



Cedar Heights Community
Presbyterian Church

A place for everyone.

WE ARE HIRING!

PREFERENCE GIVEN IF APPLIED BY: AUGUST 9

Two positions: Interim Coordinator of Music Ministry & Interim Keyboard Musician

WANTED: COORDINATOR OF MUSIC MINISTRY, 15 hours per week
(variable 10-20 hours)

Position:

We are seeking a Music Coordinator to work with pastor, staff, and musicians to organize and schedule the music ministry at Cedar Heights Community Presbyterian Church.

Duties and responsibilities:

- *Serve as contact person for all musicians.
- *Hire and schedule musicians for rehearsals and services, including weddings and funerals.
- *Coordinate schedule for services and payroll.
- *Coordinate with pastors in selection of appropriate music for each service.
- *Oversee upkeep of equipment/instruments.
- *Attend weekly staff meetings and report directly to head of staff.

Qualifications:

- *Must have strong organizational skills.
- *Must be available for weekly staff meetings.
- *Must have good communication skills.



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WANTED: KEYBOARD MUSICIAN, 15 hours per week

Position:

We are seeking a keyboard musician to provide music for **Sunday** services and weekday rehearsals, as needed. This includes solos for offertory, prelude, postlude, and sometimes special music, as well as accompanying congregational singing.

Duties and responsibilities:

- *Provide music during services by playing organ and or piano.
- *Play congregational hymns, accompany ensembles or solos for special music, direct worship band.
- *Lead rehearsals for special music and worship band when needed.
- *Report directly to music coordinator.

Qualifications:

- *Must be an excellent musician in piano and preferably organ.
- *Must have strong leadership qualities and good communication skills.
- *Experience accompanying vocalists and/or instrumentalists.

To apply for either position:

Send cover-letter, resume, and three references to:

Karensuemitchell155@gmail.com

About CHCPC:

Cedar Heights Community Presbyterian Church is a medium size congregation located in the Cedar Heights neighborhood of Cedar Falls, Iowa. We are committed to helping people feel at home and consider ourselves to be "a place for everyone." Music is a vital part of our worship service, having both a sanctuary choir and worship band with ensembles and soloists featured regularly. Keyboard instruments include a three manual Rodgers Trillium Masterpiece 958 digital organ and a Baldwin baby grand piano.