

**MINUTES OF STATED PRESBYTERY MEETING
JUNE 25, 2019 6:00 P.M.**

**FIRST PRESBYTERIAN CHURCH
ALBION, NY**

The Stated Meeting of the Presbytery of Genesee Valley was hosted by First Presbyterian Church, Albion, NY on Tuesday, June 25, 2019. Presbyters were invited to arrive at 4pm to participate in Presbytery Neighborhood Games in a local park. Dinner was served at 5pm at the church, with live jazz accompaniment.

CONSTITUTION

Moderator Rev. Sue Thaine (Albion) called the meeting to order at 6:03pm, a quorum being present. She welcomed the Presbytery to Albion and offered the opening prayer.

Rev. Jim Renfrew (Byron) offered an announcement regarding the Presbytery Prayer Journal: He invited people to mark their prayer journal entry with an asterisk "*" to indicate permission to share the prayer publicly during gatherings involving our common life in the days and weeks to come.

ROLL CALL

CONGREGATIONS: MINISTERS & COMMISSIONERS (CM = Corresponding Member; CP = Commissioned Pastor)

CONGREGATION	MINISTER	COMMISSIONER(S)	CONGREGATION	MINISTER	COMMISSIONER(S)
Albion, First	Sue Thaine	Alec Sherman	Lyndonville	EX	Jeanette Lindke
Attica, First	EX		Medina, First	William Wilkinson	Jan McClow
Avon, Central	Carin Farmer		Mendon		
Barre Center	Barbara Tipton	Mike Thaine	Mt. Morris, United	CP Jerry Swain	
Batavia, First	Roula Alkhouri	Linda Knipe	Mumford, First	CP Roger Estes	
Bethany (2)		Susan Brown Deb Petersen	North Bergen	CP Dave Fish	
Brockport, First		Peggy Hale	Nunda, Trinity		
Byron, First	Jim Renfrew	Ruth Andes	Ogden	EX	
Caledonia, First	---	Lisa Morrill	Ossian, First	---	
Chili, First	Brandi Wooten		Parkminster (2)	---	
Christ Clarion			Penfield	Carson Mouser	Mindy Shaffer
Corfu United	Aaron Neff	Patty Miles	Perinton	CM Janice Fitzgerald	Lisa Chormann
Covington United	Laura Fry	Richard Noble	Perry, Brick	---	Timothy Bucknam
Dansville	Marcia Reiff	Barbara Stickney	Pike Community		
Downtown (2)		EX – DeHority, Mackey	Pittsford, First (2)	Jeffrey Weenink	Sylvia Fix Diane Brown
East Avon, First	Mike Fry		Rochester Korean (2)	---	
East Bethany			Scottsville, Union	Kevin Hershey	Don Tubman
Elba, First	(registered under BC)		South (2)	Laura Bachmann	EX - Rice
Gates (2)	Melissa DeRosia	Ton Brewer EX – Jan Beutner	Sparta, First	---	
Geneseo, Central	EX	Julie Brocklehurst- Woods	Stone, Bergen		
Groveland Fed.			Summerville (2)	---	Mary Haverfield Craig VanNostrand
Holley, First	Tom Gardner		Third (4)	John Wilkinson Ernest Krug	Betty Iwan Rob White
Honeoye Falls, First	Kirk Baker	Martha Kumler	Trinity Emmanuel (3)		EX - Miller
Irondequoit (2)	Twyla Boyer		Tuscarora, First		
John Calvin		Ellen Best	Twelve Corners (2)	---	Kathy Iuli Joan Thomas
John Knox (2)		Priscilla Thomas	Victor, First	Colin Pritchard	
LeRoy, First			Warsaw United		
Lima	EX		Webster		Alan Durbin
Livonia	CM – Jamie Tyrrell		York, United	Michelle Sumption	Nancy Richenberg

MINISTERS IN VALIDATED MINISTRIES / MINISTERS AT LARGE / MINISTERS HONORABLY RETIRED

(VM = Validated AL = At-large HR = Honorably Retired)

Present:

Viktoria Berlik (AL)
Jeff Falter (AL)
Amy Williams Fowler (VM)
Judy Lee Hay (HR)

Laurel Nelson (VM)
Stephanie Sauve (VM)
Walter Stuber (AL)
Tom Taylor (HR)

Anne Waasdorp (HR)
Walter Wenhold (HR)

Excused:

Mary Lou Anderson (HR)
Elizabeth Beckhusen (HR)
Kathy Bindig (AL)

Gene Fowler (HR)
Rod Frohman (HR)
Carolyn Grohman (HR)

Jeanine Haven (AL)
Katrina Hebb (AL)
Harry Heintz (HR)

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Louise Josephson (HR)
Nadia Mullin (VM)

Tom Taylor (HR)
Laurie Tiberi (VM)

Jane Watt (HR)

ADDITIONAL ELDER COMMISSIONERS / CERTIFIED CHRISTIAN EDUCATORS

(Appointed by presbytery to correct elder-clergy imbalance)

Present:

Barbara Bruins (Pittsford)
Cathy Foerster (Christ Clarion)
Ron Hansen (Third)

