

# Foothills Presbytery Stated Meeting #109

Presbyterian Church (U.S.A.)



## Nazareth Presbyterian Church

680 Nazareth Church Road

Moore, SC 29369

864-576-8034

**COMMISSIONER'S HANDBOOK**

**February 19, 2019 – 10:00 am**

**Registration: 9:30 am**

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## Directions

Nazareth Presbyterian Church  
680 Nazareth Church Road  
Moore, SC 29369

From Downtown Spartanburg:

|   |        |
|---|--------|
| Take John B White Sr Blvd West across I-26 and continue     | 3.4 mi |
| Turn left on Nazareth Church Rd (the Church is on the left) | 0.4 mi |

From Anderson/Greenville:

|  |        |
|--|--------|
| Take I-85 North  |        |
| Take Exit 63 turn right on Hwy 290 toward Moore              | 2.9 mi |
| Use the two left lanes to turn left onto Hwy 296             | 2.2 mi |
| Turn right on Nazareth Church Rd (the Church is on the left) | 0.4 mi |

# History of Nazareth Presbyterian Church



Meetinghouse Spring



1765 Log Meetinghouse



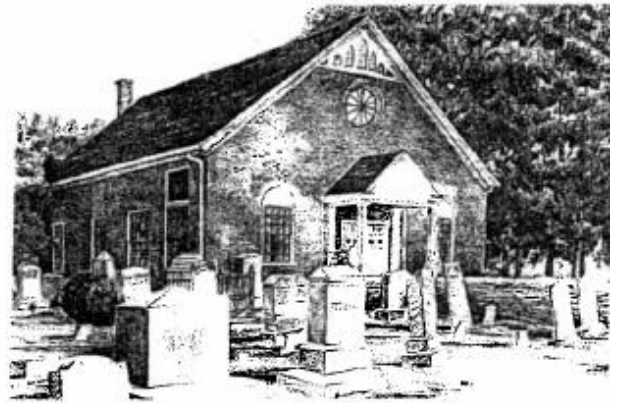
1785-1790 Frame Meetinghouse



Nazareth 1832



Nazareth early 1900's



Nazareth Cemetery

## Historical Sketch of Nazareth

The first permanent settlement in what is now Spartanburg County was formed by a group of Scotch-Irish Presbyterian families who came from Pennsylvania in the late 1750's, and later were joined by Scotch-Irish families direct from Ireland. These families settled in small settlements along the branches of the Tyger River. Since these early settlers came to America in search of religious freedom, the establishment of a place for worship was a top priority.

The "Tyger River Congregation" met for worship in homes until 1765, when the first log meetinghouse was built about 200 yards from the existing sanctuary. In selecting a place to build, a man from the lower part of the settlement and one from the upper section began walking towards each other at the same time, and where they met was the place selected to build. A nearby spring was called the "meetinghouse spring" and is still in existence today.

In 1772, Nazareth Presbyterian Church was formally organized by the Rev. Joseph Alexander as part of the Philadelphia Presbytery, and in 1785-1790, the first church was replaced by a larger house of worship. In 1832, the present sanctuary was completed, thus making it one of the oldest surviving church buildings in upper South Carolina.

Many of the important events in the history of Spartanburg County took place at this church and in the bounds of its congregation. Every able-bodied man of Nazareth fought for the independence of this country. The church was especially active in the area of education. In 1794, the Nazareth Philanthropic Society was organized to promote interest in learning in the country and the state by providing teachers for neighborhood schools. The Reidville Female College and Male Academy was founded at Nazareth in 1857, during the forty year pastorate of Rev. R.H. Reid. He also served as the first county school commissioner, and in that capacity laid out the first districts and established the first public schools. The first county Teacher's Convention in South Carolina was organized at Nazareth.

Nazareth cemetery is one of the oldest in upper South Carolina dating back to the Revolutionary War. People come from all over the United States to visit the resting place of their forefathers.

Throughout the years, the sanctuary has seen changes as our lives have done the same. When the present sanctuary was built, the men entered by one door and were seated on one side of the church and the women entered and sat on the other side. In time, the pulpit was moved to its present wall and the side door became the front door, which we all enter together now. As time passed, the need for Sunday School rooms became apparent and the balcony was enclosed. Windows were added for lighting. In time, the windows were removed and a circular adornment was added. Near the roof peak, a cut out design was also added. Soon, electric lights replaced gas lamps and the congregation grew.

In 1957, an educational wing was built, which added Sunday School rooms, a kitchen and a dining hall. In 1983, the Family Life Center was completed, which answered the need of a growing church and community. In 1996, the renovation and addition to Nazareth was completed, which added more Sunday School rooms, a social hall, church offices, as well as the sanctuary restoration of the balcony.

Through all of her changes, the center post stands in the center of the sanctuary and remains the support for the church. For many, this post symbolizes the arm of God that has held Nazareth's congregation for all these many years with the uplifting power of God. Each generation makes a contribution to the continuing history, and as the present day congregation walks toward the twenty-first century, it is with the assurance that the God of their fathers walks with them still from memory to hope. Nazareth is recognized by the South Carolina Historical Society and the Presbyterian Historical Society.

Nazareth is called "the mother of churches." The following churches were formed from the membership of this congregation: North Pacolet, 1780 (the name later changed to Campobello); Fairview, 1786 (near Fountain Inn in Greenville County); Mount Tabor, 1841 (now First Presbyterian of Greer); First Presbyterian of Spartanburg, 1843; Antioch, 1843 (with most of its members moved to Reidville Female College and later changed the name to Reidville Presbyterian Church); Mount Calvary, 1846 (at Walnut Grove); Wellford, 1883 (later Florence Moore Memorial); Center Point, 1883 (at Moore). Antioch was reorganized in 1904, at the original church and was called Old Antioch. Mr. Reid also helped organize two black churches, one at Wellford and one at Reidville (Bowers Chapel, 1873).

Adapted from historical sketches by Florence Quinn, Ann Pitts, and Hellen Carslile.  
Stephanie Heath  
Circle One



## Foothills Presbytery

### Caring, Empowering and Celebrating the Churches in Foothills Presbytery

- Faith:** COM - Care and discipline of our Teaching Elders, Ruling Elders and Sessions
- Hope:** CPM - Guidance for those seeking ordination as a Teaching Elder in the PCUSA
- Love:** CSM - Empowering, connecting and celebrating the shared ministry of Foothill's Churches

#### MISSION

The identity, mission and ministry of Foothills Presbytery is rooted in the Constitution of the Presbyterian Church (USA):

1. G-3.03 "The presbytery is responsible for the government of the church throughout its district, and for assisting and supporting the witness of the congregations to the sovereign activity of God in the world, so that all congregations become communities of faith, hope, love and witness. As it leads and guides the witness of its congregations, the presbytery shall keep before it the marks of the Church (F-1.0302), the notes by which Presbyterian and Reformed communities have identified themselves through history (F-1.0303) and the six Great Ends of the Church (F-10304).

