	222-2727	2014
Ms. Barb Hagen (Secretary)	PO Box 2020 Helena MT 59624	442-2230	Staff
The Rev. Rick Johnson	PO Box 819 Helena MT 59624	442-5175	2017
The Rev. Heidi Kinner (Council Vice President)	PO Box 819 Helena MT 59624	442-5175	2014
The Rev. Doug Lasiter	2717 Wilson St. Miles City MT 59301	832-444-8153	2017
Mr. Michael Moffitt	1250 Whitefish Hills Drive Whitefish MT 59937	270-2376	2014
Mr. Jim Shuler (Chancellor)	3156 Holmberg Drive Helena MT 59601	227-7424	----
Mr. Lee Stadtmiller (Standing Committee President)	2502 Howard Street Billings MT 59102	698-7750	2014
Ms. Martha Winford (Diocesan Treasurer)	716 W. Park Ave. Anaconda MT 59711	563-9752	2014

Chancellor to the Bishop:

Appointed

Required by General Convention Title IV, Canon 14, Section 18.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
Mr. Jim Shuler	3156 Holmberg Drive Helena MT 59601	227-7424	--
Mr. Tom Morrison (Vice Chancellor)	111 North Main Suite 3B Helena MT 59601	443-1040	--

Christian Formation:

Four year appointed term.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
Ms. Cynthia Benkelman	1700 Willowbrook Close Whitefish MT 59937	261-9636	2017
The Rev. Wren Blessing (Chair)	PO Box 2020 Helena MT 59624	442-2230	Staff
Mr. Tom Carlson	500 Spring Creek Road, Somers MT 59932	857-3160	2017
Ms. Julie Sisler (Camp Site Manager)	41524 Melita Island Road, Polson MT 59860	849-5718	Staff
Dr. Jamie Sherman	5 West Olive Bozeman 59715	585-1772	2017
Ms. Gretchen Strohmeir	130 S. 6th St. E Missoula MT 59801	542-2167	2017

Commission on Ministry:

Required by General Convention Title III Canon 2.

Supplemented by Diocesan Canon 9. Four year appointed term.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
The Rev. Louise Baker	PO Box 431 Bigfork MT 59911	849-5465	2017
The Very Rev. Steve Brehe (Chair)	912 Stuart Helena MT 59601	431-5134	2017
The Rev. Pattiann Bennett	200 Terning Drive W. Eureka MT 59917	297-7233	2014
Ms. Barb Hoag	PO Box 417 McAllister MT 59740	682-4032	2015
Mr. Jon Olson	1233 Quail Ridge Drive Kalispell MT 59901	755-0690	2014
The Ven. Roxanne Klingensmith	1715 S. Black #53 Bozeman, MT 59715	587-2148	2015
Ms. Ruth Ann Shuler	3156 Holmberg Helena MT 59602	227-7424	2015

Congregational Development Committee:

Three year appointed term.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
Dr. Mary Cavalier	330 S. 11th Street Livingston MT 59047	220-0091	2014
Mr. Manny Hoag	PO Box 417 McAllister, MT 59740	682-4032	2014
Marybeth Jourdonnais	2247 Westfield Court Missoula MT 59801	721-6969	2015
Scott Jourdonnais	2247 Westfield Court Missoula MT 59801	721-6969	2015
The Rev. Doug Lasiter	2717 Wilson St. Miles City MT 59301	832-444-8153	2015
The Rev. Linda McCloud	PO Box 81362 Billings MT 59108	208-7314	2014
The Rev. Canon Clark Sherman (Chair)	5 W. Olive Street Bozeman MT 59715	585-1772	2017
Ms. Daryl Todd	74-711 Dillon Road, Unit 9305 Sky Valley Resort Space #816 Desert Hot Springs, CA 92241	406-579-7618 (cell)	2014

Diocesan Council:

Required by Diocesan Constitution Article VI and Canon 6. Three year elected term.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
Ms. Karen Andre	2943 Providence Place Billings, MT 59102	656-0991	2014
Ms. Gayle Archey (Secretary)	2117 8th Ave. S. Great Falls MT 59405	452-9632	2014
The Rev. Keith Axberg	PO Box 629 Ennis MT 59729	600-1128	2015
Ms. Jackie Brehe	912 Stuart Helena MT 59601	422-8231	2015
Bishop Brookhart (President)	PO Box 2020 Helena MT 59624	442-2230	
The Rev. Sue Eades	PO Box 1374 Dillon MT 59725	683-2735	2014
Ms. Gayle Gransbery	17 Pinewood Drive, Park City MT 59063	633-2278	2014
The Rev. Joan Grant	215 3rd Ave. E. Kalispell, MT 59901	257-6182	2015
The Very Rev. Heidi Kinner (Vice President)	PO Box 819 Helena MT 59624	442-4175	2014
Ms. Virginia Lane	1431 Knight Street Helena MT 59601	442-7924	2015

The Rev. Tim Ljunggren	PO Box 3046 Great Falls, MT 59401	453-4167	2016
Ms. Nancy McManus	2123 Wentworth Drive Billings, MT 59105	256-9792	2016
Ms. Martha Winford (Treasurer)	716 W. Park Ave. Anaconda MT 59711	563-9752	2014
Mr. Ben Yetter	932 Avenue F Billings, MT 59102	245-6700	2016
The Rev. Steven Yurosko	110 6th Ave. E Polson, MT 59860	223-4581	2016

Finance Department

(Sub-committee of Diocesan Council):

Required by Diocesan Canon 6, Section 4. Three year appointed term.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
The Rev. Keith Axberg	PO Box 629 Ennis MT 59729	600-1128	2016
Ms. Beth Baker	138 17th Ave. NW Great Falls MT 59404	727-1832	2015
Ms. Doris Gerstner	1241 Crawford Billings MT 59101	259-5017	2016
Ms. Barb Hagen (Staff)	PO Box 2020 Helena MT 59624	442-2230	Staff
The Rev. Rick Johnson	PO Box 819 Helena MT 59624	442-5175	2015
Ms. Ginnie Lane	1431 Knight Helena MT 59601	442-7924	2015
Mr. Carl Thomas	163 Falcon Lane Columbia Falls MT 59912	892-4619	2015
Ms. Kathy Thomas (Secretary)	163 Falcon Lane Columbia Falls MT 59912	892-4619	2015
Ms. Martha Winford (Chair)	716 W. Park Ave. Anaconda MT 59711	563-9752	2016
The Rev. Steven Yurosko	110 6th Ave. E Polson, MT 59860	223-4581	2016

Disciplinary Board (in conjunction with the Diocese of Idaho):

Required by General Convention Constitution

Article IX. Supplemented by Diocesan Canon 18.

Three year term.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
The Rev. Carolyn Kuhr	454 1st Ave EN Kalispell MT 59901	871-5068	2015
Mr. Jim Hunt	310 Broadway, Helena MT 59601	442-8552	2014
Dr. Pru Randall	5 Starview Ct. Missoula MT 59802	721-2772	2015

Ecumenical Officer:

Appointed.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
The Rev. Valerie Webster	311 S. 3 rd Avenue Bozeman MT 59715	587-7202	---

Episcopal Relief and Development:

Appointed.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
Ms. Barb Hagen	PO Box 2020 Helena MT 59624	442-2230	--

Historian:

Appointed.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
The Rev. Canon Gary Waddingham	1426 Teton Billings MT 59101	259-7133	---

Jubilee Ministries Officer:

Appointed.

Vacant.

Risk Manager:

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
Ms. Susan Bartlett	601 Main Street Anaconda MT 59711	563-5702	--

Social Outreach Committee:

Three year appointed term.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
Ms. Donna Gleaves (Co-Chair)	1226 Wildflower Trail Livingston MT 59047	293-7467	2015
Ms. Ginnie Lane	1431 Knight Helena MT 59601	442-7924	2014
Ms. Mary Alice Jones	220 Clay Butte MT 59701	494-4859	2016
Ms. Martha Winford (Co-Chair)	716 W. Park Ave. Anaconda MT 59711	563-9752	2015

Standing Committee (Council of Advice):

Required by General Convention Constitution Article IV, and Title I
Canon 12. Supplemented by Diocesan Constitution Article V. Three
year elected term.

<i>Name</i>	<i>Address</i>	<i>Phone</i>	<i>Term</i>
The Rev. Terri Ann Grotzinger	130 S. 6th St Missoula MT 59801	542-2167	2015
Mr. Rick Harden	745 N. Aster Bozeman MT 59718	219-3661	2015
Ms. Janet Morgenstern	2532 Sterling St. Billings MT 59101	861-0195	2016
The Rev. Canon Clark Sherman	5 W. Olive Street Bozeman MT 59715	585-1772	2014
Mr. Lee Stadtmiller (President)	2502 Howard Street Billings MT 59102	698-7750	2014
The Rev. John Toles	119 N. 33 rd St. Billings MT 59102	876-1165	2016

United Thank Offering Coordinator:

Appointed.

Ms. Sandy Williams	121328 West Crawford Livingston MT 59047	406-222-1488	
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General convention deputies:

Clergy Order:

1. The Rev. Canon Bradley Wirth
2. The Rev. Jean Collins
3. The Rev. Joan Grant
4. The Rev. Linda McCloud
5. The Rev. Keith Axberg (first alternate)
6. The Rev. Steven Yurosko (second alternate)

Lay Order:

1. Cynthia Benkelman
2. James Ellis
3. Pru Randall
4. Sandy Williams

CLERGY LIST

Name	Date of Canonical Residency in Montana	Residency or Cure as of 12/31/13
Bishop		
C. Franklin Brookhart, IX Bishop of Montana	2003	Helena
Parochial Priests		
Axberg, Keith	2012	Jeffers/Virginia City
Baker, Louise	2012	Bigfork
Bennett, Pattiann	2002	Eureka
Collins, Jean Griffin	2011	Lewistown
Eades, Susan	2011	Dillon
Grant, Joan	2009	Kalispell
Grotzinger, Terri Ann	2011	Missoula
Gunderson, David John	2004	Upper Yellowstone Cluster
Kinner, Heidi	2011	Helena
Knee, Jacob	2007	Billings
Lasiter, Douglas	2012	Forsyth/Miles City
Ljunggren, Timothy Michael	2004	Great Falls
McCloud, Linda	2008	Billings
Sherman, Clark Michael	1997	Bozeman
Toles, John Forest	2004	Billings
Webster, Valerie	2006	Big Sky
Wirth, Bradley	2002	Whitefish/Columbia Falls
Yetter, Joan	1999	Red Lodge
Yurosko, Steven	2012	Polson
Zubizarreta, Dorenda	2012	Hamilton/Stevensville
Parochial Deacons		
Klingensmith, Roxanne Elizabeth (Archdeacon)	1999	Bozeman
Anderson, Douglas Reid	1995	Missoula
Anderson, Judith Kay Finney	2000	Missoula
Chaney, Myrna	1999	Missoula
Gleaves, Donna	2011	Bozeman
Johnson, Richard Edward	1990	Helena
Knapp, Gretchen Bower	1996	Billings
Leach, Duane	2011	Jeffers
Moran, John Jay	1999	Helena
Seddon, Barbara Cynthia	1999	Billings
Non-Parochial Clergy - Canonically Resident		
Blessing, Wren Tyler	2013	Helena (Diocesan Staff)
Dooling, Thomas Alexander	1999	Helena
Fay, Michael James	1999	Nashua
Fox, Jedidiah	2008	Clayton, MO
Jacques, Mary Martha	1985	Dillon

Jett, Mary Julia	2012	New York
King, Karen	2009	Troy
Kuhr, Carolyn Sue	1984	Kalispell
Lindell, John	1997	Florida
Merrin, Susan Louise	2005	Denver
Roberts, James Christopher	1996/2011	Virginia City (Diocesan Staff)
Rowe, Mary Stone	2000	Hugo, MN
Scheeler, Joseph Lester	2002	Dominican Republic
Smith, Jr. J. Elton	2005	Alabama
Suhr, Esther	2005	Helena
Vardemann, Brady Jodoka	1999	Helena
Retired Clergy - Canonically Resident		
Aker, Edwina Sievers	1995	Polson
Baumgarten, William	2000	Kalispell
Board, John Curtis	2011	Helena
Brehe, Stephen Louis	1991	Helena
Brown, Raymond Dutson	1963	Helena
Champion-Garthe, Maurice	2010	Columbia, MO
Conklin, Caroline Elizabeth	1991	Seattle, WA
Curry, Norval Henry	1985	Paynesville, MN
Gleaves, Glen	2011	Livingston
Guthrie, Donald Angus	1977	Missoula
Hall, Karen	2011	Bozeman
Hewitt, Archibald Merille, Jr.	1981	Helena
Jasmer, Jerry	1990	Billings
Johnson, Franklin	2001	Jackson, WY
Johnson, Marietta	2002	Red Lodge
Jones, Charles Irving	1986	Gulf Shores, AL
Knox, Janet Marie	1994	Sheridan
McLean, Jean	2011	Helena
McLellan, Brenda Jean	1989	Stuart, FL
Naumann, John Frederick	1989	East Africa
Neeley, Harry Edwin II	1987	Dillon
Oreskovich, Steven John	1981	Missoula
Peel, Richard Charles	1968	Arizona
Pendergraft, Randall Scott	1999	Red Lodge
Roberts, Linda Secora	1991	Virginia City
Shipp, Mary Jane McCoy	1992	Dillon
Waddingham, Gary Brian	1994	Billings
Walter, George	2008	Polson
Retired Clergy – Non-Canonically Resident		
Buckley, Herb	1991	Helena
Sisk, Robert Buchanan	1980	Wilsall
Zabriskie, George	2003	Bozeman

Postulants for Holy Orders – Priesthood

Lea Colvill	Helena
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Postulants for Vocational Diaconate

Susan Bartlett	Anaconda
Constance Campbell	Bozeman
Steven DeHart	Dillon
Marcia Lauzon	Great Falls

Candidate for - Vocational Diaconate

Mary Alice Jones	Butte
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CONGREGATIONS

Church Name	Priest Serving
Absarokee, St. Paul's	The Rev. Glen Gleaves
Big Sky, All Saints	Pastor Darius Larsen (ELCA) The Rev. Valerie Webster
Bigfork, St. Patrick's	The Rev. Louise Baker
Billings, St. Luke's	The Rev. John Toles The Rev. Jerry Jasmer
Billings, St. Stephen's	The Rev. Jacob Knee The Rev. Cynthia Seddon
Bozeman, St. James'	The Rev. Canon Clark Sherman The Rev. Valerie Webster
Columbia Falls/Whitefish, All Saints	The Rev. Canon Bradley Wirth
Dillon, St. James'	The Rev. Sue Eades
Ennis/Jeffers, Trinity	The Rev. Keith Axberg
Fort Benton, St. Paul's	The Rev. Tim Ljunggren
Glasgow, St. Matthew's	vacant
Great Falls, Incarnation	The Rev. Tim Ljunggren
Helena, St. Peter's	The Very Rev. Heidi Kinner The Rev. Rick Johnson The Rev. John Moran
Joliet, Our Saviour's	Combined with Calvary, Red Lodge
Kalispell, Christ Church	The Rev. Joan Grant
Lewistown, St. James'	The Rev. Jean Collins
Missoula, Holy Spirit	The Rev. Terri Ann Grotzinger The Rev. Myrna Chaney The Rev. Doug Anderson The Rev. Judith Anderson
Polson, St. Andrew's	The Rev. Steven Yurosko
Red Lodge, Calvary	The Rev. Joan Yetter
Sheridan, Christ Church	The Rev. Bruce McNab
Virginia City, St. Paul's	The Rev. Keith Axberg

CLUSTER MINISTRIES

Cluster Name	Priest Serving
Bitterroot	vacant
Hamilton, St. Paul's	
Stevensville, St. Stephen's	
Kootenai	The Rev. Pattiann Bennett
Eureka, St. Michael and All Angels	
Libby, St. Luke's	
Troy, Holy Trinity	
Cluster Name	Priest Serving
Lower Yellowstone	The Rev. Doug Lasiter
Forsyth, Ascension	
Miles City, Emmanuel	
Pintler	Vacant
Anaconda, St. Mark's	
Butte, St. Mary's and St. John's	
Deer Lodge, St. James'	
Philipsburg, St. Andrew's	
Upper Yellowstone	The Rev. David Gunderson
Big Timber, St. Mark's	
Emigrant, St. John's	
Livingston, St. Andrew's	

OTHERS:

Community Churches	Served By:
Birney, Birney Community Church	
Gardiner, Gardiner Community Church	
Fellowships	
Havre, St. Mark's	
Laurel, St. Alban's	
Links	
Manhattan, Gethsemane/Bozeman St. James	The Rev. Canon Clark Sherman
Mission	
Holy Cross - Billings	The Rev. Linda McCloud
Togendowagen – Helena	The Rev. Heidi Kinner

**Episcopal Relief and Development
Parish Representatives as of 12/31/13**

<u>Church</u>	<u>Name</u>
St. Paul's of the Stillwater Absarokee	Jeanne Wagner
St. Mark's Anaconda	vacant
St. Mark's Big Timber	Francis Blake
St. Patrick's Bigfork	Nancy Potoczny
All Saints Big Sky	Sarah Peterson
St. Luke's Billings	Betty Fridrichson
St. Stephen's Billings	vacant
St. James' Bozeman	Joan Coffin & Nancy Blake
St. John's Butte	vacant
All Saints Columbia Falls	Vera Smith
St. James' Deer Lodge	Joann Nelson
St. James' Dillon	Ellen Daughterty
St. John's Emigrant	vacant

Episcopal Relief and Development Parish Representatives Continued.....