Bob Mecredy (Pittsford)
Susan Orr (Trinity Emmanuel)
Hezekiah Simmons (Pittsford)

Lincoln Spaulding (Third)
Nancy Sprenkle (Pittsford)
Kay VanNostrand (Lyndonville)

Excused:

Mary Cowden (Third)

Fred Denson (Webster)

CORRESPONDING MEMBERS ENROLLED FOR THIS MEETING (others noted under “Congregations”):

None

REGISTERED VISITORS including PRESBYTERY STAFF and COMMISSIONED PASTORS Not Serving Churches:

Sherra Avila
Cindy Becker (Pittsford)
Janice Bilohlavek (Gates)
Audrey Blount (Byron)
Dorothy Boyer (Albion)

Judy Burgeson (Perinton)
Kathy Coons (Gates)
Jody Day (John Calvin)
Deanie Estes (Mumford)
Ann Haag (Third)

David Hale (Brockport)
Craig Kunkle
Marsha Wenhold (Lyndonville)
Erica Willis (Dansville)

SUMMARIES FOR EACH MEETING	Jan 29	Mar 30	June 25	Oct 12
Total Minister Members of Presbytery	119	119	117	
Total Minister Commissioners Present	44	42	33	
Total Elder Commissioners Present	44	42	44	
Parity (expressed in terms of Elders, + or -)	0	0	+11	
Total Churches Unrepresented by Elders	31	30	31	
Total Churches Unrepresented by Elders and Pastors	21	21	19	
Total Registered Visitors	12	25	16	
TOTAL REGISTERED ATTENDANCE	100	109	93	

INTRODUCTORY BUSINESS

Approval of Docket

Upon motion, the presbytery **APPROVED** the docket for the meeting, as follows:

- | | | |
|---------------|---|----------------------------|
| 4:00pm | Welcome | |
| | <ul style="list-style-type: none"> Let the Presbytery Games Begin! | Sue Thaine |
| 5:00pm | Dinner | |
| | Announcements | |
| | <ul style="list-style-type: none"> Presbytery Prayer Journal | Jim Renfrew |
| 6:00pm | Call to Order and Opening Prayer | |
| | Introductory Business | |
| | <ul style="list-style-type: none"> Approval of Docket Appointment of Tellers Greeting New Commissioners Enrollment of Corresponding Members Privilege of the Floor | |
| | Consent Agenda | |
| | <ul style="list-style-type: none"> Lifting of Motions for Discussion | |
| | Call for New Business | |
| | Report from Presbytery Leader | Amy Williams Fowler |
| 6:25pm | Report of the Committee on Ministry | Anne Waasdorp |
| | <ul style="list-style-type: none"> Receive the Rev. Jamie Tyrrell (HR) from the Presbytery of Geneva | |
| | Report of the Big Picture Team | Sue Thaine |
| | <ul style="list-style-type: none"> Approve Amendments to the Finance, Investment, and Funding Policies of the Presbytery | Ron Hansen |

- Presbytery Staffing Barbara Bruins
 - Revise Position Description for Stated Clerk/Presbyter for Healthier Congregations
 - Approve Ruling Elder Susan Orr as Stated Clerk/Presbyter for Healthier Congregations for the period of July 15, 2019 through December 31, 2022
- 7:20pm **Report of the Nominating Committee** Nancy Sprenkle
- Election and Installation of Moderator and Moderator-Elect
- Worship**
- 8:00pm **Benediction**

Appointment of Tellers / New Business Committee

The Moderator appointed the following persons to serve as Tellers:

- TE Carin Farmer (Avon Central)
- RE David Fish (CP North Bergan)
- TE Kevin Hershey (Scottsville)
- RE Don Tubman (Scottsville)

Greeting New Commissioners

The Presbytery welcomed first-time elder commissioners from the following congregations:

- Summerville
- Albion
- Bethany

Journal Clerk pro-tem Elder Kathy Coons (Gates) was welcomed.

Enrollment of Corresponding Members

The Presbytery **VOTED** to enroll the following persons as Corresponding Members with voice, no vote:

None

See Roll Call for additional Corresponding Members serving congregations.

Privilege of the Floor

The Presbytery **VOTED** to grant privilege of voice to non-commissioners, including worship leaders and participants, for the purpose of making reports to the presbytery, or participating in reports.

CONSENT AGENDA

The purpose of a Consent Agenda is to enable a governing body to deal with routine business expeditiously, thus freeing up time for other activities.

Consent Agenda: Items for Presbytery's Action

The Presbytery **VOTED** to:

(Minutes, March 30, 2019)

Approve the Minutes of the March 30, 2019, stated meeting of the Presbytery of Genesee Valley held at Gates Presbyterian Church, Rochester, NY.

(Treasurer's Report)

Receive the Treasurer's Report, month ending May 31, 2019.