In light of this charge, the presbytery has responsibility over **Ecclesial ministry** and the power to:

- a. Provide that the Word of God may be truly preached and heard;
  - b. Nurture the covenant community of disciples of Christ;
  - c. Provide that the Sacraments may be rightly administered and received.
2. G-2.0201 **Diaconal ministry** "as set forth in Scripture is one of compassion, witness, and service sharing the redeeming love of Jesus Christ for the poor, the hungry, the sick, the lost, the friendless, the oppressed, those burdened by unjust policies or structures or anyone in distress."

As the Council of the Presbyterian Church in the United States of America for the congregations in the six Upstate Counties in South Carolina, by the Grace of God we gather to joyfully celebrate this Calling.

# Foothills Presbytery

## CORDINATING COUNCIL

(Worship, COM, CSM, Finance, Personnel, Bills & Overtures, Representation & Review, Nominations, REC)

### CORE MISSIONAL COMMITTEES

#### Committee on Ministry (21)

Triennial Visitation  
Pulpit Supply  
Work of the Minister/Terms of Call  
PNC Training and Liaisons  
Exam Commission  
Commission on Ruling Elders  
Certified Christian Educators  
Sexual Ethics and Child Protection  
Small Church Working Group  
**FAITH**

#### Committee on Shared Ministry (24)

Leadership Development  
Mission Outreach  
Pastoral Support and Peer Groups  
Technology and Communication  
Hospitality  
Curriculum and Resources  
Outdoor Ministry  
Presbytery Youth Council  
Campus Ministry  
Safe Place  
Presbyterian Women  
Regional Connectors  
**LOVE**

#### Committee on Preparation for Ministry (18)

Session Liaisons  
Student Liaisons  
Education  
Scholarships & Finance  
Ordination Exams  
**HOPE**

# FOOTHILLS PRESBYTERY

## The 109<sup>th</sup> Stated Meeting February 19, 2019 Nazareth Presbyterian Church

ORIENTATION FOR NEW ELDER COMMISSIONERS: 9:45

Order of the Day:

A. Special Event 11:45  
B. Lunch 12:15

### OPENING AND WORSHIP

I. Call to Order and Establishment of a Quorum: David Howell 10:00

II. Welcome from the Host Church: Rev. Julie Schaff  
Acknowledgement of Visitors and Elders attending of the first time.

III. Worship: 10:15

IV. Break 11:15

### BUSINESS

V. Presentation and Adoption of the Docket 11:25

VI. Report of the Stated Clerk 11:30

A. Communications Gordon Raynal, Stated Clerk 11:35  
Board of Pensions Update Clark Simmons  
Presbyterian Communities Franklin Fant

VII. Special Event: "Where We Are/ Where We Are Heading" Mike Hoyt 11:45

VIII. Lunch and Fellowship 12:15

IX. Bills and Overtures: 2018 General Assembly Amendments: Bill Lancaster 1:15

X. Ecclesial and Diaconal Committees:

A. Committee on Ministry



|   |                      |      |
|---|----------------------|------|
| Committee Report                                | Patricia Gwinn       | 1:35 |
| Examinations Commission                         | Elizabeth Clayton    | 1:45 |
|   |                      |      |
| B. <i>Committee on Preparation for Ministry</i> | Terri Price          |      |
| C. <i>Committee on Shared Ministry</i>          | Pressley Cox, Chair  |      |
|   |                      |      |
| <b>XI. Report of the Coordinating Council:</b>  | Mike Hoyt            | 1:55 |
| A. Nominations                                  | Dick Christopher     | 2:00 |
| B. <i>Representation and Review</i>             | Elizabeth Jones      |      |
| C. Finance and Stewardship                      | Dennis Latham        | 2:05 |
| D. <i>Racial Ethnic Cabinet</i>                 | Beverly Kelly, Chair |      |
| E. <i>Personnel</i>                             | Tom Evans, Chair     |      |
| F. <i>Worship</i>                               | Holt Andrews         |      |
|   |                      |      |
| <b>XI. New Business</b>                         |                      |      |
|   |                      |      |
| <b>XII. Adjournment and Closing Prayer:</b>     |                      | 2:15 |

*Action of the Minutes: That the Stated Clerk, the Associate Stated Clerk, the Parliamentarian and the Moderator be empowered to read and approve of the Minutes.*

**NEXT STATED MEETING: Saturday, May 18, 2018 at the Westminster Church, Greenville. Special Event: Worship/ Music Celebration**

## **Report of the Stated Clerk February 19, 2019**

### **The Stated Clerk reports:**

1. Has received the Report of the Commission to Ordain Charlie Pratt at the John Knox Church to serve in a Validated Ministry to serve as Chaplain at the VA Hospital in Asheville, NC. It is in order and so was approved. (see Attachment #2)
2. Has received the Report of the Commission to Ordain and Install Michael Sanchez as the Associate Pastor for University Ministry at the Fort Hill Church. It is in order and so was approved. (see Attachment #3).
3. Has received the reviewed 2017 Minutes of the Meetings of Foothills Presbytery from the Stated Clerk of the Synod of the South Atlantic, Joyce Liebermann. The Minutes were approved without exception.

### **The Stated Clerk recommends:**

1. Having received requests for excuse from the November 1, 2016 Stated Meeting of Foothills Presbytery, and having found them to be in order, moves their approval.

### **Verbal Reports approved by the Coordinating Council:**

1. Clark Simmons from the Board of Pensions has been approved by the Coordinating Council to give a report to Presbytery.
2. Franklin Fant from the Presbyterian Communities of South Carolina has been approved by the Coordinating Council to give a report to Presbytery.

Respectfully submitted,

Rev. Gordon W. G. Raynal, Stated Clerk

**Foothills Presbytery**  
**Report of the Commission to Ordain Charles Frank Pratt, III**  
**Sunday, November 25, 2018**  
**John Knox Presbyterian Church**  
**Greenville, South Carolina**

The Commission met on Sunday, November 25, 2018 at 2:15 PM in the Kirk Room at John Knox Presbyterian Church. Commission members present were:

Ruling Elders

Mrs. Ann Coleman, Eastminster Presbyterian Church  
Mr. Dick Powers, John Knox Presbyterian Church

Teaching Elders

The Rev. Dr. Joseph Gaston, Chaplain, Foothills Presbyterian Community  
The Rev. Dr. Gordon Turnbull, John Knox Presbyterian Church  
The Rev. Dr. Gene Lassiter, Honorably Retired

Guest of the Commission

Mrs. Donna Dowling, John Knox Presbyterian Church

The Commission meeting was opened with prayer by The Rev. Dr. Gordon Turnbull who served as Moderator for the Commission. Dick Powers served as Clerk/Secretary for the Commission. Commission reviewed the bulletins and order of worship.

Motion was made by Dr. Turnbull and approved by the Commission to entrust the minutes to be completed by the Clerk, reviewed by the Moderator and accepted by the Commission as such, with the worship benediction serving as the closing prayer of the Commission.

The Commission then recessed for the 3:00 PM Ordination Service. The Moderator presided. The service was opened with singing, and prayer. Mrs. Ann Coleman and Mrs. Donna Dowling led the congregation in the Prayer of Confession followed by the Assurance of Pardon.