Church	Name
Trinity Ennis/Jeffers	Cam Leach
St. Michael & All Angels Eureka	Mary Lou Peterson
Ascension Forsyth	Sue Adams
St. Paul's Fort Benton	vacant
St. Matthew's Glasgow	vacant
Incarnation Great Falls	Vi Stahlecker
St. Paul's Hamilton	Marie Antonioli
St. Mark's Havre	Carol Reifschneider
St. Peter's Helena	Marge Short
Christ Church Kalispell	Carol Larson
St. James' Lewistown	Audrey Zimmerman
St. Luke's Libby	Betty Cooper
St. Andrew's Livingston	Piksiayki Stringfellow
Gethsemane Manhattan	vacant

Episcopal Relief and Development Parish Representatives Continued.....

Church	Name
Emmanuel Miles City	Kristy Gilbert
Holy Spirit Missoula	Judy Parock
St. Andrew's Philipsburg	vacant
St. Andrew's Polson	Liz Couch
Calvary Red Lodge	The Rev. Joan Yetter and Doris Spaulding
Christ Church Sheridan	The Rev. Janis Hansen
St. Stephen's Stevensville	vacant
Holy Trinity Troy	Jill Wilson
St. Paul's Virginia City	vacant

LAY DELEGATES TO THE 110TH CONVENTION

Church Name	City	Delegate(s)
St. Paul's	Absarokee	Kris Good Lori Good
St. Mark's	Anaconda	None
All Saints	Big Sky	Debbie Crowther Jack Crowther
St. Mark's	Big Timber	None
St. Patrick's	Bigfork	Barbe Breylinger Faye Lomax
St. Luke's	Billings	Janie Koch Nancy McManus Aaron Morgenstern Janet Morgenstern Carla Stadtmiller Lee Stadtmiller
St. Stephen's	Billings	Jenni Andrus Doris Gerstner Aaron Murphy
St. James	Bozeman	Connie Campbell Rosemary Freemyer Kristi Menix Valerie Olson Vicki Van Renesslaer
St. John's	Butte	None
All Saints	Columbia Falls/Whitefish	Ronnie Budge Brenda Guiltner Michael Moffitt Carl Thomas
St. James	Deer Lodge	None
St. James	Dillon	Maralyn Kailey Jane Maddock
St. John's	Emigrant	None
St. Michael's and All Angeles	Eureka	Doug Merrill Ethel White
Ascension	Forsyth	None
St. Paul's	Fort Benton	None

St. Matthew's	Glasgow	None
Incarnation	Great Falls	Wayne Linnell Richard Pate Owen Robinson Gretchen Swift
St. Paul's	Hamilton	Carol Cash Julie Miller
St. Peter's	Helena	Sarah Fox Kerry Johnson Ginnie Lane Larry Nielsen Darien Scott Roger Scott Ruth Ann Shuler
Trinity	Jeffers/Ennis	Pamela Boone Judy Herrick
Christ Church	Kalispell	Donald Amundson John Bertram MB Bertram Jon Olson
St. James	Lewistown	Ann Knerr Rosemary Kent
St. Luke's	Libby	None
St. Andrew's	Livingston	Sandy Williams
Gethsemane	Manhattan	None
Emmanuel	Miles City	Sharon Hatley

Holy Spirit	Missoula	Lucy Deaton Robert Deaton Dorci Dvarishkis Bob Johnson Jackie Johnson Patrick King Prudence Randall Ruth Scott Doreen Shafizadeh Karen Shelly Steve Shelly Gretchen Strohmaier Tom Todd Jeanni Warner
St. Andrew's	Philipsburg	None
St. Andrew's	Polson	Kathy Farmer Cynthia Hoelscher
Calvary	Red Lodge	Henry Tuell Ben Yetter
Christ Church	Sheridan	Sandra Baril Janis Hansen
St. Stephen's	Stevensville	MaryBeth Henningfeld Sue Falk
Holy Trinity	Troy	Pam Cole Dale Smith
St. Paul's	Virginia City	Barb Axberg

MINUTES OF THE 110th ANNUAL CONVENTION

OF THE EPISCOPAL DIOCESE OF MONTANA

KALISPELL, MONTANA

October 11, 12 & 13, 2013

The 110th Annual Convention of the Episcopal Diocese of Montana commenced Friday, October 11, 2013 with Opening Eucharist at 7 p.m. at the Christ Church Episcopal in Kalispell. The Rt. Rev. C. Franklin Brookhart, Jr. was Celebrant, and The Ven. Roxanne Klingensmith was Preacher. Following Eucharist, The Rt. Rev. C. Franklin Brookhart, IX Bishop of Montana, called the business session to order at 8:30 p.m. The Rev. Linda McCloud offered the opening prayer.

Welcome. Bishop Brookhart welcomed all to Convention. The Rev. Joan Grant, Rector of Christ Church, the host congregation was introduced, as were Betty Olson from Christ Church, and Jan Rayford from All Saints in Columbia Falls/Whitefish, the Co-Chairs of the Convention Committee.

Credentials Committee. Sandy Williams, Credentials Committee chairperson, announced of a possible 35 clergy, 23 were registered and in attendance, and of a possible 86 lay delegates, 65 had registered and were in attendance. The delegates in attendance (lay and clergy) constitute a two-thirds majority, therefore, Bishop Brookhart stated a quorum was present and the business of the Convention could proceed.

Introduction of Special Guests. Bishop Brookhart introduced two members of the Anamchara Fellowship, who are the special guests at Convention. Sister Cassandra Grace Norsworthy, is a professed member of the Anamchara Fellowship. She is a member of St. Barnabas Church, Wilmington, Delaware, where she serves as Pastoral Care Assistant. Brother William Morgan Schatzabel, is also a professed member of the Anamchara Fellowship. He is a member of All Saints Episcopal Church in Rehoboth, Delaware, where he serves as lector, Eucharistic Minister and assists the Priest at services.

Fr. Paul Bresnahan, another special guest at Convention, was introduced. Fr. Paul is a native of Boston, Massachusetts, ordained to the priesthood in 1972, and has served congregations in the Diocese of Massachusetts, Ohio, South Carolina, West Virginia, and most recently Bethlehem, Pennsylvania. Fr. Paul's areas of interest include Evangelism and Congregational Development, and has authored several books, one of which is User Friendly Evangelism, a very popular forward movement publication. Fr. Paul is currently working on a church membership drive project entitled Reversing the Decline. On Saturday, all three special guests will speak to the Convention delegation.

Rules of Order for the Convention. Bishop Brookhart stated the Convention will follow the General Convention Constitution and Canons, the Canons of the Episcopal Diocese of Montana, and the most recent edition of Robert's Rules of Order. Jim Shuler, Chancellor to the Bishop, and Charlie Briggs, Parliamentarian of the Convention, will be available to advise the Bishop on the Rules of Order throughout Convention.

Election of Diocesan Secretary and Treasurer. Bishop Brookhart announced Gayle Archey from Great Falls, has been nominated for Diocesan Secretary. There being no further nominations for Secretary, upon motion made, seconded, and approved, the nominations were closed. By motion duly made and seconded, Gayle Archey was unanimously elected to serve as Diocesan Secretary until the 2014 Annual Convention. Bishop Brookhart reported Martha Winford from Deer Lodge, has been nominated as Diocesan Treasurer. There being no further nominations for Treasurer, upon motion made, seconded, and approved, the nominations were closed. By motion duly made and seconded, Martha Winford was unanimously elected to serve as Diocesan Treasurer until the 2014 Annual Convention. Bishop Brookhart offered thanks to Beth Baker, who served as Diocesan Treasurer for the past 13 years.

Convention Committee Appointments. Bishop Brookhart announced those individuals serving on the Convention Committees:

Legislation: The Rev. Jean Collins (chair), the Rev. Canon Clark Sherman, Gretchen Strohmeir and Michael Moffitt.

Nominations: The Rev. John Toles (chair), the Rev. Valerie Webster, the Rev. Keith Axberg, Nona Munroe and Jon Olson.

Resolutions: The Very Rev. Steve Brehe (chair), the Rev. Linda McCloud, Libby Laird and Tom Todd.

Credentials: Ms. Sandy Williams (chair) and Barb Hagen.

Parliamentarian: Charlie Briggs

Committee on Legislation. The Rev. Jean Collins, Chairperson of the Legislation Committee, stated no legislation was received for presentation to Convention prior to the 60 day pre-Convention deadline.

Committee on Resolutions. The Very Rev. Steve Brehe, Chairperson of the Resolutions Committee, announced no resolutions were received prior to the 60 day pre-Convention deadline. However, Steve requested courtesy resolutions be given to him by early Saturday afternoon.

Committee on Nominations. The Rev. John Toles, Chairperson of the Nominations Committee, stated elections to fill the following Diocesan positions will be held during the business session tomorrow:

Foundation Board of Trustees. Two clerics, each for 4-year terms.

Diocesan Council. Two lay people and two clerics, each for 3-year terms; and

One lay person for a 1-year term.

Standing Committee. One lay and one cleric, each for 3-year terms.

Deputies to General Convention (2015 in Salt Lake City). Four lay and four clerics.

New Clerics to the Diocese. Bishop Brookhart announced the following new clerics to the Diocese of Montana:

1. The Rev. Canon Wren Blessing, serving in Helena as Canon for Christian Formation.
2. The Rev. Steven Yurosko, serving as Rector at St. Andrew's Church in Polson.

Additionally, Bishop Brookhart introduced the following individuals:

1. Barb Hagen, Canon for Finance and Administration;
2. Jill Sallin, Diocesan Office Administrative Assistant;
3. Julie Sisler, Camp Marshall Site Manager;
4. The Rev. Canon J. Christopher Roberts, Canon to the Ordinary;
5. Susan Brookhart, his wife.

Living The Resurrection - Reflections After Easter • Barb Hagen announced Bishop Brookhart's book, Living The Resurrection - Reflections After Easter is available for sale at Convention.

Official Acts of the Bishop. The brief overview of the Official Acts of Bishop Brookhart since the 2012 Diocesan Convention are as follows: 11 Baptisms, 41 Confirmations, 13 Receptions, 3 Reaffirmations of Baptism, 1 Ordination to the Priesthood, and 1 Institution of a Rector. Additionally, the Bishop's leadership outside the Diocese is as follows: 2 meetings of the House of Bishops, Clergy Conference, and 1 Clergy Day.

Designation of Plate Offerings during Convention. All plate offerings collected throughout Convention will be divided between Camp Marshall and Episcopal Relief and Development.

All proceeds from the silent auction at the banquet Saturday evening will go to Camp Marshall.

Adjournment of Friday Business Session. Bishop Brookhart adjourned the business session with prayer at 8:40 p.m.

Convention Reconvened Saturday Morning. The Convention reconvened with a Healing Eucharist on Saturday, October 12, 2013. The Rev. Canon Bradley S. Wirth was Celebrant, and the Rev. Canon Dr. Clark M. Sherman was Preacher.

Convention Guest Speakers. Sister Cassandra Grace Norsworthy and Brother William Morgan Schatzabel spoke of their lives as members of the Anamchara Fellowship. Additionally, the Rev. Paul Bresnahan spoke to Convention about his Evangelism and Congregational Development, and his book, User Friendly Evangelism. Fr. Paul also explained his current project entitled Reversing the Decline, and his suggestions for intentional church membership drives.

Business Session Reconvened. The business session of the Convention reconvened with Bishop Brookhart's call to order at 1 p.m., and prayer lead by the Rev. Linda McCloud. Bishop Brookhart announced there is a table at Convention with numerous items obtained from churches that are now closed, all of which are free to whoever can use the items.

Bishop's Address to Convention. Bishop Brookhart delivered his Address to the Convention delegation. Bishop Brookhart spoke of numerous churches around the Diocese who are doing evangelism and outreach with creative projects and amazing results, as follows:

The Rev. Dorinda Peterson-Zubizarreta, Rector, and other members of St. Paul's Church in Hamilton, and St. Stephen's Church in Stevensville, have started to incorporate children in the worship services, in an effort to increase the number of youth in the Church, and are having positive results.

St. Paul's of the Stillwater in Absarokee is currently a lay-lead parish, having Eucharist only once a month. The Church uses 10% of its income for outreach, including Project Hope, Camp Marshall and Episcopal Relief and Development. With the assistance of Sister Emily, the parish started a lunch program for children, which has now grown to be a community wide project. St. Paul's recently received a grant which will ensure the continuation of this important program.

Owen Robinson from the Church of the Incarnation in Great Falls, explained the Clothing Closet, an outreach project of the Church that provides free clothes to anyone. The Clothing Closet is open two days a week, and in 2012, served over 4,000 people. Recently, Incarnation started serving free lunches to patrons of the Clothing Closet every Saturday. Additionally, parishioners donate money throughout the year to an elementary school in a lower-income neighborhood in Great Falls. This past summer, Incarnation gave \$1,970.00 to the school.

The Rev. Keith Axberg and Judy Herrick spoke about fund raising efforts to renovate Trinity Church in Jeffers/Ennis. Through an extremely successful Capital Campaign, the parish has raised over \$170,000.00 for the renovation of the Church. Additionally, a neighbor donated real property to the Church, which the parishioners have turned into a community garden, providing food to those in need.

Presentation of Jubilee Ministries Award. In recognition of work in and around their community, Emmanuel Church in Miles City has been awarded a Jubilee Ministry designation. On behalf of Emmanuel Church, Bishop Brookhart presented the Rev. Doug Lasiter with a Certificate from Jubilee Ministries. Emmanuel Church operates a campus assistance program at Miles City Community College, which provides college students in need with personal care items, i.e., shampoo, toothpaste, soap, etc.