See Appendix A: Balance Sheet Summary, May, 2019

See Appendix B: Operating Statement Summary, May, 2019

(2020 Presbytery & Big Picture Team Meeting Dates, Locations & Request for Hosts)

Approve the following schedule of meetings:

- BPT – Monday, January 6, 2020 6pm at tbd
- PRESBYTERY – Tuesday, January 28, 2020 4pm at tbd
- CONGREGATIONAL LEARNING DAY – Saturday, February 8, 2020 9am at Perinton
- BPT – Monday, February 24, 2020 6pm at tbd
- BPT – Monday, March 24, 2020 6pm at tbd
- PRESBYTERY – Saturday, April 25, 2020 10am @ tbd
- BPT – Monday, May 18, 2020 6pm at tbd
- BPT – Monday, June 15, 2020 6pm at tbd
- PRESBYTERY – Tuesday, July 28, 2020 4pm at Mumford First United

- BPT – Monday, August 24, 2020 5pm (dinner) at tbd
- BPT – Monday, September 28, 2020 6pm at tbd
- PRESBYTERY – Saturday, October 31, 2020 10am at tbd
- BPT – Monday, November 30, 2020 6pm at tbd

(Committee on Representation)

1. **Re-name** the Nominating Committee to the Committee on Representation.
2. **Approve** the committee description for the Committee on Representation.

Rationale: For many years, the Presbytery's Nominating Committee has functioned as a Committee on Representation. Recently, the Synod sent notification that all presbyteries without a named Committee on Representation in place by end of 2019 would be considered non-compliant.

See Appendix C: Committee Description for Committee on Representation

(Healthier Congregations Team Coordinating Council)

Approve reducing the membership of the Healthier Congregations Team Coordinating Council from seven members to five members.

(Revisions to the Policies & Procedures Manual)

Approve the revisions to the Policies & Procedures Manual, including:

- Removal of Resource Center, Self Development of People, People's Ministry in Christ
- Re-naming Nominating Committee to Committee on Representation, with revised committee description located in Appendix F of the Manual
- Removing language of Office Administrator, replacing with Communications Coordinator
- Change language regarding office location from Twelve Corners to Gates
- Set the quorum for Big Picture Team meetings at 50% of eligible voting members

[NOTE: Action by Presbytery does not require first reading / second reading. Per the current Policies & Procedures Manual, revisions must be approved by a 2/3 vote of members present.]

See Appendix D: Policies & Procedures Manual, revisions recommended May 2019

(Nominating Committee)

Elect the following persons to:

Budget Development and Oversight Committee

RE Peter Judd (Perinton) 2022

Committee on Ministry – Class of 2022

RE Mary Haverfield (Summerville)
RE Janette Henderson (Pittsford)
RE Martha Mitchell (CP, Lyndonville)
TE Carson Mouser (Penfield)
RE Karen Pryor (Third)
TE Marcia Reiff (Dansville)
TE Carol Anne Strawbridge (HR)
TE James Widboom (HR)

Committee on Preparation for Ministry

TE David Pepper (LeRoy) 2022

Healthier Congregations Team Coordinating Council – Class of 2020

RE Janice Bilohlavek (Gates)
TE Rod Frohman (HR)
RE Ann Haag (Third)
TE Aaron Neff (Corfu)
TE Jim Renfrew (Byron)

Pastoral Care and Development – Class of 2022

RE Charles Griffith (Penfield)
TE Katrina Hebb (AL)

Personnel Committee

RE John Cox (Penfield) 2022

Trustees – Class of 2022

RE George Gotcsik (Third)
TE Ernest Krug (Parish Associate, Third)

RE Robert Ossont (Mt. Morris)

Consent Agenda: Items for Presbytery's Information

Stated Clerk Information Items

(Anniversaries)

The following are the significant anniversaries of congregations that will occur in 2019 (listed in 25-year increments):

150 years (1869)

Mumford United Presbyterian Church, Mumford, NY

200 years (1819)

First Presbyterian Church, Holley, NY

(Review of Presbytery Minutes)

The Annual Review of Presbytery Minutes was conducted by the Synod of the Northeast at the Presbytery Leaders Forum held at the Stony Point Center on May 1-2, 2019. The Minutes of the Presbytery of Genesee Valley were reviewed by the Elder Linda Russell (Presbytery of Cayuga-Syracuse) and were approved without exception.

(Ordinations / Installations)

The installation of Rev. Kevin Hershey was held on May 5, 2019 at Union Presbyterian Church, Scottsville, NY, with the following change to the previously approved Administrative Commission: Rev. Amy Williams Fowler did not participate.

(Committee on Preparation for Ministry)

Marsha Wenhold (Lyndonville) was approved Certified Ready to Receive a Call on June 5, 2019, after completing her Clinical Pastoral Education at Sisters of Charity Hospital through the Chaplaincy Program of First Presbyterian Church, Medina, NY. Marsha's Session Liaison, Beth Smith, also endorsed Marsha as "ready for examination for ordination, pending a call." Marsha currently is a PGV Commissioned Pastor for Pulpit Supply.

(Transfer of PGV Membership)

Carl DelleFave to John Calvin Presbyterian Church, Henrietta, NY (former member of Laurelton United)

Karen Kingsbury to Third Presbyterian Church, Rochester, NY (former member of Laurelton United)

[NOTE: Membership of persons from dissolved congregations are held by Presbytery until such time as he/she is welcomed into a new church home.]