The Rev. Dr. Joseph Gaston had the Prayer for Illumination, followed by reading the scriptures, which were Psalm 16 and John 15:1-17, and preached the sermon entitled: "Transforming Suffering into Joy." A Litany for Ordination was conducted by Dr. Turnbull, the Moderator.

The Moderator introduced the Commission and Guests and stated briefly the steps towards ordained ministry, the previous proceedings of the Presbytery, and pointed out the nature and importance of the Ordination Service.

The Rev. Dr. Gordon Turnbull, representing Foothills Presbytery, propounded the Constitutional Questions to the Candidate, and these were answered in the affirmative.

Dick Powers, Elder representative of the congregation, propounded the Constitutional Question to the congregation. He explained that Charles Pratt was not being called to serve as a pastor at this Church but was being sent forth to pastor in the larger Church. He asked for the

Congregation and friends to pledge their love, support, and encouragement to Charlie and his family. Those present answered in the affirmative.

The Prayer of Ordination and Laying on of Hands was led by The Rev. Dr. Gordon Turnbull. The members of the Commission and the Teaching and Ruling Elders present then welcomed the new pastor into fellowship. The Moderator declared that Charles Pratt had been regularly ordained.

The Charge to the Pastor was delivered by The Rev. Dr. Gene Lassiter.

The Charge to the Congregation was delivered by The Rev. Dr. Gordon Turnbull.

The Presentation of the Symbol of Ministry, a red stole, was given by his family, Heather, Meg, and Beth Pratt.

Following the closing hymn, newly ordained The Rev. Charles F. Pratt, III pronounced the benediction and read a 'Prayer of an Unknown Confederate Veteran'.

Respectfully submitted,



Rev. Dr. Gordon Turnbull, Moderator of the Commission



Dick Powers, Clerk of the Commission

Foothills Presbytery  
Report of the Commission to Ordain and Install Michael A. Sanchez  
Sunday, January 13, 2019  
10:20AM  
Fort Hill Presbyterian Church  
Clemson, SC

Report of the Commission to ordain and install Michael A. Sanchez, as Minister of the Word and Sacrament (Teaching Elder) called to be the Associate Pastor for University Ministry at Fort Hill Presbyterian Church, Clemson, SC.

The Commission met on Sunday, January 13, 2019 at 10:20AM at Fort Hill Presbyterian Church.

Commission members present were:

Rev. Debbie Foster, Teaching Elder, Associate Stated Clerk, Foothills Presbytery  
Rev. Dr. Al Masters, Teaching Elder, Honorably Retired Member, Foothills Presbytery  
Rev. Erin Farry, Teaching Elder, Campus Minister Furman UKirk  
Mrs. Beth Neidenbach, Ruling Elder, First Presbyterian Church, Spartanburg, SC  
Mr. Andy Ackerman, Ruling Elder, Fort Hill Presbyterian Church, Clemson, SC  
Mr. Tim Wayman, Ruling Elder, Townville Presbyterian Church, Townville, SC  
Mrs. Gail Williams, Ruling Elder, Fort Hill Presbyterian Church, Clemson

Guests of the commission present were:

Rev. Katie Ricks, Associate Director of Vocational and Spiritual Formation, Columbia Theological Seminary

Rev. Al Masters, Moderator of the Commission, welcomed the commission members and invited Rev. Debbie Foster to open the meeting with prayer. Rev. Erin Farry was elected to serve as Secretary for the Commission. Rev. Masters reviewed the order of worship and the sanctuary arrangements. Motion was made by Mr. Andy Ackerman and approved by the Commission to entrust the minutes to be completed by the Secretary, reviewed by the Moderator, and accepted by the Commission as such, with the worship benediction serving as the closing prayer of the Commission. The Commission then recessed for the Ordination and Installation Service.

The Moderator presided. The service was opened with welcome and greeting by the Rev. Laura Smith-Conrad, Head of Staff at Fort Hill Presbyterian Church. Rev. Mary Morrison led the prayer of confession, Mrs. Katie Wilson led the children's story, Rev. Katie Hicks preached on Luke 3:15-22, "", Rev. Dana Waters led the offering prayer of Thanksgiving and music was provided by Johnny and the Tulips and the choir of Fort Hill Presbyterian Church.

Rev. Erin Farry gave the Statement of Purpose for the Ordination and Installation Service. Rev. Katie Hicks and Mrs. Beth Neidenbach alternatively asked the Constitutional Questions to the Candidate, and these were answered in the affirmative. Gail Williams, Elder representative of the congregation, asked the Constitutional Questions to the congregation, and these were answered in the affirmative. The Prayer of Ordination and Laying on of Hands was led by Ruling Elder, Mr. Tim Wayman. The members of the Commission and Ruling Elders present, welcomed the new pastor into fellowship. Rev. Erin Farry then gave the newly ordained pastor the right hand of fellowship and declared that Michael A. Sanchez, had been regularly

elected, ordained and installed.

The Charge to the Pastor was delivered by Mr. Andy Ackerman, Ruling Elder.

The Charge to the congregation was delivered by the Rev. Dr. Al Masters.

Following the closing hymn, Rev. Sanchez pronounced the benediction and the Commission was adjourned.

Respectfully submitted,

Rev. Erin Farry  
Secretary of the Commission

# Bills and Overtures Committee Report to Foothills Presbytery February 19, 2019

The 223rd General Assembly of the Presbyterian Church (U.S.A.) has sent ten proposed amendments to the Book of Order to the presbyteries for their affirmative or negative votes. The full text of these is contained in the booklet: “Proposed Amendments to the Constitution” provided by the Office of the Stated Clerk. It is available for download at the website:

<http://www.pcusa.org/resource/ga223-proposed-amendments-book-order/>

The Foothills Presbytery Bills and Overtures (B&O) Committee has reviewed the ten and has recommendations as follows. Note: Presbytery commissioners are voting yes or no on the amendments, not on the committee recommendations. A Yes vote would approve the amendment, a No vote would disapprove the amendment. We will vote by ballot. The B&O Committee appoints Cyndi Banks, Nancy Blakely and De Calvert to count the ballots.

## Form of Government

G-2.0401—This proposed amendment provides clarifying detail about the makeup of nominating committees for Ruling Elders and Deacons. Advisory Committee on the Constitution (ACC) recommended approval; GA Committee approved it 54/0. Full Assembly approved 478/3; B&O recommendation: Approve.

G-2.0509 and D-10.0401d—These two proposed amendments were taken together. The first provides clarification regarding where a minister who has renounced the jurisdiction of the PC(USA) must go to be restored. The second provides clarification by adding wording about those accused in disciplinary cases.

The ACC recommended with advice disapproval of the first and referral of the second.

GA Committee approved the amendment with amendment 54/3; The Full Assembly approved the recommendation with amendment 466/7;

The B&O Committee recommends approval.

G-3.0104—This proposed amendment strengthens the language against Teaching and Ruling Elders speaking for or against candidates for public office. Note: The Johnson Amendment still applies.