Presentment of 2014 Budget. Diocesan Treasurer Martha Winford, and Canon for Finance Barb Hagen, presented the proposed 2014 operating budget for the Episcopal Diocese of Montana. Barb noted the proposed budget is based on a 19.0% assessment, which is the same as last year. Martha entertained a motion to bring the proposed 2014 budget before Convention. The motion was made, seconded and approved. A motion was duly made and seconded to receive the 2014 operating budget as printed. The motion was approved by a majority vote of the Convention delegation.

General Convention Election. Four clergy and four lay persons need to be elected to serve as Deputies to the 2015 General Convention to be held in Salt Lake City, Utah. Committee on Nominations Chairperson, the Rev. John Toles, announced the following nominees:

Clergy: Keith Axberg, Joan Grant, Linda McCloud, Bradley Wirth, Steven Yurosko and Jean Collins.

Lay: Cynthia Benkelman, James Ellis, Pru Randall and Sandy Williams.

There being no further nominations in each order, upon motion duly made and seconded, the nominations were closed. Ballots were cast by the Convention delegation with the following election results:

Clergy: (1) Bradley Wirth; (2) Jean Collins; (3) Joan Grant; (4) Linda McCloud; Keith Axberg, first alternate; and Steven Yurosko, second alternate.

Lay: (1) Cynthia Benkelman; (2) James Ellis; (3) Pru Randall; and (4) Sandy Williams.

Foundation Board Election. Two clergy need to be elected as Trustees of the Foundation Board, each to serve 4-year terms. John Toles announced Rick Johnson and Doug Lasiter were nominated to serve in this capacity. There being no further nomination, upon motion duly made and seconded, the nominations were closed. Upon motion duly made and seconded, a

unanimous ballot was cast for Rick Johnson and Doug Lasiter to serve as Trustees of the Foundation Board.

Diocesan Council Election. John Toles announced the nominees to serve on Diocesan Council. Two lay and two clergy are needed to fill 3-year terms, and one lay person is needed to fill a 1-year term.

Annual Report. The nominees are:

Clergy: Steven Yurosko and Tim Ljunggren;

Lay: Karen Andre, Nancy McManus and Ben Yetter.

There being no further nominations in each order, upon motion duly made and second, the nominations were closed. It was unanimously agreed to elect Steven Yurosko and Tim Ljunggren by acclamation in the clergy order. In the lay order, ballots were cast by the Convention delegation with the following election results: Nancy McManus, 3-year term; Ben Yetter, 3-year term; and Karen Andre, 1-year term.

Standing Committee Election. John Toles announced the need to fill two vacancies on the Standing Committee, one clergy and one lay person, each to serve 3-year terms. Nominees are the Rev. John Toles, and Janet Morgenstern. There being no further nominations in each order, upon motion duly made and seconded, the nominations were closed. Upon motion duly made and seconded, John Toles (clergy) and Janet Morgenstern (lay) were unanimously elected by acclamation.

Bishop's Committee Appointments for 2014. Bishop Brookhart announced his appointments to the following committees for 2014 - all 3-year terms:

Board of Examining Chaplains: The Rev. Steven Oreskovich, the Rev. Canon Gary Waddingham, the Rev. Canon Bradley Wirth, and the Rev. Canon J. Christopher Roberts.

Chancellor: James Shuler

Christian Formation: The Rev. Wren Blessing (Chair), Gretchen Strohmeier, Cynthia Benkelman, Jamie Sherman, and Tom Carlson.

Commission on Ministry: The Very Rev. Steve Brehe (Chair), and The Rev. Louise Baker.

Congregational Development: The Rev. Canon Clark Sherman (Chair).

Ecumenical Officer: The Rev. Valerie Webster.

Installation of Companions to the Anamchara Fellowship. Members of the Anamchara Fellowship, Sister Cassandra Grace Norsworthy and Brother William Morgan Schatzabel, together with Sister Emily, installed Mary Alice Jones and Jim Jones as Companions to the Anamchara Fellowship.

Thanks to Committee Members. The Bishop offered his thanks to those individuals who have served on various Diocesan boards, commissions, committees and councils, and whose terms of service are now expiring:

Board of Examining Chaplains: The Rev. Steven Oreskovich, the Rev. Canon Gary Waddingham, and the Rev. Canon Bradley Wirth

Foundation Board of Trustees: Beth Baker, the Rev. Canon J. Christopher Roberts, and the Rev. Valerie Webster

Diocesan Council: The Rev. Robyn Barnes, the Rev. Jane Shipp, Sandy Williams, and Carol Goddard

Department of Finance: The Rev. John Board, Terry Moran, and Martha Winford

Christian Formation: The Rev. Robyn Barnes, Clark Carlson-Thompson, Tom Carlson, and Jamie Sherman

Social Outreach: The Rev. Tom Dooling, and Mary Alice Jones

Disciplinary Board: The Rev. David Gunderson

Standing Committee: The Rev. Linda McCloud, and Susan Bartlett

Commission on Ministry: The Rev. Louise Baker, the Very Rev. Steve Brehe.

Annual Diocesan Report. Upon motion duly made and seconded, it was unanimously agreed to accept the 2012 Annual Report of the Diocese, which is posted in its entirety on the Diocesan website.

Report from ERD Disaster Preparedness Coordinator. A report was given by Rev. Joan Yetter, the new Diocesan Episcopal Relief and Development (ERD) Disaster Preparedness Coordinator. Joan stated there are four goals of ERD Disaster Coordination: (1) to mitigate damage to property, (2) to resume the business of the Church, (3) to support our parishioners, and (4) to assist our vulnerable neighbors. Joan said we need to establish a Diocesan disaster preparedness committee, and also committees for each Parish throughout the Diocese.

Diaconal Report. Archdeacon, The Ven Roxanne Klingensmith, introduced all Deacons serving in the Diocese, and also those individuals who are Postulants and Candidates for the

Diaconate. Roxanne stated the Diocese of Montana has a very successful School for Deacons, and introduced the Rev. Myrna Chaney, the school's Dean, and the Rev. Valerie Webster, the school's Facilitator.

Christian Formation Report. Bishop Brookhart introduced Rev. Canon Wren Blessing, the new Canon for Christian Formation, and also the new Director of Camp Marshall. Wren stated one of her future goals is to implement the ability to do book studies and other learning opportunities on-line.

The Rev. Paul Bresnahan's Montana Tour. It was announced that Fr. Paul will be traveling around the Diocese this week speaking to parishes in Missoula, Great Falls, Billings, Bozeman, Butte and Helena.

Courtesy Resolutions. On behalf of the Resolutions Committee, the Very Rev. Steven Brehe, the Rev. Linda McCloud, and Tom Todd offered the following Courtesy Resolutions:

Whereas, Bishop Brookhart has ministered as our bishop for the last ten years; and Whereas, he has graciously led us into being Resurrection People; Therefore, Be It Resolved that we heartily thank Bishop Brookhart for his love and leadership.

Whereas, Sue Brookhart has been a helpmate to the Bishop, and provided behind the scenes encouragement for the rest of us; and Whereas, she has shared her musical talents and graciously cared for the clergy spouses and the people of Montana; Therefore, Be It Resolved that we wholeheartedly thank Sue Brookhart for her thoughtfulness and wisdom.

Whereas, Beth Baker has faithfully served the Diocese as our Treasurer for thirteen years; and Whereas, she has patiently explained the numbers and thoughtfully served the Diocese; Therefore, Be It Resolved that we thank Beth for her ministry of details and kindness to all.

Whereas, congregations from Kalispell, Eureka, Troy, Libby, Whitefish/Columbia Falls, Bigfork, and Polson have labored to bring us together at this 110th Convention of the Diocese of Montana; and Whereas, Convention co-chairs, Betty Olson and Jan Rayford, have thoroughly planned and organized dozens of volunteers; Therefore, Be It Resolved that we thank all of them for their good work.

Whereas, The Rev. Paul Bresnahan, Sister Cassandra Grace, and Brother William Morgan, have presented us with challenges, encouragement, good cheer, and hope for growing the church in the 21st century; Therefore, Be It Resolved that we thank them for their presence and words of wisdom.

Whereas, the people of the Diocese of Montana are continually blessed by her conscientious and good work; and Whereas, expressions of gratitude and appreciation are often overlooked; and Whereas, her smile and loving nature comfort and benefit all; Be It Therefore Resolved

that this 110th Convention offer its sincere thanks to Canon Barb Hagen for her saintly work and witness.

Diocesan Convention 2014. The Rev. Jacob Knee, Rector of St. Stephen's Church in Billings, extended an invitation for the 111th Diocesan Convention to be held mid-October, 2014 in Billings.

Diocesan Convention 2015. The Rev. Terry Ann Grotzinger, Rector of Holy Spirit Church, announced the 112th Diocesan Convention will be held in Missoula during the fall of 2015.

Convention Adjournment. Following prayer lead by The Rev. Linda McCloud, the business session of the 110th Diocesan Convention was adjourned at 3:45 p.m. A social hour, banquet and silent auction followed at 6:30 p.m., with the proceeds of the silent auction going to Camp Marshall.

Sunday Festival Eucharist and Conclusion of Convention. A Festival Eucharist was held Sunday, October 13, 2013 at 10:00 a.m. at Christ Church, with Bishop Brookhart as Preacher and Celebrant, thereby concluding the Convention.

Respectfully submitted,

Gayle Gallik Archey, Diocesan Secretary.

**BISHOP BROOKHART'S
CONVENTION ADDRESS**

OCTOBER. 12, 2013, CHRIST CHURCH, KALISPELL

Remember Jesus Christ, risen from the dead. Thus the scripture solemnly commands us, remember Jesus Christ, risen from the dead.

That sentence might well serve as a variant on our stated diocesan vision, that we are diocese transformed and transforming by the Risen Lord. We are a people who take our stand with the Risen Christ, who are rooted in the soil of the resurrection, who sail through the air on the wings of resurrectional winds. To say that we are a resurrectional people is to state that we bet our lives on the fact that nothing, not even death, can separate us from the life and love of God as reveal by Jesus Christ.

The New Testament sometimes talks about resurrectional living as entering into the new creation, a reality characterized by new life, new hope, new thinking, new acting. In my daily prayers for the diocese, I almost always begin by praying for our transformation by the resurrection, by our entering more deeply into the new creation. In my prayer, it takes this form: greater energy and deeper commitment, charity and gentleness with each other, generosity of time and talent, generosity of our financial resources, growth in baptisms and attendance. I am sure that there is more involved than that short list, but this is what comes to my mind and from my heart for you.

Allow me to chase a rabbit for a minute. Of all of those signs of resurrectional living, the one that appears to be most difficult for us is generosity of our treasure, our finances. That is, in part, because that is so counter-cultural. Our society says: the money is yours, the more you have the better you will be, keep as much as you can, spend it on yourself. And then we pull a cover of silence over all that: do not talk to me about money, it is none of your business, so stand aside. Well, Jesus had a great deal to say about money and our use of it. For one thing, we are only stewards of the money; it is not ours. After all, the time, energy and skill used to make the money are gifts of God. Further, money can be a great danger to your soul if you place too much importance and confidence in it. Also, how we use our money is a test of our obedience and discipleship. My experience is that all committed Christians are generous with their finances. Now, if you are feeling a bit tense by what I have just said, then I have made my point. Here endeth the rabbit chase.

The good news is that I see many signs that we are becoming more and more a resurrectional people, that we are being transformed by the life and love of God. For one thing, we are a growing diocese. Last year we grew the size of a small congregation. That certainly bucks the trend of many dioceses and churches in the US, and is, I believe, a significant development.

Moreover, almost all of our churches have some significantly faithful and resurrectional ministries going on. Most of us have moved beyond squabbling, navel gazing, and whining---all sure ways for congregations and dioceses to shoot themselves in the foot. We are looking to Jesus and the communities in which we live. Some are addressing financial stewardship with joy and hope. Others have decided to be thriving, Christ-centered churches, and others are courageously stepping up to problems they face.

Let me offer to you some examples. I have asked several of our churches to share with us all some significant resurrectional aspects of their lives as the Church of the Risen Christ.

St. Paul's, Hamilton

St. Paul's of the Stillwater, Absarokee

Church of the Incarnation, Great Falls

Trinity, Ennis/Jeffers, and

Emmanuel, Miles City, named a Jubilee Center.

The truth is that I could have chosen many more of you. These are simply ones that have had some important and special developments in the past year or so. Please do not think that I am unaware of all of our ministries, and I am grateful to God for all of you.

The later Donald Armentrout was Professor of Church History at our seminary in Sewanee, TN. He was a master of quotable quotes. Here is one of my favorites: you have been redeemed, now, dammit, act like it. We have the best news in the world. Here it is: Christ has died, Christ has risen, Christ will come again. And by baptism we can enter that new creation where God can take any of the forms of death we encounter and out of them bring life and wholeness. The third verse of "Amazing Grace" says it: the Lord has promised good to me, his word my hope secures. It is all grace, it is all gift, it is all life. Let's act like we are among God's chosen.

Remember Jesus Christ, risen from the dead.

COMMITTEE REPORTS

Christus Collegium, Center for Campus Ministry - Bozeman

Christus Collegium, Center for Campus Ministry is supported by three partner denominations – the Episcopal Diocese of Montana, Bozeman United Methodist Church and Lutheran Campus Ministries. All three of these partners have offices in our building and offer programming both on site and on campus. The facility is supported largely by monthly assessments paid by the partner ministries and by rental income from the residential facility. The assessments and ministry reimbursables accounted for approximately 18% of revenue in FY 2013.

The Christus Collegium is open for students to stop by and study or visit with friends, to meet with a pastor, or even to sit and play the piano. There are two regularly scheduled ministry nights that include home-cooked meals and an evening worship service on Sundays. Ministry staff plays a role in connecting students with service opportunities such as the Community Café.

Our ministry extends beyond the traditional campus ministry model in that we offer affordable housing for MSU students. For many years the residential community has been very diverse: Some have connections to the owning partner denominations but many are international students from a variety of cultures and faith traditions. We feel that our Christian presence and hospitality builds a bridge of multi-cultural understanding and friendship. Students who have traveled far from home appreciate the environment at the Collegium and have expressed gratitude for the welcome they have received. Very recently one of our past residents reached out to us. She had come from Mongolia to study at MSU and lived at the Christus Collegium in the late 1990s. She said she wanted to make a donation “as a token of my gratitude for everything you did for me and for all the students from around the world.” She wrote that the Christus Collegium was “a home away from home; a sacred place where I felt safe, protected and nourished . . . I truly love and respect you for what you stand for and for what you do for so many international students.” This letter came with a significant gift.

Thank you for continuing to support our Christian ministry to Montana State University students. The blessings and the benefits are sometimes quiet ones, but our presence here makes a difference in so many ways.

In Christ,

Kerri Brown

Administrative Manager

CAMPUS MINISTRY

Missoula



Pastor John Lund | john.lund@umontana.edu | (406) 396-4974 | www.ecmum.org

Annual Report, January 2014

Student residents and staff: We currently have 12 students living in the Ark and Emmaus House who are committed to living in community, sharing some meals and being part of campus ministry. We have awesome student leaders: Jessica Wurzel, Erin Hastey and Halle Wilson. Our administrator, Bethany Youngblood, has been with us for one year.

Contacts: Currently we have about 45 students in our “Active” file with about 60 more who are contacts. We also have about 20 active older young adults (mid-20’s through 30 or so), as well as about 65 faculty and staff contacts.

Program: The heart of our student ministry is the community of Wednesday night worship (7pm at University Congregational Church) and Sunday nights for dinners and discussions groups. We average between 10-20 on any given event.