(Schedule: BIG PICTURE TEAM (BPT) & PRESBYTERY: 2019 Meetings and Locations)

- BPT – Monday, August 12, 2019 5pm at Gates
- BPT – Monday, September 30, 2019 6pm at Caledonia
- PRESBYTERY – Saturday, October 12, 2019 10am at Dansville
- BPT – Monday, November 18, 2019 at 6pm at Twelve Corners

Opportunity was given for presbyters to lift items from the Consent Agenda for later consideration. None were lifted.

The Presbytery **VOTED** to approve the Consent Agenda.

CALL FOR NEW BUSINESS

There being no new business, the Moderator thanked the Tellers for their willingness to serve as the New Business Committee.

REPORT OF THE PRESBYTERY LEADER, REV. AMY WILLIAMS FOWLER

Today we tried a new thing, offering Presbytery Games and dinner before the business of the body, and by the smiles, they were a great success. Change is everywhere – God is doing new things with us at PGV. It's hard not to perceive it. The committee year concludes at the end of the month and the Presbytery is grateful for the service of its many committee members, and for the hard work of the Nominating Committee, now renamed the Committee on Representation. Two major personnel changes are happening with the Presbytery staff: the dissolution of the full-time Office Administrator to a newly created half-time Communications Coordinator position, and the change from a full-time Presbyter for Healthier Congregations/Stated Clerk to a half-time Stated Clerk/Presbyter for Healthier Congregations. This results in savings to the budget, reducing the amount needed from assets for the operating budget, but impacts the responsibilities the staff is able to manage. New amendments to the Finance, Investment

and Funding Policies comes for approval at this meeting. The moving van arrives Friday to move the Presbytery offices to Gates, complete with new technology. It is anticipated that office administration costs will be reduced by 50% by 2020. With gratitude for the many volunteers who have made the transition possible, we ask for prayers and patience during the move, hoping to be back on line by July 15th. At the March 30, 2019 stated meeting, the Presbytery approved advancing up to \$18,000 from the Revolving Loan Fund to Gates Presbyterian to fund the necessary building enhancements required for the office move. The loan will be repaid to the Presbytery through a credit on the rent payment at the rate of 1/60th per month. At its meeting on June 13, 2019, the Presbytery Trustees approved increasing the amount of the advance, upon request by the Session of Gates, to \$30,000. The amount of repayment to the Presbytery will be \$500 each month for the term of 60 months. Despite very difficult life circumstances, Candidate Marsha Wenhold (Lyndonville) is now certified ready to receive a call, thanks be to God. As the gathered body laid hands, Amy offered prayer of celebration for Marsha's achievement, as well as celebration for the ordination of Laura Bachmann on June 22.

Moderator Elect Commissioned Pastor Roger Estes (Mumford) assumed the chair.

REPORT OF THE COMMITTEE ON MINISTRY

Anne Waasdorp, member of the COM Leadership Team, gave the report of the Committee on Ministry.

Committee on Ministry: Items for Presbytery's Action

Upon recommendation from the Committee on Ministry, the Presbytery **VOTED** to:

(Rev. Jamie Tyrrell)

1. **Enroll** Rev. Jamie Tyrrell (HR, Geneva) for membership in the Presbytery of Genesee Valley upon examination.

[NOTE: Rev. Tyrrell has served as Stated Supply Pastor at First Presbyterian Church, Livonia, NY since September 2017.]

Committee on Ministry: Actions Taken on Behalf of Presbytery

Acting on behalf of the presbytery, the Committee on Ministry **VOTED** to:

(Moderator Appointments)

1. **Appoint** Rev. Carol Anne Strawbridge (HR) as Moderator for the stated meeting of Session for Union Presbyterian Church, Scottsville, NY, held April 16, 2019.
2. **Appoint** Rev. Laura Bachmann as co-Moderator of the Session of South Presbyterian Church, Rochester, NY effective upon her ordination June 22, 2019.
3. **Appoint** Rev. Viktoria Berlik (AL) as Moderator of the Session of Twelve Corners Presbyterian Church, Rochester, NY.
4. **Appoint** Rev. Steve Becker as Moderator of the Session of First Presbyterian Church, Caledonia, NY.

(Pittsford / Rev. Dr. Carrie Mitchell)

1. **Dissolve** the Associate Pastor Covenant Agreement (full time) between the Session of First Presbyterian Church, Pittsford, NY and the Rev. Dr. Carrie Mitchell effective June 28, 2019. The Session meeting was held on June 2, 2019 and was moderated by Rev. Jeffrey Weenink. The congregational meeting was held on June 16, 2019, and moderated by Rev. Jeffrey Weenink.
2. **Grant** the status of Validated Minister to Rev. Dr. Carrie Mitchell effective June 28, 2019. Rev. Mitchell has accepted the position of Church Consultant for the Board of Pensions beginning mid-July. Rev. Mitchell will serve the region that includes the Presbytery of Genesee Valley.