ACC recommended disapproval;

GA Committee approved the proposal 31/24;

Full Assembly approved the proposal 370/99;

B&O Committee recommends disapproval.

G—3.0306—This proposed amendment seeks to clarify the language concerning the approval of validated ministries serving outside the geographical bounds of a presbytery.

The ACC recommended approval;

The GA Committee approved the proposal 52/1;

The Full GA approved the proposal 442/13;

The B&O Committee recommends disapproval. Almost all of these cases involve military chaplains and therefore pass this blanket rule to cover the few exceptions would lead to an unnecessary and cumbersome amount of recordkeeping.

G-3.0307--This proposed amendment brings this paragraph into line with the language of “Minister of Word and Sacrament” approved by the 222<sup>nd</sup> General Assembly.

The ACC recommended approval;

The GA Committee approved the proposal 52/0;

The Full GA approved the proposal 464/3;

The B&O Committee recommends approval.

## Directory for Worship

W-4.0202—This proposed amendment clarifies the language of children being welcomed to the Lord’s table.

The ACC recommended approval;

The GA Committee approved the proposal 50/1;

The Full Assembly approved the committee’s recommendation by voice vote;

The B&O Committee recommends approval.



## Rules of Discipline

D-2.0203b—This proposed amendment seeks to add language to D-10.0401c regarding sexual abuse.

The ACC recommended disapproval;

The GA Committee approved the proposal 53/0;

The Full GA approved the proposal 416/13;

The B&O Committee recommends disapproval.

D-10.0401b and D-10.0401c(1)—The first of these two proposed amendments lifts any time limit for charging a person for not reporting sexual abuse. The second clarifies and simplifies language about the capacity to consent.

The ACC recommended referral or approval with amendment;

The GA Committee approved the proposal 47/1;

The Full Assembly approved the proposal with amendment 455/16;

The B&O Committee recommends disapproval of D-10.0401b, but approval of D-10.0401c(1) which does clarify the language.

(Note: Because of the complexity of these two proposed amendments, the B&O Committee offers this explanation of its negative recommendation on D-10.0401b: If the intent is to say, “It is not all right to blindly turn away,” then we would support it. But the language of this seems inconsistent with this intent. Rather the language is confusing regarding the focus on “reasonably should have known.” We endorse the good intent, but do not believe this language accomplishes it. )

This report submitted by  
Bill Lancaster, Chair  
Bills and Overtures Committee

**Proposed Amendments to the PCUSA Constitution  
approved by the 223<sup>rd</sup> General Assembly**

**Ballot**

|  | <u>YES</u> | <u>NO</u> | <u>ABSTAIN</u> |
|--|------------|-----------|----------------|
| <b>18-A: Amending G-2.0401</b><br>Election of Ruling Elders & Deacons                        | —          | —         | —              |
| <b>18-B.1:</b><br>on Renunciation of Jurisdiction  | —          | —         | —              |
| <b>18-B.2: Amending D-10.0401d</b><br>(see above)  | —          | —         | —              |
| <b>18-C: Amending G-3.0104</b><br>on Officers speaking about candidates<br>for public office | —          | —         | —              |
| <b>18-D: Amending G-3.0306</b><br>on serving outside the bounds                              | —          | —         | —              |
| <b>18-E: Amending G-3.307</b><br>on correcting the language of<br>this section               | —          | —         | —              |
| <b>18-F: Amending W-4.0202</b><br>welcome to the Lord's Table                                | —          | —         | —              |
| <b>18-G: Amending D-2.0203b</b><br>on language regarding sexual abuse                        | —          | —         | —              |
| <b>18-H1: Amending D-10.0401b</b><br>on time limits regarding reporting                      | —          | —         | —              |
| <b>18-H2: Amending D10-0401c</b><br>(see above)  | —          | —         | —              |

## **Committee on Ministry Report February 19, 2019**

### The Committee on Ministry **reports:**

1. That it has updated the CRE Stated Supply form. It has been sent to all current serving CRE's and to the Sessions of the churches where they serve. The updated form is available under the Resource Tab on the Presbytery website.
2. The following Temporary Pastoral relationship contracts have been approved: Mike Turner, CRE Stated Supply at Unity; Teaching Elder Robin White, Stated Supply at North Anderson; Teaching Elder Mel Davis, Stated Supply at Fair Play; Teaching Elder Pressley Cox, Stated Supply at Eastminster; Teaching Elder Andy Casto Waters, Stated Supply at Covenant; Art Williams, CRE Stated Supply at Richland; Teaching Elder Jennifer Fouse Sheorn, Stated Supply at St. Giles.
3. That it concurred with CPM's work on a revised ministerial Indebtedness Policy.
4. That it dismissed Teaching Elder Vaughan Smith to Lake Erie Presbytery to serve a church in their bounds.
5. That it approved the Honorable Retirement of Teaching Elder John LeHeup and recommends that Presbytery approve this action (see below).
6. That it reviewed and approved the Interim Pastor report from the Fountain Inn Church.
7. That at the December meeting it approved Teaching Elder George Harper as the Moderator for the Flat Rock Session, and that at the January meeting it approved Elizabeth Jones, CRE to be the Stated Supply and Moderator for Flat Rock.
8. That it concurred with the request of the Pastor, John McCallum, and the vote of the Congregation of the Midway Church to dissolve the Pastoral Relationship. And COM voted to approve the Part-time Stated Supply relationship between the Midway Session and Rev. McCallum.
9. That at the January Meeting it elected the Chair, Vice Chair and Subcommittee positions as follows: Chair – Trish Gwinn, Vice Chair – Nath Briley, Exam Commission – Elizabeth Clayton (Chair), Mel Davis, Ted Morrison, Mary Morrison, Work and Terms of Call – Ted Morrison, Ethics and Boundaries – Ted Morrison and Mel Davis, Triennial Visits – Joanne Hull, CRE Supervisory Team – Sarah Cornell, CRE, Certified Christian Educators – Craig Foster.
10. That it dismissed Teaching Elder Kelly Roman to Philadelphia Presbytery where she is serving in a Validated Ministry.

11. That it elected Beth Templeton as the APNC Liaison for Westminster Greenville.

The Committee on Ministry **recommends:**

1. That Presbytery concur with the vote of COM to approve the Honorable Retirement of Rev. John LeHeup and that Presbytery share in a brief celebration.

Respectfully submitted,

Trish Gwinn, Chair

COM Members: Class of 2019: David Bailey, Elizabeth Clayton, Mel Davis, Joanne Hull, Mary Morrison, Ted Morrison, Judy Snipes; Class of 2020: Nath Briley, John Hartman, Tom Hinchman, Julie Schaaf, Beth Templeton; Class of 2021: Patricia Gwinn, Patrick Jinks, Jacky Stamps, Art Williams: Ex Officio: Debbie Foster, Gordon Raynal

## Examinations Commission Report

February 19, 2019

The Examinations Commission met on 17 January, 2019 at the Presbytery offices. The meeting was opened by prayer from Amos Workman, and quorum was present for the meeting.