Retreats & trips: Last year we offered a winter retreat at Lubrecht Forest, a floating retreat on the Blackfoot River, and a late fall retreat at the Lochsa Lodge. Last year we had 21 students travel to San Francisco for a service/learning/exploring adventure during Spring Break. This year we are planning to go to Vancouver, BC with the same kind of trip. Cost will be \$150.

Volunteerism and serving others: Volunteerism includes weekly meals at the Poverello, Family Promise help support for Atonement Lutheran, Habitat for Humanity, promoted campus-wide charitable giving, served at the Montana Food Bank Network.

The Well: A Mid-20’s to mid-30’s small group; for people of faith in their mid-20’s through mid 30’s and is open to anyone.

Missoula Interfaith Collaborative (MIC): In 2012 we began supervising and assisting in fostering the growth of the Missoula Interfaith Collaborative, a coalition of local faith communities and congregations, social and governmental organizations, and community leaders. We were excited to see MIC flourish and grow in 2013, securing its own 501(c)3 non-profit status, and hiring its own director and staff. We continue to work closely with MIC towards addressing community challenges through its many initiatives.

Campus Pastor Activities:

Teaching at UM: Fall: 1 credit Intro to Honors class called “Finding Your Path”.

UM Day of Dialog, *Lets Party: open dialog about drinking parties, hookups and more.*
convener and moderator: Oct. 2013

Masters of Social Work Practicum Student: Supervising Maria Lee on “Faith community responses to sexual and domestic violence”. Includes leader training and workshops for healthy relationships and bystander training for youth and adults.

Pacific Lutheran Theological Seminary board: began in spring of 08 as Montana Synod Rep.

Emmaus Lunch Series: A monthly gathering for lunch, learning and friendship. Hosted at Emmaus House.

Preaching: Please call for pulpit supply, a teaching event around young adults, environment, climate change, death penalty.

Outreach Teams: We are in our second year of having a 8-10 student outreach worship team. The past two years we have lead worship in 8 different congregations and are on track to do the same in the 2013-14 school year.

A heartfelt thank you to all of our supporting churches in the local Missoula area as well as throughout the Montana Synod. Thank you to the many individuals who have contributed time, food, furniture, and financial gifts this past year. Thank you also to our ecumenical partners; University Congregation and Holy Spirit Episcopal who continue to be a blessing to our ministry!

Organizational Activities:

Spring Capital Campaign: We ran a capital campaign in the spring of 2013 to fund important property renovations and maintenance, including a sewer repair and re-roofing one of our two buildings. These projects were crucial to the property’s continued upkeep and the students’ and staff’s safety. Moreover, we are deeply grateful for the ability to provide a beautiful, comfortable, and functional home for our residents who so enrich our programs and Emmaus community.

Fall Oktoberfest Fundraiser: Our second annual Oktoberfest fall fundraiser with food, music, polka dancing and both a live and silent auction was a huge success. We welcomed over 215 guests and raised over \$17,000 for our organization, a substantial increase over last year’s fundraiser in both revenue and attendance!

Financials: Outside of synod support and our two primary fundraisers this past year, the top three revenue streams included rental income, individual donor support, and a marked increase

in congregational support. Our largest expenses were program expenses, renovation expenses (funded by the capital campaign), and rental property and building expenses

CHANCELLOR'S ANNUAL REPORT

During 2013 James Shuler provided advice to the Bishop concerning legal and canonical issues. At the Bishop's request legal advice given to Diocesan staff, the Standing Committee, the Diocesan Council and several parishes within the Diocese. The areas of law addressed were property and insurance issues, employment law and mineral leases. Further, assistance was given to Diocesan staff concerning policy questions.

COMMISSION ON MINISTRY

Report for 2013

The Commission on Ministry is a body of advice to the Bishop for persons discerning a call to Holy Orders; it is charged with empowering and enhancing ministry in all its forms throughout the Diocese.

April 11, 2013 at Camp Marshall

The COM met at Camp Marshall and approved Venture in Mission continuing education grants to Rev. Joan Yetter (\$250) and Rev. Joan Grant (\$500).

June 4, 2013 at the Bishop's Office in Helena

The COM interviewed Connie Campbell of St. James, Bozeman, and Marcia Lauzon of Incarnation, Great Falls, and recommended them to Bishop Frank Brookhart for Candidacy to the Sacred Order of Deacon. The Bishop approved their Candidacy. In other business, the COM approved a Venture in Mission/ continuing education grant to Rev. Canon Clark Sherman (\$1,000).

Dec. 6, 2013 at the Bishop's Office in Helena

As permitted by the Canons, the COM waived the 12-month Candidacy to 6 months and recommended Connie Campbell and Marcia Luzon for ordination to the Sacred Order of Deacons at the Dec. 6, 2013, meeting. Bishop Brookhart received the recommendation and set ordination dates for both of them. The COM also interviewed Henry O. Tuell IV of Calvary Episcopal Church, Red Lodge, and recommended to the Bishop that he be granted Postulancy. Bishop Brookhart received the recommendation and approved his admission to Postulancy for Priesthood.

COM Members

- Chair: Very Rev. Stephen Brehe, 912 Stuart St., Helena MT 59601. 406.431.5134. Term 2017
- Rev. Louise Baker, PO Box 431, Bigfork, MT 59911. 406.849.5465. Term: 2017
- Rev. Pattiann Bennett, 200 Terning Drive W., Eureka MT 59917 406.297.7233. Term: 2014
- Barb Hoag, PO Box 417, McAllister, MT 59740. 406.682.4032. Term: 2015
- Ven. Roxanne Klingensmith, 1715 South Black. Bozeman 59715. 406.587.2148. Term: 2015
- Jon Olson, 1233 Quail Ridge Drive, Kalispell MT 59901. 406.755.0690. Term: 2014
- Ruth Ann Shuler, 3156 Holmberg, Helena MT 59602. 406.227.7424. Term: 2015

CONGREGATIONAL DEVELOPMENT COMMITTEE

2013 Congregational Development Committee
The Rev. Canon Clark Sherman, Chair

In October, the committee sponsored a diocesan speaking tour with The Rev. Paul Bresnahan as its keynote. Bresnahan focused on Evangelism and Stewardship in the Church. Tour dates included stops in Kalispell, Missoula, Great Falls, Helena, Butte, Bozeman and Billings. Also, working under the guidance of Canon Chris Roberts, the committee will begin providing assistance to churches regarding visioning and the development of a strategic plan. Canon Sherman and Rick Harden will be available to visit churches at the request of parish leadership.

2013 REPORT TO THE EPISCOPAL DIOCESE FROM THE ARCHDEACON THE VENERABLE ROXANNE KLINGENSMITH

I continue to be honored to hold the position of Archdeacon for the Episcopal Diocese of Montana. The Bishop and I completed 10 years together as of December 6, 2013. I still hold the memory of that day in December, 2003 when he phoned me to tell me he had appointed me to this position.

My role, since the day of the appointment, has been to support the Deacons in this diocese, to work diligently to create a School for Deacons, to honorably represent the Episcopal Church of Montana at annual Deacons Directors Conferences and to be a positive representative of the Diaconate nationally, state-side and in local communities around Montana. All of this work has been extremely gratifying and full of blessings. I note one blessing, in particular—that would be the on-going support of Bishop Brookhart in all the endeavors I have been engaged in over these last 10 years. I am grateful for his counsel, his willingness to grow with me in doing the business of the Diaconate and his faith in this Order to which I am so very proud to be called.

I also am blessed by the Deacons in this Diocese who so faithfully serve those in need in the

Name of Jesus. Ministries such as feeding the hungry, nurturing the souls of those who are incarcerated, tending to the sick and lonely, serving in low income health clinics, being present to those who do the hard work in law enforcement, facilitating the School for Deacons, always welcoming those who might not otherwise be welcomed in other places in their lives-----this is the blessed and fulfilling work of the Deacon in this Diocese.

Just who are these people? They are The Reverends: Doug & Judy Anderson & Myrna Chaney—Holy Spirit, Missoula; Donna Gleaves, St. James, Bozeman; Duane Leach, Trinity, Jeffers; Rick Johnson & John Moran, St. Peters Cathedral, Helena; Cynthia Sedden & Gretchen Knapp, St. Stephens, Billings; Janis Hanson, Christ Church, Sheridan. Retirees, Jan Knox, Sheridan, and John Board, Helena, are still considered to be a part of our community. I remain grateful to them for their years of service.

To put it mildly, I would love to have a Deacon in each parish in the Diocese----perhaps an outrageous goal BUT one I would love to achieve during my tenure as Archdeacon.

In 2014, we will add 2 more people to our Community—Connie Campbell, St. James, Bozeman and Marcia Lauzon, Incarnation, Great Falls. Their Ordinations will take place on Sunday, May 18, at St. Peters Cathedral, Helena. I cannot wait to welcome them into our Community of Deacons!

In this report, I cannot afford to miss an opportunity to ask for your help in looking for a Deacon in the midst of your congregation---if you think you see one, let me know-- (telephone number and e-mail address is on the Clergy List). I will be happy to share the possibility of a call with them, share the passion I have for this Order I so dearly love.

Faithfully in the Name of Jesus,

The Venerable Roxanne Klingensmith, Archdeacon

ECUMENICAL REPORT

The Rev. Valerie Webster

June of 2013 Bishop Brookhart asked me to prayerfully consider serving as the Diocese of Montana's Ecumenical Officer in August when the Rev. Robyn Barnes completed her term. I have since attended the 2013 Montana Association of Churches (MAC) 40th Annual Assembly held at Holy Rosary Catholic Church in October and continue to attend the quarterly MAC meetings.

In 1973 MAC was founded and organized by denominational churches with the mission of "Uniting by the power of god's word for witness, worship, justice, education, and service."

Now, 40 years later, MAC has many accomplishments to its credit, while recognizing a need to adapt to the changed religious and secular landscape of Montana. MAC has a Task Force working with the judicatory heads and ecumenical officers representing member churches. I have consulted with Bishop Brookhart before and after meetings so that I can represent his and the diocese's support and contributions for this process. Additionally MAC continues to work with its lobbyist in Helena to represent a Christian voice challenging the death penalty, and advocating for the poor, as well as mothers and children.

FINANCE DEPARTMENT

The Finance Department is a committee that reports to the Diocesan Council. The main responsibilities are to create a budget to give to Council and to review grant requests. In the budgeting process Finance Department meets to establish a budget which is then sent to Council for approval. After the budget has been approved the committee chairs, having determined their own needs, have met as a group to divide the program budget funds. As grant requests are received the finance department reviews them for completeness of submission. Depending on the type of grant, they are passed on to the council or the bishop for further review. The grant is then either approved or denied.

Another important duty of the Finance Department is to make the determination of what health, dental, and vision insurance policy choices are offered. The needs of the diocese are determined as to how many units of single, family, and single plus spouse or children are needed. The committee then reviews all options and chooses the ones that are best suited to our diocese.

Members of our committee are Ginnie Lane, Carl Thomas, Martha Winford, The Rev. Rick Johnson, Kathy Thomas, Doris Gerstner, The Rev. Stephen Yurosko and The Rev. Keith Axburg. Kathy Thomas serves as our secretary. Barb Hagen is the liaison with the diocesan office.

Respectfully submitted,

Martha Winford
Diocesan Treasurer

FOUNDATION BOARD

The Foundation Board consists of members who are elected for 3 years terms at the annual Diocesan Convention. Meetings are held quarterly with Dean Nelson from RBC Wealth Management to review the portfolio. With the advice of Dean, decisions are made to change asset managers or do add different asset classes, or to continue with the current funds and their managers.

Members of the committee include The Rt. Rev. Franklin Brookhart, Chancellor Jim Shuler, Council vice President Heidi Kinner, Standing Committee President Mr. Lee Stadtmiller,

Secretary Barb Hagen, Don Gimbel, Diocesan Treasurer Martha Winford, The Rev. Rick Johnson, The Rev. Doug Lasiter, The Rev. Valerie Webster, and Michael Moffitt

Respectfully submitted,

Martha Winford
Diocesan Treasurer

STANDING COMMITTEE REPORT

The standing committee met 3 times in 2013. They met on March 21st, May 16th, and September 26th. The Standing committee provides advice to the bishop and most of their work is of a confidential or sensitive nature. The members in 2013 were:

The Rev. Terri Ann Grotzinger, Mr. Rick Harden, Ms. Janet Morgenstern (Secretary), The Rev. Canon Clark Sherman, Mr. Lee Stadtmiller (President), and The Rev. John Toles.

Respectfully submitted,

Janet Morgenstern
Secretary

UNITED THANK OFFERING (UTO) REPORT **No report for 2013 – in transition**

STAFF REPORTS

ADMINISTRATIVE ASSISTANT

Jill Sallin

I thought since this was my first time writing an article for the annual report, I would first introduce myself especially since I have not yet had the chance to meet all of the diocese. My name is Jill and I am a mom of two wonderful boys. My oldest son is Zach who is 19, newly married, and a United States Marine. He is currently stationed at Camp Lejeune in North Carolina. My youngest son is William who is 14 and is a freshman at Helena High and plans to join the United States Army when he graduates. I was raised in Lincoln, MT and have lived in Helena off and on for a total of 12 years and have been back since 2009. I enjoy scrapbooking, hiking and spending time with my boys.

What a blessing 2013 has been!!! After working temporary jobs for a couple of years, I became the new administrative assistant for the Episcopal Diocese of Montana on April 8, 2013. After numerous prayers and trying to be patient waiting for God to lead me to the perfect job, here I am.

My first task was to arrange a meeting for the Bishop with Senator Jon Tester and Congressman Steve Daines in Washington D.C. My first question to myself was "How am I ever going to accomplish this" and of course my question to God was "What have you gotten me into?" But reminding myself that God brought me to this place for a reason, I jumped in with both feet and The Bishop had a successful trip and meeting in our Nation's Capitol.

One of my main tasks as the new administrative assistant was to not only stay current with Safeguarding but to go through the database and determine any updating that needed to be done with regards to required classes and background checks. This will be an ongoing project throughout 2014.

My main goals for 2014 is to continue working with Safeguarding and updating the database and making sure our clergy, all our vestry members and volunteers working with children are up to date with classes and backgrounds. I promise that in the near future this will be an easier process for all. I also am working on becoming a trainer for Safeguarding classes for the vestry members and working with The Rev. Wren Blessing in teaching live classes.

I am truly enjoying my new career and I look forward to the New Year and what it will bring. I couldn't be working with better people and not just here in the office but across the whole diocese of Montana. I have made many friendships that will last a lifetime.

CAMP MARSHALL

End of Summer Report 2013

Interim Camp Director – The Rev. Robyn Barnes

2013 has been a transition year for Camp Marshall. David Campbell left in August 2012 for a new position in the Diocese of Dallas. I was happy (and slightly trepidatous) to step into the Camp Director position on an interim basis. My position as Interim Director was different in several ways from Dave's position. I was half time until the beginning of Camp (May 29). Youth Ministry Director and Fundraising were not part of my job description. With only 20 hours a week, these were reasonable job description changes. The lack of Diocesan support for youth ministry was felt by me and several Church youth ministries. The lack of fundraising time was felt by the Camp budget.

I started in November—already behind in terms of fall fundraising, setting the 2013 schedule, and updating documents and registration material for 2013. Fortunately, we were able to hire Clark Carlson-Thompson to help update Safeguarding information for the Diocesan Office and provide some assistance for me in those areas. Staff recruitment began in December. And our first registration for 2013 arrived in late December.

The major project of 2013 also began in November. For the last 15 years Camp had been using David Campbell's personal truck around camp—and it moved to Texas with him. Julie Sisler and I spent time outlining what kind of truck Camp needs, figuring the price range, working with salesmen, and finally purchasing a used truck. This process began in November and the truck was purchased in April 2013.