Committee on Ministry: Actions to be Reported to Presbytery as Information

(Livonia / Rev. Jamie Tyrrell)

Approved the Stated Supply Pastor Covenant Agreement (33% time) between the Session of First Presbyterian Church, Livonia, NY and Rev. Jamie Tyrrell effective January 1, 2019 at the following terms:

Cash Salary	\$ 7,215
Housing Allowance	\$ 8,000
Effective Salary	\$15,215
Cont Ed/Study Leave	\$ 800
Travel/Professional Expense	\$ 1,572

Annual Leave & Vacation Time: 5 weeks including 5 Sundays

Cont Ed/Study Leave: 2 weeks
Sick Leave: has never been needed

(Mt Morris / Commissioned Pastor Jerry Swain)

Approved the Commissioned Pastor Covenant Agreement (36% time) between the Session of United Church, Mt. Morris, NY and Commissioned Pastor Jerry Swain effective January 1, 2019 at the following terms:

Cash Salary	\$ 3,102
Housing Allowance	<u>\$10,200</u>
Effective Salary	\$13,302

Cont Ed/Study Leave as needed
Travel: reimbursable at IRS approved mileage rate

Annual Leave & Vacation Time: 30 days including 5 Sundays
Cont Ed/Study Leave: 2 weeks
Sick Leave: 1 day/month cumulative

(Summerville / Rev. Jim Widboom)

Approved the Temporary Supply Pastor Covenant Agreement (44% time) between the Session of Summerville Presbyterian Church, Rochester, NY and Rev. James Widboom effective April 22 – June 30, 2019 at the following terms:

Cash Salary	\$15,032
Housing Allowance	<u>\$ 7,515</u>
Effective Salary	\$22,547

Social Security Offset	\$ 1,724
Travel/Professional Expense	\$ 2,075

Annual Leave & Vacation Time: 6 days including 3 Sundays [NOTE: 6 days and 3 Sundays is specific to the contract time period.]

(Attica / Commissioned Pastor Brad Smith)

Approved the revised Commissioned Pastor Covenant Agreement (41% time) between the Session of First Presbyterian Church, Attica, NY and Elder Brad Smith effective January 8, 2019 at the following terms:

Cash Salary	\$21/hour
Cont Ed/Study Leave	\$ 800
Travel/Professional Expense	\$ 5,000

Annual Leave & Vacation Time: 80 hrs/year (approx. 4.5 weeks)
Study Leave: 2 weeks
Sick Leave: 1 day/mo cumulative

[NOTE: Original contract incorrectly reflected the part-time status at 20% time.]

(Irondequoit / Rev. Twyla Boyer)

Approved the Interim Pastor Covenant Agreement (75% time) between the Session of Irondequoit Presbyterian Church, Rochester, NY and Rev. Twyla Boyer effective June 1 – December 31, 2019 at the following terms:

Cash Salary	\$ 8,000
Housing Allowance	<u>\$10,000</u>
Effective Salary	\$18,000

Social Security Offset	\$ 1,377
PC(USA) Benefits Plan	\$ 7,825
Cont Ed/Study Leave	\$ 800
Travel/Professional Expense	\$ 4,800

Annual Leave & Vacation Time: 30 days including 5 Sundays
Cont Ed/Study Leave: 2 weeks
Sick Leave: 1 day/month cumulative

(Rochester Korean / Rev. Samuel Choi)

Approved the Temporary Pastor Covenant Agreement (45% time) between the Session of Rochester Korean Presbyterian Church, Rush, NY and Rev. Samuel Choi (HR, Han-Ca East Presbytery, Presbyterian Church in Canada) effective March 1, 2019 – February 29, 2020 at the following terms:

Cash Salary	\$12,000
Fair Rental Value/Manse	\$ 8,400
Effective Salary	\$20,400
Cont Ed/Study Leave	\$ 800
Travel/Professional Expense	\$ 3,000

Annual Vacation: 1 month
Cont Ed/Study Leave: 2 weeks
Sick Leave: 1 day/month cumulative

(South / Candidate Laura Bachmann)

1. **Approved** the Stated Supply Associate Pastor Covenant Agreement (full time) between the Session of South Presbyterian Church, Rochester, NY and Rev. Laura Bachmann effective July 1, 2019 – December 31, 2019 (six months) at the following terms:

Cash Salary	\$11,873
Housing Allowance	\$ 9,000
Utilities	\$ 5,000
Effective Salary	\$25,873

Social Security Offset	\$ 1,980
PC(USA) Benefits Plan	\$ 9,573
Cont Ed/Study Leave	\$ 400
Travel/Professional Expense	\$ 2,668

Cont Ed/Study Leave: 1 week
Annual Vacation: 18 days including 3 Sundays
Sick Leave: 1 day/month cumulative

2. **Granted** permission for Rev. Laura Bachmann to officiate the sacrament of communion at her service of ordination on June 22, 2019.