Teaching Elder Chad Wright Pittman is transferring to us from Greater Atlanta Presbytery. He was examined in the areas of Bible, Theology, Polity and Sacraments. The examination was unanimously sustained. The terms of call are as follows: Salary \$48,000, Board of Pensions \$22,820, SECA \$7,200, Continuing Ed \$1200, Employment-related travel \$1500, Moving Expenses \$4325, 4 weeks vacation, continuing education 2 weeks, parental leave 6 weeks full pay and 2 weeks half pay. Total package is \$85,045.

The installation commission will be presented for approval at Presbytery. The meeting was then closed in prayer by Debbie Foster.

Respectfully submitted,

Amos A. Workman co-chair

Elizabeth Clayton, co-chair

Examinations Commission Members: COM: Elizabeth Clayton, Mel Davis, Mary Morrison, Ted Morrison; B&O: Amos Workman, Nan Jones; CSM: Ann Coleman, T.J. Remaley, Elected: Bill Burns ('19), Al Masters ('20), Patty Felten ('21); Ex Officio: Debbie Foster, Gordon Raynal

## **Chad Pittman Bio/Call to Ministry:**

I am incredibly blessed that my parents brought me up in a home where faith and community were important. I spent my formative years in Knoxville, Tennessee attending Halls Elementary, Middle, and High schools. I grew up attending Central Baptist Church of Fountain City in Knoxville. I am thankful for the community I had there, and I am sure that I would not be where I am today were it not for the love and encouragement I had from the church. I am sure that it was then that God began seeking me and drawing me in; yet, it wasn't until college that I began to allow God to make my faith real and active to me.

Thanks to my involvement in the Presbyterian Student Fellowship at Middle Tennessee State University, and with the Youth and Families Ministry at First Presbyterian Church of Murfreesboro, my collegiate years became the time when my relationship with God began to get out of my head and into my life. I was able, during that time, to spend a few years with the youth group at First Presbyterian of Murfreesboro, leading worship at a few different churches, and given many leadership opportunities at PSF. I taught a small group bible study, led worship, and became the president of the organization during my time at PSF. It became a true spiritual family for me that helped connect my faith to my life.

Towards the end of my time there, God began opening my eyes, revealing that what I claimed to believe was not how I was truly living. I was living a life of pleasing others by telling them what they wanted to hear, presenting them with a false image of who I was, all in the name of being liked and appearing to have all the answers. The ugly hypocrisy of my heart was being pulled into the Light, and the more God shed light into the inner workings, the more I knew that God had different things for me and a better vision of who I truly am in Christ. I began to tear down everything I had made myself to be, torching all of the things I had placed in my life as idols of who I wanted other people to think I was, and at the bottom of the rubble I found Christ, arms around me in assurance, letting me know he was there with me, and he wasn't going anywhere.

As I began to search for what my life would look like now, in response to God's love and light, I pursued the idea a year of service after I graduated college. That idea was first presented to me at a Montreat college conference when I heard Shane Claiborne and Tony Campolo talk about their lives and convictions, and when the Young Adult Volunteers came down from Nashville to talk about their program. I was convinced I needed a complete reboot of my life, a time where my whole being was focused on faith in action, on community, and on who I am as a child of God. I knew that living in intentional community and serving others would give me the real life experience of living out my faith that I so desperately desired. This is what led me to the Young Adult Volunteer Program and ultimately to Seminary.

I still remain deeply committed to community and my faith has been strengthened, challenged, and deepened by my time at Columbia Theological and through my internships with North Decatur Presbyterian Church and 1001 New Worshipping Communities. I feel deeply that my call is a pastoral one. I have been challenged within the contexts of the churches that I have been a part of through the YAV program and through my home church at First Pres. of New Orleans to think deeply about what church is and what it could be. Even now, in my time with DOOR, I am growing in my understanding of the call on the church at large. I work to seek mutuality and growth in mission through service that is educational and mutually edifying, helping all involved to tap into their God given gifts, passions, and talents in hopes of getting in touch with our vocation as disciples of Christ.

## **Chad Pittman Faith Statement:**

*I believe in one God,*

**Creator** and **Lover** of the universe, in whose triune image we are made, revealed in the scriptures, in spirit, and in the life, death, and resurrection of Jesus Christ. God is sovereign over the world, drawing all people and offering life and not death, light and not darkness, healing and not malady, truth and not falsehood, love and not hatred.

*I believe in the Lord Jesus Christ,*

**Redeemer** and **Savior** of the world, God incarnate, who lived among humanity, teaching us to love deeply and widely, to speak hope to the hopeless and truth to the powerful, and to go and make disciples. Who suffered and died the public execution of a criminal, and yet was resurrected on the third day. Christ is for all the world. Through his life, death, and resurrection, humanity and creation have been, are being, and will be redeemed.

*I believe in The Holy Spirit,*

**Sustainer** and **Comforter** of us all, who is the creative, liberating, active spirit of the Triune God in the world and in each of us - Whose call to beloved community binds us to Christ and to one another. The Spirit of Truth and Life, which hovered over the waters of primordial chaos, continues to encourage us today, spurring us on towards truth, justice/righteousness, and love, while simultaneously comforting the sick, the grieving, and the oppressed.

*I hope for beloved community.*

The **Church**, though comprised of fickle and fallible humanity, is called to live in unity as sisters and brothers in Christ. As The Body of Christ in this world, we are gathered, up-built, and sent into the world to be Christ's hands and feet, lifting one another up, feeding the hungry, clothing the naked, visiting the sick and imprisoned, and both proclaiming and enabling the fullness of life to which Christ calls us and for which our souls long.

As Christians in the **Reformed** tradition, we understand that God's freedom is ultimate and unmatched, and that God's grace is freely given. We love because God first loved us, and we 'cannot keep from speaking about what we have seen and heard.' (Acts 4:20) Therefore, we confess our faith in the tradition of our mothers and fathers saying, "Jesus is Lord." Our confessions of faith proclaim for each other, and to the world what it is we believe.

The **Holy Scriptures** are God's unique and authoritative gift to us, informing our lives, useful for teaching, for revealing our brokenness, for correcting our mistakes, and for training us in God's way.

# CPM REPORT TO PRESBYTERY

February 19, 2019

## **The Committee on Preparation for Ministry reports that:**

1. On November 15, 2018, we:
  - a. Received reports and updates on students under care of CPM.
  - b. Met with Alexandra Mauney (Candidate – First Greer) for her Annual Consultation; CPM sustained Alexandra’s AC.
  
2. On December 20, 2018, we:
  - a. Received reports and updates on students under care of CPM.
  - b. Met with John DuBose (Inquirer-Easley) for Annual Consultation. CPM sustained John’s AC.