When Roger Stone left the Office we needed a new webpage. In the course of those discussions, we decided to fold the Camp and Diocesan webpages into one more coherent page. As a result I spent a number of hours working to help define what the new page should look like, what had to be incorporated from the old Camp website, and providing relevant text, documents, and other information to be included.

In January I went to the Episcopal Camp and Conference (ECCC) Annual Conference. This was invaluable time to network and learn from other Camp Directors and staff. ECCC brought in several speakers to discuss camping, youth and the Church, budgets, and more. Attending was great help to my work. I would suggest that the Diocese find the resources to send Julie Sisler and the Camp Director in the future.

Our surprise projects of the summer were replacing the mower and painting. Our riding lawn mower broke beyond repair in June. The replacement was relatively easy to find, but not cheap at \$1500. With low registrations for Family Camp 1 I decided not to take staff off payroll for the week. Instead I offered the week off without pay to anyone who was interested and the rest of us painted. The office, Coventry, and Canterbury all received new coats of paint.

January to May were also filled with staff recruitment, hiring, and paperwork; Camper registration; training related to the Safeguarding policies; and recertifying as a lifeguard (we are a waterfront camp). To accomplish all of this I spent an average of 30 hours a week working as the Camp Director—many of those hours occurring on nights and weekends as those were the hours potential staff and parents are available.

Staffing

It was wonderful to welcome back old and new faces to our summer staff. Henry Maher, Paul Carlson-Thompson, Devin Gilstrap, Hillary Willet, Mark Clemow, Shelby Parrish, Robyn Smith, Danny Smith, Sara Hill, PJ Willet, Miriam Smith, Riley O'Boyle, Kristine Stanfield, and Janelle Fuller all returned as paid staff. Ruben Ramirez, CeCe Young, Mandy Turk, Scott Willis, Keanna Blodgett, Olivia Effertz, Chuck Clingan, and Phillip Catlin came as new paid staff. Andrew Wheatley, Allie Sticka, James Catlin, Rachel Catlin, Kelsey Raynal, Betty Hawthorne and her sister Peg, and Trey Kennedy volunteered their time. (The danger of naming people is who you forget. My sincere apologies.)

Our staff are paid between \$150-\$250 a week—before taxes. To work at Camp they sacrifice pay and time with friends and family. I believe that many would tell you the chance to be in Christian community, working with our campers, and the joy of being in this location help ameliorate those sacrifices. Most of our staff are college students and we do lose staff to the needs of helping pay tuition.

Staff participated in two weeks of training. These weeks cover Safeguarding, Lifeguarding class, CPR/First Aid, camp cleaning, Camp schedules, the Discipline Model, Program Area orientations, Church at St Andrew's, and an overview of Church Basics. Gathering the staff in charge of Program Areas a few days before the rest of the staff joined us greatly improved the two weeks.

Most of our staff work from early June to a few days after the end of Senior Camp. Three or four staff were on payroll for the first two weeks of August for our Day Camp at All Saints' Columbia Falls/Whitefish. Due to firing our head cook and Julie Sisler's knee surgery, we retained several other staff to help with food service for MCT, a large rental group that is here through the same two weeks. This put us over our staff budget but was necessary.

In past years parish nurses from around the Diocese have volunteered as our nurse for a week of Camp. This year due to a lack of returning nurses and even more the lack of time for the Camp Director to recruit new nurse volunteers, this summer we hired Scott Willis, a licensed EMT, to provide medical care for the summer. This was not in the original staff budget but was necessary to provide reasonable care at Camp Marshall where we are about 20 minutes from advanced care. Scott's knowledge and training—especially his advanced training in wilderness and water care—were a perfect fit for Camp Marshall. Additionally, his assistance around Camp greatly improved the summer.

Clergy from around the Diocese came each week to provide programming and spiritual guidance. The Rev. John Toles and the Rev. Doug Anderson, Grace Camp; the Rev. Mike Fay, JM1; the Rev Keith Axberg, Family 1; the Revs Terri Grotzinger, Judy Anderson, and Doug Anderson, JM2; the Rev Tim Ljunggren, Family 2; the Rev Joan Grant, Senior Camp. Camp Marshall could not happen without their leadership and support.

Registrations

In 2013 we had 325 campers on site. Subtracting Clergy Conference and the Women's Retreat, we had 240 camp registrations this summer. 141 of those people were here for a residential youth camp (Grace Camp, Junior Middler 1 or 2, Senior Camp); 50 attended a Day Camp; 43 attended Alumni Camp; 46 attended Family Camp. This is slightly down from 2012 when we had 369 campers. However we recruited for a smaller Grace Camp, only offered two weeks of Day Camp, and the Camp Director was unable to visit parishes during the winter or continue previous advertising methods.

These are our registrations broken down by week:

Grace Camp	18
Junior Middler 1	26
Junior Middler 2	33
Family 1	3 (1 Family)
Family 2	43 (11 Families)
Senior High	50
Day Camp	50
Alumni Camp	43

It should be noted that Family Camp 1 has historically been a smaller Camp and is held over the Fourth of July. With only one family, we used the extra staff time to paint three buildings on Camp (the office, Coventry, and Canterbury), which the staff did in 95+ degree weather.

In the past several years Camp has moved toward online registrations. This speeds up our ability to process a registration and gives people the option of paying by credit card. This year only 10% of our registrations were paper (which may have been slightly influenced by how few brochures were mailed). 90% of our registrations were online. The other effect of online payment is that PayPal takes a percentage of each transaction as their fee. This summer that came to a total of \$224.05. I had adjusted the Camp fees with this in mind and the total that PayPal collected as their fee and this was within the range I had anticipated.

Because the Camp Director position was half-time, we planned on 20 Grace Campers. This is lower than we had in past years. I felt it was a wise choice, especially given the lack of time I had to recruit volunteers.

Camp Fees and Scholarships

This year I raised Camp fees from \$325 to \$355. Part of this was to accommodate PayPal's fees; part of it was because costs go up every year. I decided to raise fees slightly more this year than has happened.

Camp Marshall does not turn people away for financial reasons. At the same time we have no funds designated for scholarships. Parishes were even more financially supportive of campers. This year our Parishes provided 47 partial or full scholarships totaling \$28,699.50. The Diocese provided 22 scholarship partial or full scholarships totaling \$5,356. (Some campers received a partial scholarship from a parish and a partial scholarship from Camp.) As Camp has no scholarship fund, parish financial support makes a significant difference both in the life of the individual camper and for the entire Camp community through the financial stress it relieves.

Grace Camp

Grace Camp is a week which serves children with a parent who is incarcerated for free. I was struck by the early and eager support for Grace Camp from parishes and individuals. Grace Camp provides 15-25 children with the opportunity to not be "the kid whose parents are in jail," away from any stress or uncertainty in their lives, and to know that God loves them. This year we provided 18 Grace Campers with this life changing experience. This required \$13,390 dollars of support. (That figure includes donations by people, Churches, and the remainder the Diocese has paid.)

In addition to prayer and financial support, everyone who comes to Grace Camp receives the gift of a homemade quilt. The spring women's retreat donates the quilts they make. And quilts come in from other people around the state. This year we had over 40 quilts for the kids to choose from. This is a significant gift of love, time, and fabric.

Camp and Family/Camper Connections

For the past two years Camp Marshall has been building a media program. The upfront costs of equipment and software were funded through a gift from the Presiding Bishop's office and a grant from the Roanridge fund. As a result Camp has built a strong photography, recording, and video program. This year we made regular photos on Facebook and videos on YouTube a summer long priority. Both parents and campers appreciated these windows into each Camp week. It was exciting to watch parents have insight into what their children were doing and exciting to hear kids arrive at Camp extra excited because they had been watching our photos and videos.

As a result of this consistency we saw the number of people following ('liking') the Diocesan Facebook page, commenting, and sharing our posts skyrocket. Between our first day of programming and our last residential youth camp our Facebook page gained 107 followers. Our videos (weekly vlogs this year) reached an average of 188 people. People were more likely to engage (click on) our photos which had an average reach of 173 but an average click of 240. (Videos had an average click of 38.) I believe this is because photos caused people to link back to our page and see what else was there while videos told a fuller story. The average reach of our posts was 127. (Equivalent to the ASA of a large parish in the Diocese.)

This year we used our YouTube channel to post weekly vlogs (video web logs). Our goal was to capture a 2-3 minute mosaic of the kids and their week. By the end of the summer we posted 9 vlogs, 2 other video projects, and 2 or 3 unfinished works from previous summers. On average each video was viewed 80 times. Our most popular video was the slideshow from Senior Camp with over 270 views to date.

CAMP MARSHAL FACILITY ANNUAL REPORT

From the Site Manager – Julie Sisler

1. Septic Holding Tank at the Bishop's trailer. The Bishop and I are both desirous of finding a remedy for the septic issues at the Bishop's trailer. Currently, the Site Manager empties the holding tank in the Bishop's trailer after the Bishop leaves the trailer. Neither of us is happy about that.

One remedy is to put a drain field up by the trailer. That would cost approximately \$7,000.

Another remedy is to put a 500 gallon holding tank, buried near the trailer. This tank would be pumped by a septic pump service once or twice a year. The cost would be in the range of \$2,000 to \$3,000 plus \$100 to have the tank pumped when necessary. Furthermore, this same tank would be ready to use should we decide to put in a full drain field at a later date, reducing the cost of that project.

I think it is a good idea.

2. Accommodations License. The Lake County Environmental Health Department has been hinting for several years that Camp Marshall definitely falls into the category of an "Accommodation", meaning we house people much like a motel and therefore fall under a whole new range of rules, regulations and laws. Most of these we do not meet. The most pressing issue from the Health Department's point of view is the mattress situation. Our mattresses are deplorable. We must make it a priority to replace the mattresses this year.

As if to punctuate this issue, I recently had to dispose of 21 mattresses from Coventry because we had a bed bug scare. We can no longer tolerate this problem. To replace all 101 mattresses it will cost in the area of \$13,000-\$15,000.

3. Rental Groups. The rental group business seems to be on the rise again. I have rented every weekend this autumn and have received numerous calls for the spring. We will be raising the charge of renting the camp by one dollar per person per night, and each meal will also be raised by one dollar. This will hopefully help cover the ever increasing costs of operating camp.

4. Further down the Road. On the list of projects that will need time, energy and money within the next 6 to 18 months is a remodel of the East Shower House. This will not be a huge project, but it will be a medium-sized project. We have shower stalls that have deteriorated to a degree that they need to be replaced, and the building needs to have a stronger ventilation system to help reduce the amount of moisture in the building. There is also a need to replace some sheet rock.

Otherwise, we are in a good place to continue to maintain the status quo while we decide what the long-term plans are for the facility. We are looking forward to working with Rev. Blessing.

Julie Sisler, Site Manager, Camp Marshall

October 2013

Addendum January 2014

We have several new discussion topics since October.

1. Tables- We purchased 12 new five-foot round tables for the lodge. They arrived safely. They are made of durable plastic. They are stable and seem to be of good quality. It will be nice to retire the heavy, dilapidated tables we have been using for the past several years.
2. Rev. Wren Blessing has also found a mattress that will probably serve us well. We intend to do fund-raising early 2014 to purchase the mattresses by March or so.
3. We have replaced all the old smoke detectors in camp with new dual sensor detectors. These detectors have a ten-year life expectancy, too.
4. Knee surgery. I am going to have extensive knee surgery in mid-January. Normally, an employee having surgery is not annual-report-worthy. However, in this case, it is. I will be unable to do any physical work for 12 weeks. We are currently looking to hire someone locally to fill in for spring rental groups.

Julie Sisler, Site Manager, Camp Marshall

January 3, 2014

CANON FOR CHRISTIAN FORMATION & CHRISTIAN FORMATION REPORT

The Rev. Wren Blessing

I joined the diocesan staff in October of 2013 to serve in a new position called “The Canon for Christian Formation.” It is a privilege to support parish Christian formation efforts throughout the diocese, to facilitate regional gatherings for youth and young adults, and to direct Camp Marshall. The Rev. Robyn Barnes, who served as interim camp director, departed The Diocese of Montana in September, 2013.

In the latter part of 2013, I visited the following parishes for Sunday morning Eucharist, to preach or to participate in Christian Education gatherings: Christ Church (Kalispell), Holy Spirit (Missoula), St. James (Bozeman), St. James (Deer Lodge), St. Mark’s (Anaconda), and St. Peter’s (Helena).

In November, 2013, I hosted the first of a series of monthly conference calls inviting lay ministers who work with children and youth into a structured conversation about themes relating to parish ministry. We continued our conversation and learning in December and into 2014. I also met in person or by phone with each of the youth ministers or Christian Education directors in our diocese, to learn more about the youth programs in their parishes.

In November, 2013, I spent time at Camp Marshall reviewing facilities needs with Julie Sisler, Camp Marshall’s site director. We used budgeted funds to purchase a set of tables for Brewer Lodge, and to replace smoke alarms in all buildings on site.

In November, the Standing Committee voted to pursue the possibility of a Capital Campaign, in part to support the ministry of Camp Marshall.

During October, November, and December, I dedicated time and energy to developing clear, consistent communication systems for Camp Marshall and for diocesan youth programs. We work to maintain an active presence on Facebook, a regularly updated website, an active blog, and a monthly e-mail newsletter communicating information about youth programs, and about Camp Marshall.

Camp registration became available starting on December 1st, and a staff application process was in place by the end of 2013. Already, 2014 promises to be a fruitful and exciting year of ministry. I look forward to growing in relationship with the people of the diocese during the summer camping season, and give thanks for such a beautiful, hopeful place to minister.

CANON TO THE ORDINARY

Annual Report for 2013
The Rev. Canon J. Christopher Roberts
Canon to the Ordinary

I have continued to serve in the year 2013 as Canon to the Ordinary for Bishop Brookhart. This position is a half-time, approximately three day a week position. Each week I spend a day in the Helena Office, a day in the Diocesan Office I have at St. Paul's Virginia City and a flex day which may be on the road, on the computer and smart phone, at a Diocesan Event or in one of the offices.

This year I have served in at least the following areas of Ministry:

Diocesan Deployment Officer and Officer of Transitional Ministry:

I have worked this year as Bishop Brookhart's primary support in the search process for new clergy for empty positions in Montana. In this position I have assisted the Vestries, Cluster Boards and Search Committees of Congregations in their Search and Call Processes as well as in the arrangement of more formal Supply arrangements in several cases. I have made and kept regular contact with, done the training of and provided regular support for Search Committees and their Chairs as well as Vestries. I have done all of the initial background checking with Dioceses and References for potential candidates. This involves both email and phone contacts on all potential candidates. I have made email contact with all potential candidates and have had at least one 1 hour plus direct phone conversation with anyone interested in a position in Montana. I have gathered all material necessary for Bishop Brookhart to make a final decision regarding the viability of candidates to serve in Montana. Once potential clergy candidate's names and documents have gone to Congregations, I have continued to support both the committees and the potential candidates. I have endeavored to make this as efficient, yet "person friendly," a process as possible. I have also sought to find good candidates for the good congregations I am seeking to support.

As a part of this work I have entered congregational materials into the National Office of Transition Ministry computer system and have supported many of our clergy in updating their entries there.

I also have updated the actual structure of the Search Process, creating a new document which assists Congregations on each step of a search.

It was a particular pleasure this year to play a role in the search and call of our new Christian Formation Canon and Director of Camp Marshall, The Rev. Canon Wren Blessing.