3. **Approved** the following Additional Participants to the previously approved Administrative Commission to ordain: Rev. Deborah Fae Swift (South)
Valerie M. Hungerford
Elder Lee Fox (Pittsford)
Pastor Patrick J. Dupont (UMC, Catholic Worker)

(Twelve Corners / Rev. Kevin Hershey)

Approved the terms of dissolution between the Session of Twelve Corners Presbyterian Church and the Rev. Kevin Hershey effective April 21, 2019 at the following terms:

Unused Vacation Time	\$ 2,366.80
Total Financial Package	\$ 2,366.80

[NOTE: The dissolution approved by the Presbytery on March 30, 2019 did not include the terms of the dissolution package.]

(East Avon / Rev. Michael Fry)

Approved the Interim Pastor Covenant Agreement (full-time) between the Session of First Presbyterian Church, East Avon, NY and Rev. Michael Fry effective July 1 – December 31, 2019 at the following terms:

Cash Salary	\$22,550
Housing Allowance	\$ 500
Effective Salary	\$23,050
Social Security Offset	\$ 1,763
PC(USA) Benefits Plan	\$ 8,528
Cont Ed/Study Leave	\$ 500
Travel/Professional Expense	\$ 2,358

Annual Leave & Vacation Time: 16 days including 4 Sundays
Cont Ed/Study Leave: 7 days
Sick Leave: 1 day/month cumulative

(2018 Minister Annual Review)

1. **Approved** the continued status of Validated Minister for the following ministers: Ernest Krug, Rosemary Mitchell, Nadia Mullin, Laurel Nelson, Stephanie Sauve, Laurie Tiberi
2. **Recognized** the following ministers as active At Large Members: Viktoria Berlik, Jeff Falter, Nancy Overgaard
3. **Changed** the status of the following minister from At Large to Inactive Member, per minister's request: Lisette Russell
4. **Dismissed** Rev. Rebecca Chaffee to the Presbytery of Western New York effective March 16, 2019. Rev. Chaffee is Interim Pastor at Kenmore Presbyterian Church, Kenmore, NY.
5. **Granted** the status of Honorably Retired to Rev. Christine Baker (VM) effective June 1, 2019. Rev. Baker most recently served as Chaplain at Rochester General Hospital.

[NOTE: The following ministers have not been reviewed pending receipt and review of paperwork: Amy Williams Fowler (VM) – *electronic paperwork submitted but unable to be opened*; Kathryn Stimson (VM); Kathryn Bindig (AL); Katrina Hebb (AL); Jamie Kenyon (AL); Walter Stuber (AL)

(Exit Interviews)

1. **Received** the report of the Exit Interview with the Session of the Rochester Korean Presbyterian Church, Rush, NY conducted by Rev. Luke Choi, PC(USA)'s Manager for Korean-Speaking Councils Support, on February 20, 2019.
2. **Received** the report of the Exit Interview with the Session of Union Presbyterian Church, Scottsville, NY held on March 19, 2019 conducted by Rev. Carol Anne Strawbridge (HR).
3. **Received** the report of the Exit Interview with the Session of Twelve Corners Presbyterian Church, Rochester, NY held on April 16, 2019 conducted by Rev. Amy Williams Fowler, Elders Bill Mackey and Mary Cowden.

(Congregational Transition Documents)

1. **Approved** the Ministry Information Form of Perinton Presbyterian Church, Fairport, NY.
2. **Approved** the Interim Ministry Information Form of Twelve Corners Presbyterian Church, Rochester, NY.
3. **Approved** the Ministry Information Form of Penfield Presbyterian Church, Penfield, NY.

REPORT OF THE BIG PICTURE TEAM

Rev. Sue Thaine, Convener, presented the report of the Big Picture Team with Presbytery Leader Rev. Amy Williams Fowler, Elder Ron Hansen (Third), chair of Trustees and Barbara Bruins (Pittsford), co-chair of Personnel.

Big Picture Team: Items for Presbytery's Action

Upon recommendation from the Big Picture Team, the Presbytery **VOTED** to:

(Amendments to the Presbytery's Finance, Investment, and Funding Policies)

Approve amendments to the Finance, Investment, and Funding Policies effective January 1, 2020, as proposed by the Trustees, based on the previously approved recommendations of the Financial Visioning Working Group regarding the use of invested funds..

1. Strike Policy F – Acquired Assets Policy, and Policy G3 – Revolving Loan Fund (including Budget Support Fund) in their entirety.
2. Add new Policy F – Genesee Valley Fund
3. Re-number the policies in Section G.

The amendments include consolidating several funds into one called the Genesee Valley Fund (GVF). All assets acquired hereafter through dissolution of congregations and the sale of property will be held in this fund. The revised policy recommends that 5% of the GVF may be drawn annually as income, calculated over the preceding 20 quarters. The operating budget will show the amount being drawn each year in the line item: Budget Support from Investments

See Appendix E: Amendments to Finance draft 5

(Presbytery Staffing)

1. **Revise** the position description of the Stated Clerk/Presbyter for Healthier Congregations, including the reduction of the position from full-time to half-time (21 hrs/week).

[NOTE: The amount of total compensation for the position will be reduced by half (50%). For the period January 1, 2019-December 31, 2019, the approved total compensation for the position, including benefits and FICA, was \$87,757. With approval of the revised Position Description effective July 15, 2019, the total compensation for 2019 will be \$67,746.]