## **The Committee on Preparation for Ministry celebrates:**

1. The ordination of Charlie Pratt (John Knox) to a validated ministry as VA Chaplain Resident on November 25, 2018.

Respectfully submitted,  
The Rev. Terri Price, CPM Chair

# CPM REPORT TO PRESBYTERY

February 19, 2019

## **Current Members of the Foothills CPM**

RE = Ruling Elder TE = Teaching Elder

| <i>Class of 2019</i> | <i>Class of 2020</i>      | <i>Class of 2021</i> |
|----------------------|---------------------------|----------------------|
| TE Dennis Tedder     | TE Dottie Metropol        | RE Jennifer Biber*   |
| TE Leslie Lang       | RE Mary Strom             | RE Judy Pearson*     |
| RE Lori Malvern      | TE Jennifer Fouse Sheorn* | TE Terri Price*      |
| TE Will Nickles      | RE Cherie Setzler         | TE Stan Reid*        |
| TE Allen McSween     | RE Fred Tolly*            |                      |
| TE Amos Workman      | TE Jon Van Deventer       |                      |

*LeAnne White, Staff and Debbie Foster, ex-officio; \* denotes 2nd Term;*



## **List of Students Currently Under Care of Foothills CPM**

### **Inquirers (4)**

| Date of Inquiry | Name                    | Church                   | Educational Status                       | Liaison to CPM |
|-----------------|-------------------------|--------------------------|--|----------------|
| 02.23.15        | <b>Glenda Wickstrom</b> | John Knox                | Columbia Sem. (4 <sup>th</sup> Yr 17-18) | Lori Malvern   |
| 01.28.16        | <b>Whitney Moss</b>     | 1 <sup>st</sup> Greer    | Union Pres - Chlt (4th Yr 18-19)         | Fred Tolly     |
| 12.15.16        | <b>John DuBose</b>      | Easley                   | Union Pres - Chlt (3rd Yr – 18-19)       | Allen McSween  |
| 03.23.17        | <b>Martin Pruitt</b>    | 1 <sup>st</sup> Anderson | 2018 Grad of Union Pres - Chlt           | Jennifer Biber |

### **Candidates (5)**

| Date of Cand. | Name                       | Church                      | Educational Status                       | Liaison to CPM |
|---------------|----------------------------|-----------------------------|--|----------------|
| 07.28.16      | <b>Alexandra Mauney</b>    | 1 <sup>st</sup> Greer       | Columbia Sem. (2 <sup>nd</sup> Yr 17-18) | Terri Price    |
| 11.10.15      | <b>Robert Bannan</b>       | 1 <sup>st</sup> Spartanburg | 2017 Grad of Columbia Sem                | Stan Reid      |
| 08.27.15      | <b>Ginger Shuler*</b>      | 1 <sup>st</sup> Spartanburg | 2017 Grad of Union Pres - Chlt           | Judy Pearson   |
| 08.17.13      | <b>Landon Hammett</b>      | 1 <sup>st</sup> Spartanburg | 2017 Grad of Union Pres - Chlt           | Jennifer Biber |
| 02.16.10      | <b>Lauren Slingerland*</b> | 1 <sup>st</sup> Greer       | 2011 Grad of Columbia Sem.               | Amos Workman   |

(\* Signifies “Certified Ready for Ordination Pending a Call”)

(< Signifies Call Pending)

**Committee on Shared Ministry**  
**Report to Presbytery February 19, 2019**

**2019**

Aaron Ochart 1 (VM)  
David Howell 2  
Allyson Helvie 2  
Christian Antwi 1  
Peggy Swan 1  
Craig Foster 1  
Mashon Nance 2  
Rose Nance 2

**2020**

Pressley Cox 2 (M)  
Pat Shufeldt 2  
Ken Schafer 2  
Jane Frost 2  
Audrey Reese 1  
David Ellenburg 1  
Joseph Gaston 1  
Debbie Foster (Ex-Officio)

**2021**

TJ Remaley 2  
Ralph May 2  
Julie Meredith 2  
Beth Burriss 1  
Jessica Meggs 1  
Mary Kathleen Duncan 1  
Cassie Wolfe 2  
Sam Wiley 2

**Mission:** To equip, connect, and nurture the churches of Foothills Presbytery.

**Core Values:** We will celebrate an adaptive environment where grace abounds while striving to strengthen our connectional church and share mission in a spirit of experimentation.

**How:** We will explore our mission by offering opportunities for faith formation, gatherings, fellowship, service, encouragement, resources, and support.

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**Since the November meeting of Presbytery, the Committee on Shared Ministry reports:**

CSM met November 20 for its last meeting of 2018. Each sub-committee reviewed, celebrated and evaluated their work in 2018, shared goals for 2019 and made budget requests. We welcomed special guest Kevin Cartee, Exec Director of Camping Ministries of the Carolinas (once known as Camp Fellowship), who shared updates and plans for Outdoor Ministry 2019. We received and approved the annual covenant agreement with the Camping Ministries (attached).

CSM met January 15 at John Knox for our annual planning meeting.

- We spent time reflecting on the celebrations and challenges of 2018, hopes and goals for 2019 and expressed gratitude the ministries of our congregations and the leadership of presbytery.
- We welcomed five new members to our committee.
- We discussed the model of the Presbytery, and reviewed the way CSM has developed over the last two years and discussed proposed changes to our sub-committee structure to ensure that we continue to adapt and find ways to facilitate our mission and values best.
- The committee spent time talking through each sub-committee job description and declared where they were serving for 2019.
- Sub-committees met over lunch.

**1. Leadership Development**

- a. College /Vocation Discernment (Summer Internships)
- b. SC5 Leader of Leaders
- c. APCE
  - i. Scholarships
  - ii. SOAP and APCE
- d. Small Church Connection(s)
- e. Coaching
- f. Partner with other presbytery committees when requested

2. **Mission Outreach**
  - a. Global Focus
  - b. Local Hunger Initiatives
  - c. Presbyterian Disaster Assistance
3. **Hospitality and Peer Ministry**
  - a. Hospitality
    - i. Welcome new ministers, educators, youth directors, etc.
      1. Letter of welcome (w/Small gift/token )
      2. Directory and communication
      3. Operations Manual (including Sexual Ethics Policy and Child, Youth and Vulnerable Adult Protection Policy)
      4. Picture for newsletter w/bio (give to LeAnne for newsletter)
  - b. Peer Ministry
    1. Lake Panera Group
    2. 7% lunch bunch
    3. Spartanburg Clergy
    4. Women's Clergy Group
    5. Large Church Children's Educators
    6. Youth Leader Roundtable
    7. Music Leaders/Directors
  - c. Joys & Concerns
4. **Communication**
  - a. Web site
  - b. Social media plan
  - c. Social media policy
  - d. Training opportunities
  - e. Support of Committee and Churches on ways to connect and communicate virtually.
5. **Curriculum and Resources**
  - a. Media Resources (What we choose to purchase, etc.)
  - b. Software/Supplies
  - c. Pathfinders
  - d. Volunteer leadership
6. **Outdoor Ministry**
  - a. Covenant Partnerships with Camping Ministries of the Carolinas
    - i. Benevolent Support
    - ii. Volunteer Support
    - iii. Connection to our congregations
  - b. Scholarship process/policy
  - c. Communication/Publicity
  - d. Outdoor ministry opportunities
    - i. Foothills week at Camp
    - ii. Traveling Day Camp
7. **Youth Ministry**
  - a. PYC:
    - i. Staffing (Paid and Volunteer)
    - ii. Nomination, Application Process, Interview Process PYC
    - iii. Fall & Spring Retreats
  - b. Support and possible Training for Youth Advisors
  - c. Youth Leader Roundtable (Support of Staff)
  - d. Triennium (every three years)
  - e. Leadership Development for Youth