This is a great state and we have strong and special congregations and very gifted and committed Clergy. It is an honor to work with and for each of them. I have been a recruiter and advocate nationally for our ministry and our congregations.

Ordination Officer

As Diocesan Ordination Officer, I file an annual report with the National Church, manage all transfers of clergy letters, in and out of our diocese, and manage all ordination files.

Management of Ordination Track

I provide support for all individuals who are in any stage of the Ordination Process. This involves file and record keeping, support as individuals work through canonical requirements and regular communication with the individuals, their clergy and occasionally their congregations.

Management of all Diocesan Confidential Files and Clergy Background Checks

All confidential files which come to the Diocesan office are filed and managed by me personally. Much of my work is involved in management of the files and oversight of Clergy and Laity Background Checks.

Congregational Support and Visits

A part of my work commitment includes informal as well as formal visits and Services at diocesan congregations and diocesan meetings (including COM and some of the Clerical Deanery meetings). As a part of my work, I have celebrated HE and Preached many times this year. I have attended and participated in the leadership and/or planning of all scheduled Ministry Skill Events and also provided support for the management of the annual clergy conference. Another dimension of my Congregational support has been the leadership of Mutual Ministry Leadership reviews and guidance of Congregational Visioning Processes .

Priest Support

In addition to the responsibilities previously mentioned I have helped plan organize clergy Title IV Training events and regularly worked with and updated the Approved Supply Clergy list. I have also provided much office support in the updating of Safeguarding work. I particularly enjoy the time I have working with and providing ministry support for our Diocesan Clergy.

Miscellaneous

Much of my work involves regular participation in Diocesan Staff planning and worship. It also involves support by phone and email to the many spontaneous needs that arise for clergy and congregations. Most importantly, I seek to assist and support Bishop Brookhart in the guidance and empowerment of ministry in this Diocese.

It has been my pleasure and honor to serve Bishop Brookhart and this Diocese for the last 12 months of the year 2013.

The Rev. Canon J. Christopher Roberts

January 8, 2014

CANON FOR FINANCE & ADMINISTRATION

Barb Hagen

The year 2013 was a year of transition. January-March I was the only layperson in the diocesan office and it was a very busy time. In April, I received the gift of Jill Sallin, our new administrative assistant.

Though it was busy, I offered a couple of different training options. Beth Baker and I hosted training for year-end tax preparation in early January. In February, I coordinated Ministry Skills workshops again and taught a treasurer's class. Two people attended the treasurers' training.

We also made a change to the website and I spent a great deal of time coordinating and working on the new website.

Due to the staffing situation early in the year, I did not visit any churches for Episcopal Relief & Development and we did not offer spring workshops.

In May, I attended the Episcopal Relief & Development network meeting in Newark. It was an informative meeting as always.

My church also closed in May. Church of the Nativity, where I attended for over 20 years, held its final service on May 19. One of the duties that falls to the diocesan staff when a church closes is dealing with the stuff that remains. The church members take care of most of it, but there is always stuff that needs a new church home. I spent a lot of time tending to that project.

For the first time in many years, I coordinated diocesan convention. I did a lot of work on the website and worked closely with the convention planning group. I also led new delegates briefing and the budget hearing. We also had a new diocesan treasurer in 2013 so I needed to run that meeting since we didn't elect a new treasurer until Friday evening.

Just before convention, Wren Blessing, our new Canon for Christian Formation began working with us. She is truly a godsend to me as well.

I was stretched in many ways this year. I learned new things, met some new people and said goodbye to others. Change is never easy but there have been many gifts this year and I feel very hopeful about our future together in the diocese of Montana.

Faithfully,

Barb Hagen
Canon for Finance & Administration

2013 - DIOCESAN COUNCIL MINUTES

Episcopal Diocese of Montana

Minutes of Diocesan Council Conference Call

January 26, 2013

Diocesan Council held its quarterly meeting via conference call, beginning at 10:00 a.m. on Saturday, January 26, 2013.

Attendance. Council members participating were: Bishop C. Franklin Brookhart, Jr., Carol Goddard, Jane Shipp, Robyn Barnes, Heidi Kinner, Jackie Brehe, Joan Grant, Keith Axberg and Gayle Gransbery. Council members Sandy Williams, Ginnie Lane, Sue Eades, and Diocesan Treasurer, Beth Baker, were absent. Also participating in the call were: Barb Hagen, Canon for Finance and Gayle Gallik Archey, Diocesan Secretary.

Call to Order. Bishop Brookhart began the conference call meeting with prayer. With a quorum participating, the meeting was called to order. The agenda was adopted as presented.

OLD BUSINESS.

Minutes of November 10, 2012 Conference Call. By motion duly made and seconded, the Minutes of the November 10, 2012 Council conference call were approved as printed.

Financial Reports. Barb Hagen presented the December 31, 2012 financial statements, and reported the finances of the Diocese were in good condition as of year-end. Barb stated the Diocese anticipates receiving the assessment payment from Incarnation Great Falls soon. Upon motion duly made and seconded, it was unanimously agreed to accept the financial statements.

Annual Parish Audit Report Update. Barb Hagen stated the Diocesan office has received 2011 Audit Reports from all parishes in the Diocese, except Incarnation in Great Falls. Barb

said she has corresponded with Incarnation who reports they are working on the 2011 audit report.

2012 Diocesan Audit. The accounting firm of Galusha, Higgins and Galusha has commenced the 2012 Diocesan Audit.

Acceptance of Finance Department Minutes. Upon motion duly made and seconded, Council members acknowledged receipt of the Department of Finance conference call minutes conducted on September 12, 2012 and January 13, 2013.

Expenses Associated with Disciplinary Board Established Under Title IV. Bishop Brookhart stated Council needs to address the issue of expenses associated with the Disciplinary Board established under Title IV, which deals with discipline of clergy. Bishop Brookhart said to implement a disciplinary action would be very expensive, even though we are in partnership on the Board with the Diocese of Idaho. The Finance Department is wondering how to deal with this expense as they look forward to preparing the 2014 Diocesan Budget. Council will continue discussions regarding how to proceed with this issue, and how to establish funding of the newly created Disciplinary Board.

Update Roger Stone Grant Report. Barb Hagen reported Roger Stone has provided the Diocesan office with a receipt evidencing his expenses associated with attending a Reading Camp sponsored by the Diocese of Kentucky. Roger previously requested and received grant monies from the Diocese to pay his expenses associated with his trip to Kentucky to attend the Reading Camp.

Report of Investment Policy Subcommittee. Barb Hagen gave a preliminary report of the Investment Policy Subcommittee. Barb stated the subcommittee has met, and is currently gathering information from parishes regarding their investments. They have another meeting scheduled for early February. The subcommittee, appointed by Bishop Brookhart, consists of Barb Hagen, Michael Moffitt, Virginia Lane, Keith Axberg, and Beth Baker.

Truck for Camp Marshall. Interim Camp Director, Robyn Barnes, reported Camp Marshall is in need of a pickup truck. In the past, former Camp Director, Dave Campbell, used his personal truck to do camp work (hauling, boat towing and launching). With Dave's departure, there is no truck available for camp use. Robyn stated she has talked with individuals in the used car business who informed Robyn she should be able to find a good, reliable, used truck for approximately \$5,000 to \$10,000. However, Robyn reported there is not enough money in the camp budget for this expense. Following a lengthy discussion, a motion was duly made and seconded to withdraw \$4,400.00 from Diocesan funds (specifically, money received from the sale of the Laurel Church), and withdraw \$6,000.00 from Camp Marshall Investments. The motion additionally stated that the Diocesan Treasurer, Interim Camp Director, and a member of the Finance Department are hereby authorized to spend up to \$10,400.00, to purchase a

pickup truck for Camp Marshall. The motion was approved by a majority vote of Council members. Carol Goddard and Robyn Barnes abstained from voting.

NEW BUSINESS.

Roger Stone's Departure. Bishop Brookhart announced that Roger Stone has left the employ of the Diocese as of Dec. 31, 2012, as he has accepted a job with the Veterans Administration Hospital in Helena. Bishop Brookhart stated he is working to configure the Diocesan staff and Roger's replacement. One of the issues that needs to be resolved in the near future is finding an individual to maintain the Diocesan website.

Reimbursement Policy. The following resolution was duly adopted by the Diocesan Council of the Diocese of Montana at a regularly scheduled meeting held on January 26, 2013, a quorum being present.

Whereas, income tax regulations 1.162-17 and 1.274-5T(f) provide that employees need not report on their tax return expenses paid or incurred by them solely for the benefit of their employer for which they are required to account and do account to their employer and which are charged directly or indirectly to the employer; and

Whereas, income tax regulation 1.274-5T(f) further provides that an adequate accounting means the submission to the employer of an account book, diary, statement or expenses, or similar record maintained by the employee in which the information as to each element of expenditure (amount, date and place, business purpose, and business relationship) is recorded at or near the time of expenditure, together with supporting documentary evidence, in a manner which conforms to all the adequate records requirements set forth in the regulation; and

Whereas, the Diocesan Council desire to establish a reimbursement policy pursuant to the regulations mentioned above- be it therefore

Resolved, that the Diocesan Council hereby adopts an accountable reimbursement policy pursuant to income tax regulations 1.162-17 and 1.274-5T(f), upon the following terms and conditions:

1. Adequate accounting for reimbursed expenses. Any employee (as defined below) employed by the Diocese shall be reimbursed for any ordinary or necessary business and professional expenses incurred on behalf of the Diocese, if the following conditions are satisfied:

(1) the expenses are reasonable in amount;

(2) the employee documents the amount, date, place, business purpose (and in the case of entertainment expenses, the business relationship of the person or persons entertained) of each such expense with the same kind of documentary evidence as would be required to support a

deduction of the expense on the employee's federal tax return; and

(3) the employee substantiates such expenses by providing the Canon for Finance with an accounting of such expenses no less frequently than monthly (in no event will an expense be reimbursed if substantiated more than 60 days after the expense is paid or incurred by an employee).

Examples of reimbursable business expenses include local transportation, overnight travel (including lodging and means), entertainment, books and subscriptions, education, vestments, and professional dues. Under no circumstances will the Diocese reimburse an employee for business or professional expenses incurred on behalf of the Diocese that are not properly substantiated according to this policy. Diocesan staff understands that this requirement is necessary to prevent the Diocesan reimbursement plan from being classified as a non-accountable plan.

2. Excess reimbursements. Any Diocesan reimbursement that exceeds the amount of business or professional expenses properly accounted for by an employee pursuant to this policy must be returned to the Diocese within 120 days after the associated expenses are paid or incurred by the employee, and shall not be retained by the employee.

3. Reimbursement not funded out of salary reductions. Reimbursement shall be paid out of Diocesan funds, and not be reducing pay checks by the amount of business expense reimbursements.

4. Cellular phones and personal computers. The Diocese will not reimburse cellular phone or personal computer expenses of any employee who is treated as an employee for federal income tax reporting purposes, unless the employee's use of a cellular phone or personal computer (each referred to below as equipment) meets the following two tests:

(1) Convenience of the employer. User of the equipment must be for the convenience of the employer. This means that the employee cannot perform his or her job without the equipment. The fact that the equipment enables an employee to perform his or her work more easily and efficiently is not enough. Further, it must be demonstrated that computers and telephones available at the Diocesan office are insufficient to enable the employee to properly perform his or her job.

(2) Condition of employment. Use of the equipment must be required as a condition of employment. • It is not necessary that the Diocese specifically requires use of the equipment. On the other hand, it is not enough that the Diocese merely states that the use of the equipment is a condition of employment.

5. Tax reporting. The Diocese will not include in an employee's W-2 form the amount of any business or professional expense properly substantiated or reimbursed according to this policy,

and the employee should not report the amount of any such reimbursement as income on Form 104.

6. Retention of records. All receipts and other documentary evidence used by an employee to substantiated business and professional expenses reimbursed under this policy will be retained by the Diocese.

7. Employees. For purposes of this policy, the term employee shall include the following persons:

C. Franklin Brookhart, J. Christopher Roberts, Robyn Barnes, Barbara Hagen, Doug Lasiter, and Julie Sisler.

Grant Report / Pintler Cluster. Barb Hagen reported St. Joan of Arc Cluster (Pintler Cluster) has not provided the Diocesan office with a spending report of the \$23,000.00 received from a VIM Grant. Barb stated she has made several attempts to obtain this report from the Cluster. All recipients of VIM Grants are required to submit periodic reports to the Diocesan office outlining how the grant monies were spent. Bishop Brookhart stated he will handle this matter.

Appointment of Disaster Coordinator. Bishop Brookhart announced he has appointed Joan Yetter as the Diocesan Disaster Coordinator. In her capacity as Disaster Coordinator, Joan will develop a plan and recruit people to establish a network. Upon motion duly made and seconded, Bishop Brookhart's appointment was unanimously approved.

Housing Resolutions. Upon motion duly made and seconded, the following housing resolutions were unanimously approved:

1. The Diocesan Council on January 26, 2013, after discussing the amount to be paid to the Rev. James Christopher Roberts, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas, the Rev. James Christopher Roberts is employed as a minister of The Episcopal Diocese of Montana, which does not provide a residence for him, the Council resolves that of the total compensation of \$35,000.00 to be paid to the Rev. James Christopher Roberts in 2013, that \$10,000.00 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

2. The Diocesan Council on January 26, 2013, after discussing the amount to be paid to the Rev. Robyn Barnes, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution. Council member, Robyn Barnes abstained from voting on this resolution.

Whereas, the Rev. Robyn Barnes is employed as a minister of The Episcopal Diocese of Montana, which does not provide a residence for her, the Council resolves that of the total

compensation of \$10,378.50 to be paid to the Rev. Robyn Barnes from June 1, 2013 to August 31, 2013, that \$2,130.00 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986. (Salary computation = part time salary \$20,757 X 2 = \$41,514 - three months of full time salary = \$10,378.50.)

Whereas, the Rev. Robyn Barnes is employed by the Diocese of Montana as full time Camp Director for Camp Marshall from June 1 to August 31, the Diocese provides temporary housing for her during that time as a condition of her employment and as a convenience to the Diocese.

Venture In Mission-Mission Opportunity Grant Request. Council reviewed an Application for a VIM-MO Grant from St. Matthew's Church in Glasgow. St. Matthews is requesting \$1,300.00 help fund an outreach ministry entitled Tuesday's Child. Tuesday's Child is an after school program for latch key children ages 10-14. Tuesday's Child is held at St. Matthew's Church on Tuesday and Thursday afternoons during the school year from 3:30 p.m. to 6:00 p.m. Tuesday's Child offers a supervised and safe environment after school for children of working parents. Upon motion duly made and seconded, Council voted to approve this VIM-MO Grant Application.

Status Reports from Grant Recipients. St. James Church in Lewistown submitted their semi-annual grant report to Diocesan Office for grant money (\$6,000.00) they received to start a recycling program in Lewistown. Upon motion duly made and seconded, it was agreed to accept the report from St. James. Additionally, Barb Hagen reported the loan the Diocese made to St. Luke's Church in Libby has now been paid in full.

Think Mission Before Money. Bishop Brookhart reminded Council members to trust in the Lord, and to think about the mission of the Church, and not about money. Bishop Brookhart stated a more extensive discussion on this topic is in his book, entitled, Living The Resurrection - Reflections After Easter.

Ministry Skills Leadership Workshop. Barb Hagen reminded everyone of the upcoming Ministry Skills leadership workshop to be held on February 23, 2013 in Helena.

Future Diocesan Council Meetings. Future meetings of the Diocesan Council are as follows:

April 27, 2013 (in-person, Keith Axberg, Homilist)

July 27, 2013 (in-person, Joan Grant, Homilist); and

November 9, 2013 (conference call).