See Appendix F: revised Position Description- Stated Clerk/Presbyter for Healthier Congregations

2. **Elect** Elder Susan Orr (Trinity Emmanuel) for the half-time position of Stated Clerk/Presbyter for Healthier Congregations for the period July 15, 2019 – December 31, 2022.

Big Picture Team: Items for Presbytery's Information

The Big Picture Team, on behalf of Presbytery, **VOTED** to:

(Presbytery Staff Design)

1. **Eliminate** the position of Office Administrator (full-time, non-exempt), effective June 14, 2019 as recommended by the Personnel Committee. Since this is a Reduction in Force, Beth Weaver will be granted severance for nine weeks beginning June 17, 2019 in accordance with Presbytery's Personnel Policy.
2. **Approve** the position description (50% time, non-exempt) for Communications Coordinator, effective July 1, 2019. The position will be advertised and filled following the Presbytery's move to Gates Presbyterian Church in July 2019.

See Appendix G: Position Description for Communications Coordinator

[NOTE: Per Personnel Policies and Practices of the Policies & Procedures Manual, non-exempt staff are employed by the Presbytery Head of Staff in consultation with the other administrative staff to whom the position reports, and with the Personnel Committee. See Employment Categories, Terminology, and Procedures, pg 5 and the Position Description for Office Administrator.]

(NYS Mandated Requirements Regarding Workplace Sexual Harassment Prevention)

1. **Define** Presbytery "employee, paid or unpaid" as anyone who does a routine job in the Presbytery office on a regularly scheduled basis, whether compensated or not.
2. **Require** all paid employees and regular office volunteers receive and acknowledge the Presbytery Sexual Harassment Prevention Policy and be trained annually as mandated by NYS law.
3. **Recommend** all members of the Big Picture Team and the Personnel Committee be given copies of the Presbytery Sexual Harassment Prevention Policy, and encourage the completion of the required training.
4. **Revise** the position description of the Financial and Program Administrator to include the oversight of the NYS mandated requirements regarding Workplace Sexual Harassment Prevention to ensure the Presbytery's compliance.
5. **Direct** the Personnel Committee to update the Personnel Policies and Procedures Manual (Appendix L of the Policies & Procedures Manual) accordingly.

See Appendix H: revised Position Description for Financial and Program Administrator

(Pentecost Offering)

Approve designating Lagom Landing as the Presbytery's recommended recipient of the 40% local option of the Pentecost Offering, a PC(USA) Special Offering received on Pentecost Sunday (June 9, 2019). Lagom Landing is a gap year program, located in Dansville, NY, providing 18-23 year olds a unique opportunity to build a strong foundation for adulthood.

(#3104 Peacemaking Designated Fund)

1. **Approve** a \$1500 Peacemaking Grant (line #3104) for the "Training of Church Leaders and Construction of a Church Building" submitted by former International Peacemaker from South Sudan, Rev. John Tubuwa. Rev Tubuwa is currently serving South Sudanese Christians in refugee camps located in Uganda and Kenya.
2. **Approve** a \$2000 Peacemaking Grant (line #3104) for Building Minds in South Sudan (BMISS)'s Lamp Project.
3. **Approve** a \$3000 Peacemaking Grant (line #3104) for The Children's Agenda "Speaking Out for Justice and Equity" Project.
4. **Transfer** oversight of the Peacemaking Fund (line #3104) to the Grants Working Group until a Working Group for Advocacy is formed by the Big Picture Team.

[NOTE: The Grants Working Group (GWG) of the Healthier Congregations Team received applications in excess of funding available in 2019. The GWG requested the BMISS and Children's Agenda grants be funded utilizing the Peacemaking Fund currently overseen by the Big Picture Team. GWG has promotional and evaluative processes in place for the funds it distributes on behalf of the Presbytery. The fund balance is \$3,280.68 following disbursements.]

(Union Scottsville)

Authorize the lease to the Village of Scottsville, NY, property due west of the Union Presbyterian Church (UPC), located at 1 Browns Ave, Village of Scottsville, Monroe County, New York, housing the Dwight Minster Memorial Ball Field and adjacent parking lot, for a term of 5 years commencing July 1, 2019 and ending June 30, 2024. As remuneration, the Village of Scottsville will maintain the ball field, the leased parking lot and the adjoining UPC parking lot. The Village will furnish snow plowing of the leased lot, the UPC parking lot and the access driveway to the parking lot north of the church

[NOTE: This action was approved by the Session of Union Presbyterian Church, Scottsville, NY at a duly called meeting held April 16, 2019, subject to the approval of the Big Picture Team. This is a continuation of a lease arrangement held for many years.]

(Gates)

1. **Authorize** Gates Presbyterian Church (the "Church"), located at 1049 Wegman Road, Town of Gates, Monroe County, New York, to enter into a 99 year lease agreement (the "Agreement") with Pathstone Corporation ("Pathstone"), a New York not-for-profit corporation, for a portion of the Church's property located at 1049 Wegman Road in the Town of Gates, Monroe County, New York (Tax Account # 262600 119.09-1-47), being the property acquired by the Church by deed dated December 10, 1964, deed book 3608, page 341. The portion of the property subject to the Agreement shall be approximately 3 acres, upon which Pathstone will build multi-family unit housing. The appraised value of said property is \$175,000.