**8. Campus Ministry**

- a. Facilitate Connections with and for three Campus Ministries:
  - i. Clemson
  - ii. Furman
  - iii. Spartanburg (Converse, Wofford, etc.)
- b. Connections with Statewide UKirk
- c. Denominational Connections and initiatives

**9. Child Advocacy and Awareness (Safe Church/Place)**

- a. Keep Policy Updated
- b. Training and Awareness of value/need for Child Protection Policy
- c. Education and Awareness of the needs of the Child/Youth

**10. Presbyterian Women**

- a. Presbytery
- b. State
- c. GA

Respectfully submitted,  
Pressley Cox (Moderator)

**Attachments**

- Covenant Agreement between Foothills Presbytery and Camping Ministries of the Carolinas (CMC)
- Promotional flyer with information about Summer Outdoor Ministry Opportunities

# A Covenant Agreement

## for the mutual support of Outdoor Ministries in 2019

### Foothills Presbytery Committee on Shared Ministry and the Camping Ministries of the Carolinas, Inc.

In recognition of the connectional nature of the PCUSA, our historical connections and our desire to strengthen the outreach potential of our sister presbyteries through Outdoor Ministries, the Foothills Presbytery Committee on Shared Ministry and the staff and leadership of Camping Ministries of the Carolinas, Inc. do hereby enter a covenant of mutual aid and support for Outdoor Ministries.

#### I. **Covenantal Support – Fellowship Camp & Conference Center**

Camping Ministries of the Carolinas, Inc. through its ministry at Fellowship Camp and Conference Center offers the following as a basis for our covenantal agreement:

- a. **A commitment to pray for the members and ministries of Foothills Presbytery as we seek to discern opportunities for shared ministry.**
- b. A commitment of one week of summer program focused, but not exclusive to, children from Foothills Presbytery – the “Foothills week.”
- c. A commitment to recruit, train and engage with volunteers from Foothills Presbytery in support of the “Foothills week” and other opportunities at the camp. This includes pastor(s)/chaplain(s)/educators of the week, nurse(s) of the week, etc.
- d. A commitment to host an educator/youth professional luncheon at Fellowship one or two times each year to introduce church staff to the ministry, site, and program of Fellowship.
- e. A commitment to provide marketing materials to each church in Foothills Presbytery about Summer Camp (children and youth) and other program opportunities at Fellowship.
- f. A commitment to provide invitations to open houses, special fellowship and special worship opportunities to the churches of Foothills Presbytery.
- g. A commitment to seek opportunities for engagement of members of Foothills presbytery on leadership teams, camp boards, committees, and advisory groups as needed and available.
- h. A commitment to regularly engage with congregations and leaders of Foothills Presbytery for the purpose of listening to program needs and opportunities for strengthening the local church’s mission through the ministry of Camping Ministries of the Carolinas.

*[over]*

**II. Covenantal Support – Foothills Committee on Shared Ministry**

The Foothills Presbytery Committee on Shared Ministry offers the following as a basis for our covenantal agreement:

- a. A commitment to pray for the ministry of Fellowship Camp & Conference Center and to provide opportunities for members of Foothills Presbytery and its churches to engage with the ministry of the camp.
- b. A commitment to market, recruit, and assist in registering campers to attend camp during ALL the summer 2019 program sessions, especially during the designated "Foothills Week."
- c. A commitment to seek to provide campership funds and other forms of financial aid as possible to campers who may not be able to attend camp due to financial burden.
- d. A commitment to include communications about program opportunities from the camp in e-newsletters.
- e. A commitment to seek opportunities and make possible for Fellowship staff and volunteers to visit Foothills congregations (at the invitation of the congregation) and to attend, display, and as appropriate, make a report on the floor of Foothills Presbytery meetings. Encourage other Presbytery committees, roundtable groups and churches to invite Fellowship staff to attend and promote the Camp.
- f. A commitment to consider mission support funding of Fellowship Camp and Conference Center in the annual mission budget of Foothills Presbytery
- g. A commitment to consider adding a special offering to the Presbytery's calendar for churches to receive a special offering in support of Outdoor Ministries.
- h. A commitment to engage in longer-term conversations about potential for engaging in shared ministry, particularly as related to outdoor ministries.

**III. Review and Renewal of Covenant Agreement**

The parties will review and reaffirm this Covenant Agreement at least annually.

IN WITNESS WHEREOF, the parties sign this Covenant Agreement, which is effective as of \_\_\_\_\_.

**FOOTHILLS PRESBYTERY COMMITTEE ON SHARED MINISTRY**

By: Presley J. Cop Christina A. [Signature]  
Moderator Committee Member

**FELLOWSHIP CAMP AND CONFERENCE CENTER**

By: \_\_\_\_\_  
CMC Executive Director Board Chair, CMC

1/2019

## **Foothills Presbytery Coordinating Council February 19, 2019**

- I. The Coordinating Council **reports** the following actions from the January 8, 2019 Stated Meeting:
  - A. Having heard the communications from the Stated Clerk, the Associate Stated Clerk and the Treasurer, and having heard the reports from the Committees of Foothills Presbytery, Council approved the Docket for the February 19, 2019 Winter Stated Meeting of Foothills Presbytery and **recommends** Presbytery approval. Clark Simmons from the Board of Pensions and Franklin Fant from the Presbyterian Communities of South Carolina were approved to report to the Body. The Special Event of the Day will be a presentation from Council presented by the Chair: "Where We Are/ Where We Are Heading." Foothills will vote on the proposed Amendments from the 2018 General Assembly. The following committees either noted no report for this meeting of Presbytery or that their reports should be put on the Consent Agenda: Committee on Preparation, Committee on Shared Ministry, Representation and Review, Racial Ethnic Cabinet, Personnel and Worship.
  - B. Approved the invitation from Westminster Greenville to host the May 18, 2019 Presbytery Meeting.
  
- II. Council **reports** the following information:
  - A. Personnel Chair Tom Evans made a presentation to Council regarding a model of meetings and work wherein the Coordinating Council could move away from a corporate managerial model and towards be a Mission Leadership model for Presbytery. Council had a lengthy conversation about the practicalities and implications of such a move. At the April meeting the Council will try an experiment to see how this might work.
  - B. The group wanting to buy the Buc Outdoor Center failed to come up with the money to purchase the facility and therefore terminated their contract. Our Real Estate agent has found another interested party who wants to purchase the property and who agrees to the conservancy stipulations for such a sale. The BOC Task Force will report to Council and Presbytery as is appropriate.
  - C. An agreement in principle has been reached with the Pelzer community group who wants to buy the former Pelzer campus. The agreement includes the dropping of the suit taken out against the Faith Church and Presbytery. Our attorneys continue their work on behalf of Presbytery.