In-person meetings (followed by Eucharist), will be from 10:00 a.m. to 3:00 p.m. at St. Peter's Cathedral in Helena. Conference call meetings will begin at 10:00 a.m.

Adjournment. There being no further business to come before Council, on motion duly made and seconded, the conference call was adjourned with prayer lead by Bishop Brookhart at 11:05 a.m.

Respectfully submitted,

Gayle Gallik Archey, Diocesan Secretary.

Episcopal Diocese of Montana

Minutes of Diocesan Council Meeting

April 27, 2013

St. Peter's Cathedral, Helena, Montana

Attendance. Council members present: Bishop C. Franklin Brookhart, Jr., Ginnie Lane, Carol Goddard, Robyn Barnes, Heidi Kinner, Gayle Gransbery, Sandy Williams, Joan Grant and Keith Axberg. Council members Jane Shipp, Jackie Brehe and Sue Eades were absent. Also present at the meeting were: Barb Hagen, Canon for Finance/Administration; Beth Baker, Diocesan Treasurer; and Gayle Gallik Archey, Diocesan Secretary.

Call to Order / Adoption of Agenda. Bishop Brookhart called the meeting to order at 10:00 o'clock a.m. With a quorum present, Bishop Brookhart opened the meeting with prayer. The meeting agenda was adopted as amended.

Presentation by Dean Nelson from RBC Wealth Management. Bishop Brookhart introduced Dean Nelson, Financial Consultant with RBC Wealth Management. Dean reviewed RBC's role managing the Diocesan investments, and gave a performance summary of all investments contained in the Diocesan portfolio. The Diocesan investments performed well during the first quarter of 2013.

OLD BUSINESS.

Minutes of January 26, 2013 Conference Call Meeting. The paragraph entitled Truck for Camp Marshall on Page 2 of the Minutes was corrected to reflect the amount authorized to spend on a truck for Camp Marshall was \$15,000.00. By motion duly made and seconded, the Minutes of the January 26, 2013 conference call meeting were approved as amended.

Financial Reports. Beth Baker and Barb Hagen presented the financial statements through March 31, 2013, and reported investments are performing well, income is being received, and the bills are being paid. Barb Hagen reported most parishes are up-to-date with their

assessment payments to the Diocese. Upon motion duly made and seconded, it was unanimously agreed to accept the March 31, 2013 financial statements.

Annual Parish Audit Report Update. The Diocesan office has received 2011 Audit Reports from all churches, with the exception of Incarnation in Great Falls. Following a motion duly made and seconded, the Annual Parish Audit Report was approved.

Acceptance of Finance Department Minutes. Upon motion duly made and seconded, Council members acknowledged receipt of Finance Department Minutes from their April 10, 2013 conference call.

Disciplinary Board Report. Council members reviewed a summary of comments obtained from other Diocesan Administrators with respect to the amount budgeted for disciplinary board expenses. Following the recommendation of Finance Department, it was moved, seconded and approved to withdraw \$4,000.00 from the Brewer fund for Disciplinary Board expenses in 2013, and then add a line item for Disciplinary Board expenses to the budget for 2014 and beyond, thereby establishing a reserve for future years.

Report from Investment Policy Sub-Committee. Beth Baker reported the Investment Policy Sub-Committee has drafted two difference policies for Church parishes - one for endowment funds and one for investments. Upon motion duly made and seconded, Council approved the investment policies for endowment funds, and for investments. Both are now official policies for all Diocesan parishes.

NEW BUSINESS.

Diocesan Website. The Diocesan website is currently under construction. Meredith Gould has been hired to redesign the website. Money previously earmarked for Roger Stone's salary will be used to pay Meredith's bill, as Roger is no longer employed by the Diocese.

New Staff - Diocesan Office. Jill Sallin has been hired as an administrative assistant in the Diocesan office. Jill's position is full-time, and she will assist Barb Hagen, Bishop Brookhart, Chris Roberts, and Robyn Barnes. Jill made a brief appearance at today's meeting and was introduced to all Council members.

Truck for Camp Marshall. Camp Marshall Site Manager, Julie Sisler, has found a pickup truck which will work well for Camp. The truck was purchased for \$14,769.00. The van previously used at Camp has been sold. Council members reviewed a Camp Marshall Vehicle Policy, drafted by Interim Camp Director, Robyn Barnes. Upon motion duly made and seconded, the following Vehicle Policy was approved. Robyn Barnes abstained from voting on this motion.

Camp Marshall Vehicle Policy

Camp vehicles will be driven by employees and volunteers who meet the following criteria:

- 1. The Camp Director, Site Manager, and any other full-time, permanent employees of the Diocese of Montana who may need to do Camp Marshall business.*
- 2. Seasonal or temporary employees, volunteers (anyone not paid by the Diocese) who meet the following requirements:*
 - A. Possess a valid driver's license*
 - B. Over the age of 21*
 - C. Can prove valid, current liability insurance of at least \$50,000.00.*
 - D. Have clean driving record check and have a Diocesan background check in their file; and*
 - E. Have been previously approved by the Camp Director or Site Manager.*

While driving Camp vehicles, these guidelines are to be followed:

- 1. A mileage log documenting the driver, the destination and purpose, and the beginning and ending odometer.*
- 2. Cell phones are not to be used while the vehicle is in motion.*
- 3. Headlights should be on.*
- 4. All state and local laws will be followed.*

A written list of approved drivers will be kept in the Camp office and updated regularly. These names will be communicated to the staff.

Regarding Boats:

Only well trained or experienced persons will be permitted to operate the boat or sailboat. These persons will be listed and communicated to the staff regularly. In addition to having requisite operating skills, boat operators should be lifeguard certified.

Special note:

Camp Marshall sets these policies so that very few people are eligible to drive Camp vehicles to keep them in good running order and reduce liability.

Allocation of Funds to Pay for Camp Marshall Truck. The minutes of Council's Jan. 26, 2013 conference call authorized a draw from Diocesan investments in the amount of \$10,400.00 for the purchase of a truck for Camp Marshall. The purchase price of the truck was \$14,769.00; therefore, an additional \$4,369.00 needs to be allocated for this expenditure. Upon motion duly made and seconded, it was agreed to take \$3,819.00 from the Brewer Fund, and \$550.00 from Camp Marshall investments to make up this difference.

Camp Marshall Scholarships. Since last year's departure of Dave Campbell as Camp Director, minimal fund raising efforts for Camp Marshall have occurred. As a result, limited funds are available to provide scholarships to campers. A motion was made, seconded and approved by a majority of Council members to recommend Churches be liberal providing Camp Marshall scholarships to their parishioners. Additionally, if Churches have few or no parishioners attending Camp, they should consider making a monetary donation to Camp Marshall to be used for scholarships. Robyn Barnes stated this year's Camp registration fees are \$355.00 per person, per week. It was noted that last year, 70 people received either a partial or a full scholarship to attend Camp Marshall.

Camp Marshall Expenses. Council reviewed Camp Marshall budgets for 2012 and 2013 to date, and a recap of income and expenses from 2009 through 2012. A lengthy discussion ensued regarding Camp finances, staff and maintenance.

Robyn Barnes stated the Diocese has paid Camp staff on the same salary range for at least the last twelve years.

Fellowship Status. Bishop Brookhart distributed a draft Memorandum of Understanding with respect to Fellowships. The Bishop stated the Church Canons make no reference to Fellowships, and the Memorandum of Understanding will clarify the role of a Fellowship in the Diocese. The goal of a Fellowship should be to seek to grow, not just exist. Currently, there are two Fellowships in the Diocese of Montana, they being Havre and Laurel. Upon motion duly made and seconded, the following Memorandum of Understanding was approved:

Fellowships

A Memorandum of Understanding

- * A Fellowship is a group of baptized persons who meet regularly to worship, learn and serve.*
- * They use the Book of Common Prayer and are under the jurisdiction of the Bishop.*
- * They elect a senior warden and treasurer on a yearly basis.*
- * They collect offerings, which are subject to assessment and to annual audit. The completed audit should be submitted to the Diocesan treasurer and finance officer.*

- * *They should submit annual parochial reports to the Diocese.*
- * *A Fellowship has seat and voice at the annual Diocesan convention.*
- * *They actively seek to grow into a recognized, self-supporting congregation of the Diocese.*
- * *They shall be incorporated.*
- * *Fellowship status is granted by the Bishop after consultation with the Fellowship.*

Faber Fund Grant/Loan Request. Council reviewed an Application for Faber Fund Grant/Loan submitted by Trinity Church in Jeffers. The Church structure is in need of repair and renovation. Trinity is requesting from the Faber Fund, a grant of \$10,000, and a loan in the amount of \$50,000. The loan is to be repaid in interest free quarterly payments over a 5 year period. Keith Axberg, Rector of Trinity, reported the Church is doing well, but the 100 year old building is showing its age. The Church structure needs a new metal roof, tie-rods to prevent further bowing out of the walls, a new foundation to hold the church in place and bring it up to code, new painted siding and installation of a new heating system. Keith stated all proposed repair work has been prioritized, so the most critical repairs can be done first in the event there is not enough money to complete all the projects. The total renovation and expansion is estimated to cost \$330,000. Trinity plans a 3-year capital campaign to raise funds for the renovation project. Further, Trinity has money in an endowment fund, but the monies are restricted. A motion was made and seconded to approve Trinity's Faber Fund Application as presented. Following discussion, a majority of Council members voted to not approve the motion. Keith Axberg abstained from voting on the motion. Upon further motion duly made and seconded, Council voted to authorize a \$10,000 Faber Fund grant to Trinity Church. Again, Keith Axberg abstained from voting on the motion.

Salary of Canon for Finance/Administration. Barb Hagen excused herself from the meeting while Council members discussed the following agenda item. Since Roger Stone's departure, Barb Hagen has assumed the duties of Canon for Administration, in addition to continuing to perform her duties as Canon for Finance. Because of Barb's increased workload, Bishop Brookhart recommended Barb be given an annual salary increase of \$12,000.00 (\$1,000.00 per month), effective immediately, and continuing for future years. Beth Baker stated funds are available to cover this additional expense, as the 2013 Diocesan budget includes the salaries of Dave Campbell and Roger Stone, and both Dave and Roger have left the employ of the Diocese. Upon motion duly made and seconded, Council unanimously authorized an annual salary increase for Barb Hagen in the amount of \$12,000.00, effective immediately.

Clergy Minimum Salaries. An informational sheet listing the minimum clergy salaries for 2013 was distributed to Council members. Bishop Brookhart stated this data is for informational purposes. Finance Department will review this information at their next meeting,

then make a recommendation to Council. Council will discuss this issue at a later date.

Diocesan Worker's Compensation Coverage Policy. Upon motion duly made and seconded, Council voted to unanimously approve a new policy requiring all congregations in the Diocese of Montana to carry workers compensation coverage.

Amendment to Diocesan Assessment Guidelines. Upon motion duly made and seconded, Council voted to amend the Diocesan Assessment Guidelines as follows:

Delete the following line under Assessable Income: •

Outreach funds that are a line item in the budget. For example, performing a service on a regular basis as part of your normal operation. If funds come in for this project, they are assessable.

Add the following line under Assessable Income:

Outreach funds that are a line item in the budget.

Grant Report / Pintler Cluster. The Diocesan office has yet to receive a spending report from St. Joan of Arc Cluster (Pintler Cluster) for the \$23,000.00 they received over the past 3 years from a Venture In Mission-Mission Opportunity (VIM-MO) Grant. Barb stated she has sent numerous reminders to the Pintler Cluster. All recipients of VIM-MO Grants are required to submit periodic reports to the Diocesan office outlining how the grant monies were spent. Bishop Brookhart said he will take care of this matter.

Church of the Nativity, East Helena. Robyn Barnes reported the Church of the Nativity will be closing. The last worship service will be held Sunday, May 19, 2013. Robyn stated the parishioners desire any money left in the Church's investment account be given to the Camp Marshall Endowment Fund. Upon recommendation, it was decided to delay making any decisions with respect to the disbursement of funds from the Church of the Nativity until after the Church is closed and Council meets again in July.

Reimbursement Policy. Upon motion duly made and seconded, it was unanimously agreed to add Jill Sallin as an employee under the Diocesan Reimbursement Policy. Therefore, Paragraph 7 of the Diocesan Reimbursement Policy is amended as follows:

7. Employees. For purposes of this policy, the term employee • shall include the following persons:

C. Franklin Brookhart, J. Christopher Roberts, Robyn Barnes, Barbara Hagen, Doug Lasiter, Julie Sisler, and Jill Sallin.

Preliminary Work - 2014 Diocesan Budget. The Finance Department will soon begin work

on the 2014 Budget, and is seeking Council's comments and suggestions with respect to the 2014 Budget.

Comments from Bishop Brookhart. The Bishop stated the Diocese is considering the possibility of a capital fund drive or planned giving campaign. Bishop Brookhart said this will be a major undertaking for the Diocese, and will require the assistance of the National Church. The Bishop expressed his concern with respect to the low salaries paid our Diocesan staff. Also, the Bishop requests the Finance Department and Council work towards a T3 Budget (time, talent and treasure), which is based on vision and mission, not just money.

Future Diocesan Council Meetings. Future meetings of the Diocesan Council are as follows:

July 27, 2013 (in-person, Joan Grant, Homilist; and)

November 9, 2013 (conference call.)

In-person meetings (followed by Holy Eucharist), will be from 10:00 a.m. to 3:00 p.m. at St. Peter's Cathedral in Helena. Conference call meetings will begin at 10:00 a.m.

Adjournment. There being no further business to come before Council, on motion duly made and seconded, the meeting was adjourned by Bishop Brookhart at 2:40 p.m. Holy Eucharist followed with Bishop Brookhart as Celebrant, and Keith Axberg as Homilist.

Respectfully submitted,

Gayle Gallik Archey, Diocesan Secretary.

Episcopal Diocese of Montana
Minutes of Diocesan Council Meeting
July 27, 2013
St. Peter's Cathedral, Helena, Montana

Attendance. Council members present: Bishop C. Franklin Brookhart, Jr., Ginnie Lane, Heidi Kinner, Gayle Gransbery, Jackie Brehe, Sandy Williams, and Joan Grant. Council members Jane Shipp, Sue Eades, Robyn Barnes and Carol Goddard were absent. Also present at the meeting were: Barb Hagen, Canon for Finance/Administration and Beth Baker, Diocesan Treasurer.

Call to Order / Adoption of Agenda. Bishop Brookhart called the meeting to order at 10:00 o'clock a.m. With a quorum present, Bishop Brookhart opened the meeting with prayer. The meeting agenda was adopted as amended.

OLD BUSINESS.

Financial Reports. Beth Baker and Barb Hagen presented the financial statements through

June 30, 2013, and reported investments are performing well, income is being received and the bills are being paid. Barb Hagen reported most parishes are up-to-date with their assessment payments to the Diocese. Upon motion duly made and seconded, it was unanimously agreed to accept the June 30, 2013 financial statements.

Audit Reports. Barb Hagen reported that Audits are being received from the parishes. Incarnation in Great Falls will have both their 2011 and 2012 audits done by the end of August.

Finance Committee Minutes. Minutes from the finance committee meeting of June 29, 2013 were presented as amended and received by Council.

NEW BUSINESS.

Disciplinary Board. There have been charges brought on Elton Smith. Craig Campbell has been retained as a private investigator for the Diocese. Mr. Campbell will have a report for the Disciplinary Board soon. There have been no expenses to date but there will be.

Diocesan Website. The new website: diomontana.com is up but not complete. Convention registration is still being worked on.

Pintler/Joan of Arc Grant. There is no news as of yet on this grant.