The Agreement between the Church and Pathstone shall be entered into on or about July 1, 2019, and shall include the base rent payable to the Church by Pathstone in an amount to be determined by the Session of the Church and shall include such contingencies, terms and conditions as are negotiated by the Session of the Church.

The lease shall be subject to approval by a Justice of the Supreme Court of the State of New York, as required by New York state law.

2. **Apply** the net proceeds from the lease of such property, after payment of all necessary costs, including attorney's fees and the expenses of procuring the Court Order, for the use and benefit of Gates Presbyterian Church.

3. **Authorize** the Trustees, Clerk of Session and the Ruling Elders of Gates Presbyterian Church to take such actions, and execute and deliver such documents, as they shall deem appropriate and necessary to effectuate the terms of the foregoing.

[NOTE: These actions were approved by the Congregation and Corporation of Gates Presbyterian Church at a special meeting of the Congregation and Corporation held April 28, 2019, and are subject to the approval of a Justice of the Supreme Court of the State of New York as provided by law.]

(Earth Care Team)

1. **Dissolve** the Earth Care Team, a Working Group of the Big Picture Team. Most of the members of the team have scattered to other work still related to earth care but not connected to Presbytery formally.

2. **Transfer** the \$138.88 balance of the Earth Care Team designated fund (#3101 Earth Care) to #3104 Peacemaking.

(The Lord's Supper)

Authorize blanket permission to celebrate the Lord's Supper at meetings of standing committees of the Presbytery or at Presbytery-sponsored events provided the sacrament is administered by a minister member of the Presbytery of Genesee Valley.

Big Picture Team: Actions to be Reported to Presbytery as Information

(Stonewall: 50 Years Out)

Stonewall: 50 Years Out is an exhibit at the Rochester Public Library through July 20, 2019. This important physical and digital exhibit commemorates the 50th Anniversary of the 1969 police raid on the Stonewall Inn, a gay bar in New York City's Greenwich Village. Elder Ralph Carter (Third) represented the Presbytery of Genesee Valley on the planning committee, and the Presbytery is recognized as a Supporter of the exhibit.

(Survey of Congregations)

The following strategy was recommended by the Financial Visioning Ministry Team in its report to the Big Picture Team dated December 2018:

Enhance the promotion and appreciation of the Presbytery to its congregations, inspiring more financial support to PGV for value-added services. Evaluate whether churches would prefer fewer PGV services

and more individual church autonomy, resulting in less PGV infrastructure and a decreased cost to member churches. Evaluate what PGV support services churches value, want and need versus those they are willing to lose.

- *Start this initiative in 2019 with a completion date no later than 9/1/19 in order to be used in conjunction with the 2020 budget development.*
- *Set an appropriate target participation rate that is representative of the full PGV to ensure that the data collected is as meaningful and relevant as possible.*
- *Enumerate the activities and services required by the Book of Order.*

By consensus, the Big Picture Team determined a survey of congregations, as recommended by the Financial Visioning Ministry Team, would not bear the desired fruit, and would be a cumbersome and unnecessary task for BPT and the congregations.

Moderator Rev. Sue Thaine (Albion) assumed the chair.

REPORT OF THE NOMINATING COMMITTEE

Elder Nancy Sprenkle (Pittsford), chair, presented the report of the Presbytery Nominating Committee.

The presbytery **VOTED** to elect the following persons to:

Moderator

RE Roger Estes (CP, Mumford) 2020

Moderator Elect

TE Colin Pritchard (Victor) 2020

Presbytery Leader, Amy Williams Fowler, led a brief service of installation, and celebration of the gifts and commitment of out-going moderator, Rev. Sue Thaine.

WORSHIP SERVICE

The Presbytery joined together in worship in a service of healing and wholeness led by Rev. Sue Thaine, Outgoing Moderator. Scripture passages included Psalm 121 and Romans 12:1. An Intercession for Healing: Laying on of Hands and Anointing with Oil was extended.

Other worship leaders included:

- CP Roger Estes (Mumford) – Moderator
- Rev. Colin Pritchard (Victor) – Moderator-Elect
- Nate Grammatico – musician
- Gary Simboli - musician

ADJOURNMENT

Newly installed Moderator Roger Estes called for a motion to adjourn. He led the presbytery in the closing prayer. Adjournment at 7:45pm.

ATTEST: _____
Susan B. Orr, Stated Clerk

- APPENDIX A: *Balance Sheet Summary, May, 2019*
- APPENDIX B: *Operating Statement Summary, May, 2019*
- APPENDIX C: *Committee Description for Committee on Representation*
- APPENDIX D: *Policies & Procedures Manual, revisions recommended May 2019*
- APPENDIX E: *Amendments to Finance draft 5*
- APPENDIX F: *revised Position Description- Stated Clerk/Presbyter for Healthier Congregations*
- APPENDIX G: *Position Description for Communications Coordinator*
- APPENDIX H: *revised Position Description for Financial and Program Administrator*