- D. The Stewardship Group of the Finance and Stewardship Committee continues to work towards another Presbytery-wide stewardship education event.
- E. The Investment Committee, approved at the November 2019 Stated Meeting of Presbytery, had its organizational meeting and a follow-up meeting. A representative from Raymond James gave a presentation about a 3-part strategy for Presbytery's investments (short-term investments to keep 6 months of Presbytery operating funds available), mid-term and long-term.
- F. The Treasurer reported that 2018 receipts are on par with 2017. While the receipts are below budget, Presbytery has adequate reserves to cover operations and our shared mission work. With the Investment Committee, the Finance & Stewardship Committee and the Stewardship Subcommittee at work, we are in a secure position regarding finances.
- G. The Associate Stated Clerk reported about Campus Ministry. Support of Campus Ministry has now moved to CSM in 2019. Debbie is working with Erin Farry, Furman UKirk Campus Minister, and the support Team in Spartanburg on a vision for the ministry in the coming years. Clemson has a new Campus Minister and is working on a capital campaign to endow the ministry.
- H. Debbie also reported on highlights of some of the different cooperative ministries going on in and across the three regions of Presbytery. She also highlighted the survey done by CSM (27 of our congregations participated) that shows the amazing array and amount of mission work going on in and between Foothills congregations. CSM and Presbytery staff will continue to come alongside our congregations to seek to make new connections and partnerships.
- I. The Stated Clerk reported about the ongoing work to complete the various parts of the Manual of Operations. A group is in the thick of revising our Sexual Misconduct Policy. Both the Personnel Committee, and the Finance and Stewardship Committees are working on their manuals.
- J. The Stated Clerk reported that the contract with our agent to sell the West Georgia Road Property has ended. The agent was unable to find an anchor tenant for a proposed commercial development and therefore chose not to renew their contract. The Treasurer and the Stated Clerk interviewed two Real Estate Agents. Council approved entering into agreement with the Commercial Division of Berkshire Hathaway to market the property.

Respectfully submitted,

Mike Hoyt, Chair



**Members:**

Mike Hoyt, Chair; David Howell, Presbytery Moderator, Patricia Gwinn, Holt Andrews, Dick Christopher, Pressley Cox, Tom Evans, Elizabeth Jones, Beverly Kelly, Bill Lancaster, Dennis Latham, Terri Price; Ex Officio: Gordon Raynal, Stated Clerk; Debbie Foster, Associate Stated Clerk, Stan Reid, Treasurer; Bill Burns, Parliamentarian.

## **Representation and Review Committee Report**

### **February 19, 2019**

Plans for the annual reading of Session Minutes in Foothills Presbytery will be finalized during the Representation and Review Committee meeting scheduled for March 5th. Historically the readings are held in April in several geographic areas for convenience and to increase participation. Information regarding places, dates and times should be available and sent to churches a month prior to the dates determined.

Forty five of our fifty-eight churches had their 2017 minutes read and reviewed. This number is down from last year in spite of numerous extra opportunities provided by the committee. Most of the churches who submitted minutes also submitted proof of a financial review or audit. We strongly urge those churches which failed to have their minutes read and to provide proof of their financial status to make this a priority as they are required by the Book of Order.

A review of demographic representation on all councils and committees was conducted at in December by the Representation and Review Committee. A written report was submitted to Foothills Stated Clerk, Rev. Gordon Raynal for inclusion in the Foothills Presbytery minutes for 2018. (a copy is attached below.)

If you have questions about proper documentation of minutes, you are invited to contact the Representation and Review Committee and committee member trained in minutes keeping will meet with your clerk or with the full session of your church. The committee member will present informative material designed to bring a better understanding of what information is required in church records and why it is required. The information offered will be helpful for those who are new to the office of Clerk of Session, first time Elders, new pastors and those who whose background is not Presbyterian. The committee believes sharing information and addressing questions will bring more continuity to the formatting and content of session minutes throughout Foothills Presbytery.

Respectfully Submitted,  
Elizabeth Anne Morris Jones  
Representation and Review, Chair

Committee members: Rev. Tandy Taylor, Rev. Michael Sullivan, Mr. Daniel Buchanan, Mr. Fred Hyslop, Rev. Morton White

## Committee on Representation

G-3.0103

The councils of the church shall give full expression to the rich diversity of the church's membership and shall provide for full participation and access to representation in decision-making and employment practices (F-1.0403). In fulfilling this commitment, councils shall give due consideration to both gifts and requirements for ministry (G-2.0104) and the right of people in congregations and councils to elect their officers (F-3.0106).

The report of the Representation and Review Committee of Foothills Presbytery including the membership analysis of committees, councils and teams will be received as information which includes the observations below:

|                               | clergy | lay | white | black | other | male | female |
|-------------------------------|--------|-----|-------|-------|-------|------|--------|
| Coordinating Council          | 7      | 5   | 11    | 1     |       | 6    | 6      |
| Bills and Overtures           | 3      | 2   | 5     |       |       | 2    | 3      |
| Committee on Ministry         | 9      | 8   | 17    |       |       | 9    | 8      |
| Committee on Preparation      | 10     | 6   | 16    |       |       | 7    | 9      |
| Committee on Shared Ministry  | 13     | 9   | 22    |       |       | 7    | 15     |
| Examinations Commission       | 4      | 5   | 9     |       |       | 5    | 4      |
| Finance and Stewardship       | 4      | 5   | 9     |       |       | 6    | 3      |
| Nominations                   | 3      | 4   | 6     | 1     |       | 5    | 2      |
| Permanent Judicial Commission | 4      | 3   | 7     |       |       | 5    | 2      |
| Personnel                     | 3      | 2   | 5     |       |       | 3    | 2      |
| Racial Ethnic Team            | 4      | 10  |       | 14    |       | 6    | 8      |
| Representation and Review     | 3      | 3   | 5     | 1     |       | 4    | 2      |
| Sexual Ethics                 | 2      | 3   | 5     |       |       | 2    | 3      |
| Worship                       | 1      | 4   | 2     | 3     |       | 2    | 3      |

# [www.foothillspresbytery.org](http://www.foothillspresbytery.org)

\*\* Some items are password protected. The password is: foothills \*\*

Even more easily accessible information:

- **Does your church have an upcoming event for our calendar?** (Click on News & Events, then drop down to Submit & Edit Events)
- **Do you have changes in your church staff or contact information?** (Enter it at the bottom of the HOME page under Change of Information/Let Us Know)
- **Looking for a specific resource?** Click on the Resources & Useful Information Tab at the top of the home page. Resource Center link, Clerks Vault page (useful forms), Foothills Directory link, Small Church resources page link and much more!
- **When are the 2019 Stated Meetings?** Listed on the bottom of our home page and under the Resources & Useful Information Tab - (Presbytery Stated Meeting Schedule, Handbooks & Minutes)

**Want to Sign up for the Presbytery Newsletter?** Every other week we send out many important updates about local events and shared mission opportunities in our Newsletter! (From the home page, scroll down to "Sign up for the Presbytery News")