2014 Proposed Budget. The Finance Committee presented the proposed budget for 2014. A 2.65% cost of living raise was proposed for staff; \$6,000.00 raise for Bishop Brookhart, no cost of living raise for the Canon for Finance as she received a substantial raise in April. The unknowns for the budget are: Camp Director and utilities. There was a long discussion on ways to possibly increase Julie Sisler's compensation package. She currently has a base salary of \$21,971.21 with health insurance premiums for her family, housing, utilities and upkeep covered by the Diocese. Upon motion duly made and seconded it was decided to leave her package as is. Joan Grant voted against the motion.

Upon motion duly made and seconded the funds designated for the Lambeth Conference will be zeroed out in 2014. There will be no further Lambeth Conferences. Upon motion duly made and seconded the \$1,200.00 that was designated for Lambeth will be moved into the Program Budget.

Upon motion duly made and seconded the budget as a whole as amended was passed. Joan Grant voted against the motion.

Discussion was held on presenting the budget utilizing the T3 method to convention.

Clergy Compensation. Barb Hagen presented information on clergy compensation from other Dioceses along with a proposal for compensation packages for the Diocese of Montana. These proposals were the result of a letter from the Canon to the Ordinary, Chris Roberts with concerns about hiring new clergy and a new Camp Director. Upon motion duly made and seconded Council highly recommends parishes base their clergy minimum salaries on the proposed scale.

St. James, Lewistown. A letter was received by Bishop Brookhart and the Council from Lewistown requesting permission to not pay assessment from the sale of their rectory. Discussion ensued regarding their request. Bishop Brookhart will write them a letter detailing the steps they need to take from now on.

Church of the Nativity. A letter was received from the Church of the Nativity requesting the balance of their funds, after closing the church, go to the Camp Marshall Endowment Fund rather than the Faber Fund. Upon motion duly made and seconded the request was approved.

Discussion was held regarding the Padbury property near East Helena. The property was given to the Church of the Nativity by the Diocese as a site for a new church building. A motion was made and seconded to sell said property. As we do not know what the possible increased value of the property could be or other utilization of the property are unknowns at this time the motion failed.

It was suggested that someone check into what constitutes a building with the idea of utilizing a small utility building for church services to allay tax implications. Bishop Brookhart will have the Chancellor check into this.

Faber Fund Form. Beth Baker described the changes to the request form and the application policy for Faber Fund grant requests. Upon motion duly made and seconded the proposed changes were accepted.

Forms and Manuals. Revisions for 2013 in various manuals and forms were presented. Upon motion duly made and seconded the revisions were approved.

Finance Committee Appointments. Bishop Brookhart appointed the following persons to serve on the Finance Committee: Keith Axberg, Steven Yurosko, Bill Warnock and Doris Gerstner. Upon motion duly made and seconded the appointments were approved.

Clergy Travel Reimbursement. The Diocese of Montana currently pays \$.14 per mile to clergy for travel to meetings. Keith Axberg explained the Accountable Reimbursement Policy. Upon motion duly made and seconded Council commends congregations utilize the Accountable Reimbursement Policy. This policy will be presented at our Treasurer workshops.

Upon motion duly made and seconded Council recommends vestries reimburse their clergy the difference between the Diocesan rate of \$.14 per mile and the current IRS rate for employees for clergy attending Diocesan meetings.

Diocesan Audit. Upon motion duly made and seconded the Diocesan Audit for 2012 was received.

Capital Campaign. A meeting will be held on September 5, 2013 with ECF (Episcopal Church Foundation) to present the process for a planned giving campaign which would then move into a Capital Campaign. Bishop Brookhart explained that there would have to be a feasibility study done. It is possible that approval for the campaign would have to be gotten

from the people of the Diocese. We need to let the people know the ways they can contribute to the Diocese to look at endowing the Episcopate and possibly reducing the assessment percentage.

Issue of Assessment. We need to educate the congregations on Mission Outreach and the benefit to Diocesan programs from their assessment funds. We are actually low with our current percentage: the Catholic Church has three different assessment funds that congregations must pay into and the ELCA must send 55% of their assessment income to Chicago.

Thank You's. Thank you wishes were given to Jane Shipp, Robyn Barnes and Sandy Williams for their service on Council these past three years. Thank you also to Beth Baker for her thirteen years as Diocesan Treasurer; Beth will continue on the Finance Committee. Bishop Brookhart gave Beth and engraved Book of Common Prayer which was signed by Bishop Brookhart and Barb Hagen.

Treasurer. Martha Winford will be up for election as Treasurer at convention in October.

Convention. We need two lay persons and two clerics to serve on Diocesan Council. Please get any names to Bishop Brookhart of those willing to serve.

Council members are delegates to convention with seat, voice and vote.

Convention will be held October 11th through the 13th in Kalispell. Meetings will be held at the Hilton Garden Inn and Christ Church.

Next Council Meeting. The next meeting of Diocesan Council will be a telephone conference on November 9, 2013.

Adjournment. There being no further business to come before Council, on motion duly made and seconded the meeting was adjourned by Bishop Brookhart at 2:45 p.m. There was no Holy Eucharist following the meeting.

Respectfully submitted,
Sandra L. Williams, secretary protem

Episcopal Diocese of Montana

Minutes of Diocesan Council Conference Call

November 20, 2013

Diocesan Council held its quarterly meeting via conference call, beginning at 6:30 p.m. on Wednesday, November 20, 2013.

Attendance. Council members participating were: Bishop C. Franklin Brookhart, Jr., Ginnie Lane, Sue Eades, Joan Grant, Keith Axberg, Gayle Gransbery, Ben Yetter, Karen Andre,

Nancy McManus and Steven Yurosko. Council members Heidi Kinner, Jackie Brehe and Tim Ljunggren were absent. Also participating in the call were: Barb Hagen, Canon for Administration and Finance, Martha Winford, Diocesan Treasurer, Gayle Gallik Archey, Diocesan Secretary, and Jim Shuler, Diocesan Chancellor.

Call to Order. Bishop Brookhart began the conference call meeting with prayer. With a quorum participating, the meeting was called to order. The agenda was adopted as presented.

Introduction of New Members. Bishop Brookhart welcomed new members to Diocesan Council: Nancy McManus, Ben Yetter, Karen Andre, Steven Yurosko and Tim Ljunggren.

OLD BUSINESS.

Minutes of July 27, 2013 Meeting. By motion duly made and seconded, the Minutes of the July 27, 2013 Council meeting were approved as presented.

Padbury Property Update. Diocesan Chancellor, Jim Shuler, gave a report on real property owned by the Diocese, located in East Helena, commonly known as the Padbury Property. The real property is not being used for religious purposes, and therefore, is not exempt from taxation. Property taxes on the parcel are approximately \$3,100.00 per year. Jim stated simply building a structure on the premises will not grant tax exemption, and therefore he recommends the Diocese either keep it, lease it or sell it. Upon motion duly made and seconded, it was unanimously agreed to recommend to the Bishop and the Standing Committee to sell the Padbury Property.

North Dakota Mineral Interests. Jim Schuler stated the Diocese owns mineral rights on a 10-acre parcel of real property in North Dakota, formerly owned by St. Matthew's Church, Glendive. The Diocese will be negotiating a lease agreement with the oil company, the provisions of which include a \$1,000.00 per acre signing bonus, and 20% royalty payments for oil production. Council members discussed the environmental impact involved with fracking, a process of extracting oil from the ground, and how it fits into the Gospel. Jim stated if the Diocese does not sign the lease, no funds will be received, however, since the Diocese owns the mineral rights on the real property, it will still be responsible for the expenses associated with the drilling process. Upon motion duly made and seconded, it was agreed by a majority vote of Council members to recommend to Bishop Brookhart and the Standing Committee that the Diocese enter into a lease agreement with the oil company. Joan Grant and Steven Yurosko voted against the motion.

Financial Reports. Barb Hagen and Diocesan Treasurer, Martha Winford, presented the October 31, 2013 financial statements. Investments have performed well in the past month. Overall, the finances of the Diocese are satisfactory. Upon motion duly made and seconded, it was unanimously agreed to accept the financial statements.

Annual Parish Audit Report Update. Barb Hagen announced all of the 2011 audit reports have been received. 2012 audit reports have not yet been received from Anaconda, Big Timber, Butte, Fort Benton, Havre, Nativity/Helena, Polson and Stevensville.

Acceptance of Finance Department Minutes. Upon motion duly made and seconded, Council members acknowledged receipt of the minutes of the September 4, 2013 Department of Finance meeting held via conference call.

Disciplinary Board Update. Bishop Brookhart stated the Disciplinary Board has spent \$2,662.00 thus far, and anticipates the current investigation will be completed soon.

Grant Report from Pintler Cluster. As previously discussed at the July 2013 Council meeting, the Pintler Cluster has still not submitted a Grant Report to the Diocese.

Capital Campaign / Planned Giving. Council members discussed the recent capital campaign meeting held November 9, 2013, and reiterated the 3 steps to a successful campaign: (1) discernment process, (2) find realistic goal, and (3) fund raise. Council reviewed the Contract for Discernment Service which the Diocese received from the Episcopal Church Foundation. Upon motion duly made and seconded, it was unanimously agreed to recommend to Bishop Brookhart and the Standing Committee that the Diocese enter into the Contract and begin the discernment process.

Funds for Lambeth Conference. The 2013 Diocesan budget included \$1,200.00 for the Lambeth Conference, however, future Lambeth Conferences have been canceled. Upon motion duly made and seconded, it was unanimously agreed to transfer the \$1,200.00 into the 2014 Diocesan budget to be used for staff continuing education.

NEW BUSINESS.

Election of Vice President. Heidi Kinner was nominated to serve as Vice President of Diocesan Council. Upon motion duly made and seconded, the nominations were closed, and Heidi Kinner was unanimously elected to serve as Vice President of Council until the 2014 Diocesan Convention.

Election of Disciplinary Board Member. Bishop Brookhart announced the need to fill a vacancy on the Disciplinary Board. David Gunderson has been nominated and is willing to serve. Upon motion duly made and seconded, the nominations were closed, and David Gunderson was unanimously elected to serve in this capacity.

Future Diocesan Council Meetings. Future meetings of the Diocesan Council are as follows:

January 25, 2014 (conference call)

April 26, 2014

July 26, 2014 (in-person)

November 15, 2014 (conference call)

In-person meetings (followed by Eucharist), will be from 10:00 a.m. to 3:00 p.m. at St. Peter's Cathedral in Helena.

Housing Resolutions. Upon motion duly made and seconded, the following housing resolutions were unanimously approve:

1. The Diocesan Council on November 20, 2013, after discussing the amount to be paid to the Rt. Rev. C. Franklin Brookhart, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas, the Rt. Rev. C. Franklin Brookhart is employed as a minister of The Episcopal Diocese of Montana, which does not provide a residence for him, the Council resolves that of the total compensation of \$129,575.00 to be paid to the Rt. Rev. C. Franklin Brookhart in 2014, that \$34,299.00 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

2. The Diocesan Council on November 20, 2013, after discussing the amount to be paid to the Rev. Linda McCloud, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas, the Rev. Linda McCloud is employed as a minister of The Episcopal Diocese of Montana - Holy Cross Episcopal Church, which does not provide a residence for her, the Council resolves that of the total compensation of \$61,200.00 to be paid to the Rev. Linda McCloud in 2014, that \$24,000.00 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

3. The Diocesan Council on November 20, 2013, after discussing the amount to be paid to the Rev. James Christopher Roberts, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas, the Rev. James Christopher Roberts is employed as a minister of The Episcopal Diocese of Montana, which does not provide a residence for him, the Council resolves that of the total compensation of \$35,662.50 to be paid to the Rev. James Christopher Roberts in 2014, that \$10,000.00 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

4. The Diocesan Council on November 20, 2013, after discussing the amount to be paid to the

Rev. Doug Lasiter, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas, the Rev. Doug Lasiter is employed as a minister of The Episcopal Diocese of Montana, which does not provide a residence for him, the Council resolves that of the total compensation of \$45,884.86 to be paid to the Rev. Doug Lasiter in 2014, that \$18,000.00 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

5. The Diocesan Council on November 20, 2013, after discussing the amount to be paid to the Rev. Wren Blessing, as a parsonage allowance, on motion duly made and seconded, adopted the following resolution:

Whereas, the Rev. Wren Blessing is employed as a minister of The Episcopal Diocese of Montana, which does not provide a residence for him, the Council resolves that of the total compensation of \$50,020.60 to be paid to the Rev. Wren Blessing in 2014, that \$14,291.60 be designated as a parsonage allowance within the meaning of that term as used in Section 107 of the Internal Revenue Code of 1986.

Minutes of 110th Convention of the Episcopal Diocese of Montana. Upon motion duly made and seconded, the Minutes of the 110th Diocesan Convention held October 11, 12 & 13, 2013 in Kalispell were approved as written.

Parish Audit Update. Barb stated she recently sent an email with a short survey to obtain concerns and comments with respect to deadline compliance of the Annual Parish Audit Report, and received responses from 10 people. Barb said she also conducted a conference call to talk about audit concerns (1 person called in), and also offered to have individual conversations with individuals (no one called). Last year, 48% of parishes timely filed their 2012 audit report with the Diocesan office. Chancellor, Jim Shuler stated the Diocesan Canons provide that if an annual audit is past due, the parish Rector can be disciplined and Vestry members can be removed.

Faber Fund Grant/Loan Requests. Council reviewed Faber Fund Grant/Loan Applications as follows:

1. Trinity Church in Ennis. Keith Axberg stated Trinity Church would like to amend its Application and delay their request for a \$50,000.00 loan until they receive updated bids. Therefore, Trinity's loan application has been tabled for the time being.
2. St. Paul's of the Stillwater Church in Absarokee. St. Paul's is requesting \$3,500.00 for a new lighted sign with changeable letters and a concrete base. Upon motion duly made and seconded, it was unanimously agreed to approve the Faber Fund grant in the amount of \$3,500.00.

3. St. James Church in Deer Lodge. St. James requested emergency funds in the amount of \$3,000.00 for a new furnace in the Parish Hall basement. Council unanimously approved this Faber Fund grant request via an email vote on Oct. 30, 2013.

Budget Updates. Barb Hagen suggested a number of updates to the 2014 Diocesan

Budget. She requested a draw of an additional \$6,838.00 to provide health insurance coverage for Jill Sallin's entire family. Barb recommended holding leftover funds from the 2013 Program budget to provide additional funds for Congregational Development, Christian Formation and the Finance Department. Additionally, the Camp Marshall budget was adjusted by \$2,398.00 which will come from additional fund raising. Upon motion duly made and seconded, the suggested changes to the 2014 Diocesan Budget were approved.

General Convention Resolutions. Council members reviewed the General Convention Resolutions, which have been referred to the Diocesan Convention for approval. Upon motion duly made and seconded, it was agreed to authorize a report stating Council has reviewed the resolutions from General Convention and has decided to take no action in this regard.

Faber Fund Grant Report. Council reviewed a thank you note from Trinity Church in Ennis for the Faber Fund grant they recently received from the Diocese.

Computers for Diocesan Office. Barb Hagen stated Bishop Brookhart and Jill Sallin both need new computers in the Diocesan office. Upon motion duly made and seconded, it was unanimously agreed to allocate \$1,500.00 for the purchase of new computers, software and transfer of data. Funds for this expenditure will come from regular cash flow (miscellaneous line-item on the budget).

Adjournment. There being no further business to come before Council, on motion duly made and seconded, the conference call was adjourned by Bishop Brookhart at 7:55 p.m.

Respectfully submitted,

Gayle Gallik Archey, Diocesan Secretary.